TREVECCA NAZARENE COLLEGE CATALOG 93-94

ACCREDITATION

Trevecca Nazarene College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Associate's, Bachelor's and Master's Degrees. Membership in one of the six regional accrediting associations in the United States indicates that the college has been carefully evaluated and found to meet standards agreed upon by qualified educators.

Its Teacher Education program is accredited by the Tennessee Department of Education, and its Physician Assistant Program is accredited by the Committee on Allied Health Education and Accreditation. The Music program is accredited by the National Association of Schools of Music. The Social Work Program is currently in candidacy status of accreditation with the Council on Social Work Education.

These documents are on file in the office of the Academic Vice President and may be reviewed upon request.

Trevecca is a member of the American Association of Colleges of Teacher Education, the Council of Independent Colleges, the National Association of Independent Colleges & Universities, the Association of Church Related Colleges and Universities, Council for the Advancement of Experiential Learning, Christian College Coalition, the Tennessee College Association, the Tennessee Council of Private Colleges, Tennessee Institute of Private Colleges, and the Tennessee Independent Colleges Fund.

TREVECCA NAZARENE COLLEGE
NASHVILLE, TN 37210-2877
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Catalog Effective Dates:
August 26, 1993—August 23, 1994

COLLEGE CALENDER 1993/94

FALL 1993

Aug. 13-15	(Fri.-Sun.)	Faculty Retreat
Aug. 16	(Mon.)	President's Dinner
Aug. 20	(Fri.)	ACT
Aug. 21	(Sat.)	Freshman Testing
Aug. 20-23	(Fri.-Mon.)	Orientation
Aug. 23-24	(Mon.-Tue.)	Registration
Aug. 24	(Tue.)	Freshman General Education Pre-Test
Aug. 25-26	(Wed.-Thur.)	Opening Convocation
Aug. 25	(Wed.)	Classes Begin
Aug. 31	(Tue.)	Last day to register & add classes
Sept. 28-Oct. 1	(Tue.-Fri.)	Fall Revival
Oct. 11-12	(Mon.-Tue.)	Mid-Semester Break
Oct. 18-20	(Mon.-Wed.)	Board of Trustees Meeting
Oct. 22	(Fri.)	Last day to drop a class with a "W"
Oct. 25-Nov. 5	(Mon.-Fri. -2 wks.)	Class Advising for Spring Semester
Oct. 26-27	(Tue.-Wed.)	Slonecker Lectures
Nov. 10-13	(Wed.-Sat.)	Heritage Week (Homecoming - Fri.)
Nov. 24-28	(Wed.-Sun.)	Thanksgiving Break
Dec. 13-15	(Mon.-Wed.)	Final Exams
Aug. 16-Dec. 17		Fall Term for P.A. Seniors
Aug. 23-Dec. 17		Fall Term for P.A. Juniors
July 26/93-July 26/94		Term for Sr. Medical Tech. Students

SPRING 1994

Jan. 8	(Sat.)	ACT
Jan. 10	(Mon.)	Freshman Testing
Jan. 10-11	(Mon.-Tue.)	Orientation and Registration
Jan. 12	(Wed.)	Classes Begin
Jan. 18	(Tue.)	Last day to register & add classes
Jan. 18-19	(Tue.-Wed.)	Wachtel Lectures
Feb. 25-28	(Tue.-Fri.)	Benson Lectures
Mar. 1-3	(Tue.-Thur.)	Staley Lectures
Mrs. 7-11	(Mon.-Fri.)	Mid-Semester Break
Mar. 14-16	(Mon.-Wed.)	Board of Trustees Meeting
Mar. 18	(Fri.)	Last day to drop a class with a "W"
Apr. 1-4	(Fri.-Mon.)	Easter Holidays
Apr. 5-15	(Tue.-Fri.–2 wks)	Class Advising for Summer & Fall Semester
May 2-4	(Mon.-Wed.)	Final Exams
Jan. 5-May 6		Spring Term for P.A. Seniors
Jan. 5-May 6		Spring Term for P.A. Juniors
May 6	(Fri.)	Baccalaureate
May 7	(Sat.)	Commencement

Summer 1994

May 11-27		Mini-Term
May 11	(Wed.)	Mini-Term Reg & Classes begin
May 27	(Fri.)	Exams
May 31-June 24		Summer Term I
May 31	(Tue.)	Summer Term I Reg & Classes begin
June 24	(Fri.)	Final Exams
June 27-July 22		Summer Term II (No Classes July 4)
June 27	(Mon.)	Summer Term II Reg & Classes begin
July 22	(Fri.)	Final Exams
May 16-Aug. 5		Summer Term for P.A. Seniors
May 11-Aug. 11		Summer Term for P.A. Juniors

A WORD FROM THE PRESIDENT:

A college catalog would be of only casual interest to many. While the "cast" is interesting, the "plot" is a little difficult to follow ... if you take it up as "collateral reading."

But for many of us, we recall picking up a college catalog as a "life-changing experience." Within its pages we found direction for our lives. Our career, our values, our network of friends, even our companion for life was hidden within its pages.

So ... do not underestimate the value of this book. Read it carefully. Discover its greater meaning. It is potentially a life-changing book for you.

Sincerely,
Millard Reed
President

Trevecca Nazarene College

Trevecca Nazarene College is a fully accredited four-year liberal arts college in Nashville, TN. It provides for you a personal "access to excellence" through warm relationships with others, a high quality of life, and strong academics integrated with Christian values.

TREVECCA IS:

Christian—TNC is a Christian college. You will discover an enthusiatic commitment to Christianity in the classroom and in every aspect of campus life. Your spiritual growth is a major concern of the faculty and administration of the College.

Liberal Arts—TNC is a liberal arts college. Our goal is to prepare you to be a well-educated, well-rounded person duly equipped for the 21st century.

Undergraduate—TNC is a college primarily designed for undergratudate students. Quality instruction will be provided from your first day of class until you graduate. Small classes allow for person-to-person relationships with professors.

Community—TNC is a suburban college. As a Trevecca student you will be a member of an energetic campus community. Involvement in a variety of student activities–athletics, ministry opportunities and more–will enhance your college experience.

Global—TNC is a college with a world-wide perspective. We prepare our graduates to utilize their spiritual gifts wherever God leads.

MISSION STATEMENT

Trevecca Nazarene College is a Christian community providing education for leadership and service.

STATEMENT OF PURPOSE

Trevecca Nazarene college, founded in 1901 by J. O. McClurkan, is a private, co-educational, four year accredited liberal arts school that exists to meet the higher educational needs of the Church of the Nazarene. Its academic programs are based on Christian values that promote scholarship, critical thinking, and meaningful worship for students in preparation for lives of leadership and service to the church, the community, and the world at large.

As the official college of the Church of the Nazarene in the southeastern United States, Trevecca is guided by the doctrines and principles for conduct of the denomination. The school emphasizes both the authority of the Bible and doctrine, experience, and ethic of Christian holiness as interpreted by the Wesleyan tradition.

It intends that its graduates be persons of strong Christian character who are able to make ethical decisions based on biblical principles. Their characteristics should include competence, responsibility, compassion, and the ability to integrate Christian faith and learning in practice. The college desires that each student develop a personal relationship with Jesus Christ.

To achieve its purpose, Trevecca employs faculty, administrators, and staff who seek to provide a supportive and challenging environment in which every student can realize his or her full potential in Christ. Therefore, employees must be committed to the mission/purpose of the school.

The college's curricular programs are focused principally upon undergraduate education in the liberal arts and sciences as reflected in the core curriculum. However, the college provides a wide variety of educational opportunities at both undergraduate and Master's levels, including traditional academic and professional offerings, as well as several non-traditional and countinuing education programs. All college programs seek to prepare individuals for positions of leadership and service in their chosen careers.

The college, as an institution of the Church of the Nazarene, welcomes students of any religious affiliation, age, sex, race, and national or ethnic origin who subscribe to its ideals and standards.

HISTORY

Trevecca Nazarene College was founded in Nashville in 1901 by Rev. J. O. McClurkan as the Literary and Bible Training School for Christian Workers. In 1910 the curriculum was enlarged and the name changed to Trevecca College, a name taken from an institution started in Wales in 1768 during the Wesleyan Revival.

In 1914 the College was moved from downtown Nashville to a site on Gallatin Road in East Nashville and in 1935 was established at its present location on Murfreesboro Road in Southeast Nashville. Trevecca became an official College of the Church of the Nazarene in 1917 and graduated its first four-year class in 1942. It was first accredited by the Southern Association of Colleges and Schools in 1969. Master's degree programs were added in Education in 1984, in Religion in 1987 and in Organizational Management in 1992.

The College is governed by a Board of Trustees elected by the various districts of the Church of the Nazarene which comprise the Southeast Educational Region.

Agreed Statement of Belief: Church of the Nazarene:

1. In one God - the Father, Son, and Holy Spirit.
2. That the Old and New Testament scriptures, given by plenary inspiration, contain all truth necessary to faith and Christian living.
3. That man is born with a fallen nature and is, therefore, inclined to evil, and that continually.
4. That the finally impenitent are hopelessly and eternally lost.
5. That the atonement through Christ is for the whole human race; and that whosoever repents and believes on the Lord Jesus Christ is justified and regenerated and saved from the dominion of sin.
6. That believers are to be sanctified wholly, subsequent to regeneration, through faith in the Lord Jesus Christ.
7. That the Holy Spirit bears witness to the new birth and also to the entire sanctification of believers.
8. That our Lord will return, the dead will be raised, and the final judgment will take place.

INSTITUTIONAL GOAL STATEMENTS

ACADEMIC GOALS

1. Prepare graduates of all degree programs to develop a depth of understanding in their major field and prepare for a career or graduate school following graduation.
2. Integrate faith and learning in the life and thought of students in preparation for a life of service.
3. Recruit, develop, and retain professionally competent Christian faculty members who model the integration of faith and learning.
4. Provide a quality educational program that combines liberal arts, career and professional education, and Christian values in the total College experience.
5. Provide adequate learning resources and support systems which assist students in achieving their academic and career goals.
6. Provide quality graduate degree programs and continuing education programs for adults.
7. Develop a continuous program of institutional effectiveness supported by research, planning, and evaluation based on the mission and goals of the College.

STUDENT DEVELOPMENT GOALS

1. Support students in their academic, spiritual, and social development with supplemental cultural and intellectual enrichment opportunities beyond the classroom.
2. Provide a comfortable living environment in the residence halls.

3. Provide a variety of options for nutritious meals in comfortable and attractive facilities for students, faculty, staff, and guests.

4. Provide comprehensive career planning for all students and career placement for seniors, prepare students to conduct effective job searches, and coordinate employment interviews on the campus.

5. Provide individual and group counseling services to students in areas of personal, religious, interpersonal relationship, family, and social problems.

6. Communicate and implement institutional policies and expectations concerning community living.

7. Provide opportunities for students to participate in a variety of competitive intercollegiate sports and in a variety of intramural athletic activities.

8. Provide opportunities for students to participate in student government and a variety of class and club organizations.

9. Provide a variety of high quality chapel services for all students and faculty and a variety of service opportunities through campus ministry programs and mission trips.

10. Develop a retention program that encourages students toward the completion of their educational goals, monitor retention/attrition statistics, and conduct studies on drop-outs.

11. Provide a meaningful orientation program for new freshmen and transfers, and an Introduction to College Life course to aid new freshmen in their transition to college life.

12. Provide a safe campus environment through a well-trained security staff.

13. Provide adequate college health services for students, faculty, and staff.

BUSINESS MANAGEMENT GOALS

1. Provide sound management of, and accounting for, financial resources, including the handling of funds, endowments, investments, expenditures, student billing, and plant-fund reserves.

2. Provide timely and accurate information on the financial status of the College to the President, College Finance Committee, and Board of Trustees.

3. Coordinate the preparation of the College budget with other administrators and manage the budget prudently.

4. Provide financial assistance and student employment for needy and academically qualified students in achieving their academic and career goals.

5. Maintain adequate and clean physical facilities in support of educational and residential campus needs.

6. Provide auxiliary enterprise services so that they are self-sustaining and do not draw from other resources of the institution.

7. Provide adequate administrative computer services for campus needs.

8. Maintain a level of salaries that will attract and retain competent faculty, administrative, and staff personnel.

9. Recruit, develop, and retain competent Christian staff personnel who model the service motif of the College.

10. Oversee the timely planning and construction of approved new facilities.

INSTITUTIONAL ADVANCEMENT GOALS

1. Increase the recruitment of new freshmen, transfers, and re-admits, including academically talented students, by a minimum of 10% per year.
2. Maintain the College's historical relationship to the Church of the Nazarene and publicize the close relationship of the mission of the Church with that of the College to maximize the support of the constituency.
3. Provide college music groups and other personnel to visit churches and district functions for the purpose of recruitment and the enhancement of church-college relationships.
4. Develop and maintain a broad based program of financial support among selected businesses, corporations and philanthropic foundations consistent with the goals/objectives of the College.
5. Foster the development of alumni involvement and support for the College through an active alumni association.
6. Provide information to the various publics to enhance the image of the College and maintain a positive relationship with the community.

EDUCATIONAL GOALS FOR STUDENTS

Trevecca Nazarene College seeks to develop a graduate who:

1. Has confronted himself or herself on an individual personal basis and is aware of his or her own values and commitments which will include a personal encounter with Jesus Christ and the discovery of the perspective which life in Christ can give to all learning, vocations, and life itself.
2. Is a lifelong learner who has acquired the reflective thinking skills necessary for actively seeking and using knowledge.
3. Has developed an effective style of communication.
4. Understands the artistic and aesthetic dimensions of culture.
5. Demonstrates sensitivity to the values and needs of others by confronting contemporary social-moral issues and becoming involved in their solutions.
6. Comprehends the relationships of human life to the physical and social environments.
7. Demonstrates physical skill and vigor in recreational activities.
8. Has developed through experiences with the world of work an ability to fill a productive role in society.
9. Demonstrates proficiency in at least one academic discipline.
10. Comprehends the Christian heritage and its relevance to the community, within a Wesleyan context.

The educational goals listed in each academic area are derived from or in harmony with these institutional goals.

CAMPUS BUILDINGS

SMITH HOUSE (1939), originally on the site where the library now stands, was formerly the President's Home. The house was moved behind McKay Hall in 1960 and named after Donnie Joel Smith, a student killed by lightning the day before his graduation from Trevecca in 1959. Smith House now serves as the residence for a campus employee and has been relocated next to the Guest House behind Georgia Hall.

McCLURKAN HALL (1943), was named after the founder of Trevecca, Rev. J.O. McClurkan. Completely renovated in 1981, the building houses the Eva

Green Benson Auditorium used for Chapel and other religious services, classrooms, and faculty offices.

ADAMS ADMINISTRATION BUILDING (1944), is on the site of one of the three buildings purchased in 1937. The original structure was destroyed by fire in 1943, and the building was rebuilt one year later. The Administration Building now houses the offices of the Vice President for Academic Affairs, Dean of Students, Vice President for Financial Affairs, Registrar, Financial Aid, Management Information Systems, and a conference room. The building is named in honor of Dr. Homer J. Adams for 30 years of service to the College, twelve (1979-91) as President.

TIDWELL FACULTY CENTER (1947), Tidwell Hall was built for use as a men's dormitory. The building was named in honor of the first student to enroll at Trevecca in 1901—Rev. W.M. Tidwell, a long-time pastor of Chattanooga First Church of the Nazarene.

In 1974 Tidwell Hall was remodeled into a Faculty Center which now houses faculty offices, faculty conference rooms and lounges. The radio stations, and Management and Human Relations Offices are on the ground level.

WAKEFIELD FINE ARTS BUILDING (1954). The November 1975 Founder's Day activities included the naming of the Fine Arts Building after Mr. A.C. Wakefield, a longtime song evangelist, for his contribution to church music. It houses classrooms, the 225 seat Wakefield Auditorium, band and choral practice rooms, private music practice rooms, Perelandra Studios (recording facility) and faculty offices.

BUD ROBINSON HALL (1954), was named after "Uncle Buddy" Robinson who was a pioneer evangelist in the Church of the Nazarene. Originally the cafeteria, a second floor was added in 1965 to house women residents. In 1984 the cafeteria became the snack shop and recreation center. In 1992 the recreation area was remodeled to house Education Division offices, and in 1993 the second floor was remodeled to house Business Department offices and computer labs.

MACKEY LIBRARY (1961), was named after Dr. and Mrs. A.B. Mackey in recognition of their long years of dedicated service to the college. In addition to its resource materials, the library also houses the library staff offices, curriculum library, media lab, study rooms, archives, and special collection rooms.

THE PRESIDENT'S HOME (1963), is currently occupied by the Vice President for Financial Affairs.

JOHNSON HALL (1963), was named after Sadie Agnew Johnson and serves as a residence hall for 100 women.

GEORGIA HALL (1966), was built as a residence hall for 120 women and includes the student clinic. Georgia Hall was named for the Georgia District in recognition of their Educational Budget being paid in full during 1966.

WISE HALL (1966), for many years used as a student residence hall now houses apartments. The building was named in honor of Rev. H.H. Wise, a longtime pastor of Nashville First Church and a strong, loyal supporter of Trevecca.

TENNESSEE HALL (1966), was named in recognition of the Tennessee District for their Educational Budget being paid in full in 1966. It serves as a residence hall for 100 women.

GREATHOUSE SCIENCE AND BUSINESS BUILDING (1969), houses the science, math, and allied health departments including laboratories, classrooms, and faculty offices. Named in honor of Dr. William Greathouse, TNC President, 1963-68.

MOORE PHYSICAL EDUCATION CENTER (1969), includes a gymnasium, olympic swimming pool, handball courts, exercise rooms, a number of classrooms, locker rooms, faculty offices, and the audio visual center. Named in honor of Dr. Mark R. Moore, TNC President, 1968-1978.

REDFORD & SHINGLER APARTMENTS (1971). Redford Apartments were named after Rev. and Mrs. M.E. Redford who gave longtime service on the Trevecca faculty. The Apartments contain 30 one-bedroom apartments for married student housing.

The 20 one-bedroom apartments of Shingler Apartments for married students were named after Mr. T.J. Shingler who was the founder of Southeastern Nazarene College in 1912. The college eventually merged with Trevecca in 1919.

BUSH APARTMENTS (1973), were named after Miss Carrie B. Bush, a loyal friend and benefactress of the college. The 10 two-bedroom apartments are for married students, faculty, and staff housing.

BENSON HALL (1974), was named Mr. John T. Benson, Sr., in recognition of his loyal support of Trevecca. Benson Hall serves as a residence hall for 266 men. Within the building are a laundry room, game room, and day room.

TREVECCA HEALTH CARE CENTER (1976), was built by a general partnership which includes Mr. T.E. Jones, Mr. Don Jernigan, and Mr. Robert Whitcomb. The 2 1/2 acre site was made available by the college. Trevecca Health Care Center is a 250 bed, five story, facility which provides medical allied health training opportunities as well as job possibilities for students.

MAINTENANCE BUILDING (1982), houses offices and equipment for maintenance, grounds, and janitorial services.

MARKS GUEST HOUSE (1982), includes seven rooms for guests or overflow student housing.

JERNIGAN STUDENT CENTER (1984), built on the site of McKay Hall, includes dining facilities, meeting area, bookstore, post office, student activities offices, student counseling center, and two conference rooms. It is named for Dr. and Mrs. Don Jernigan, benefactors of the college.

TARTER STUDENT ACTIVITY BUILDING (1989), built on to the northeast corner of the Physical Education Center, has become the site for many varied activities. It is named in honor of Rev. R. E. Tarter, founder of the Trevecca Million Dollar Club, which funded the construction of the building. Drama productions, student registration, variety shows, concerts, and seminars are but a few of the types of activities held in this building.

MARTIN COLLEGE ADVANCEMENT BUILDING (1990), is located east of the Adams Administration Building. It has ground level entrances for both floors providing access to the President's Office, the Vice President for Institutional Advancement, the Director of Development, the Alumni Director, and the Director of Church Relations on the lower level. The upper level houses the offices of the Dean of Enrollment Services along with Admissions and Recruitment. Funds for this structure were provided by gift income. The building was named for Paul Z. and Ethel Martin, benefactors of the College.

LECTURESHIPS

John T. Benson Lectures

In memory of the late John T. Benson, Sr., long a supporter and benefactor of Trevecca Nazarene College, his son, John T. Benson, Jr., has provided a fund which makes possible each year a special series of lectures with an evangelistic emphasis.

The Staley Distinguished Christian Scholar Lectures

Since 1947 the Student Government Assembly has sponsored an annual lecture series by a layman aimed at providing inspiration in various fields of cultural and professional interest. The Thomas F. Staley Foundation of New York began funding these lectures in 1972 and in 1976 provided an endowment for funding these annual lectures.

Slonecker Business and Professional Lectures

William T. Slonecker, M.D., has provided an endowment for annual lectures and/or seminars in business, science, and the professions. The first lectureship was presented during the 1972-73 school year.

The David K. Wachtel Lecture Series on Evangelism

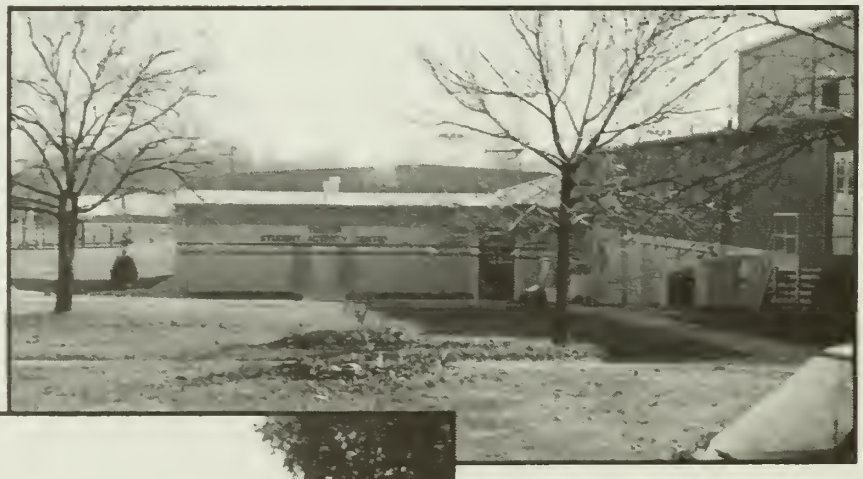
Dr. David K. Wachtel, Sr. (1911-1977), served in the Nazarene denomination as an evangelist and a pastor, and eventually as the District Superintendent of Tennessee. Throughout his life he worked to promote the cause of evangelism; it was his hope that these lectures would continue for many years to make people aware of the importance of our evangelistic mission in this world. The Wachtel Family established a fund to underwrite this annual series in his honor.

ALUMNI ASSOCIATION

The Alumni Association, which has alumni located throughout the world, seeks to keep in touch and foster graduate and former student involvement in the life of the college.

The Director of Alumni Relations coordinates the annual drive for funds via the Phonathon and alumni participation in Homecoming and Alumni Day. The "T" Club, an athletic support group, affords an attractive forum for alumni participation.

The TREVECCAN, published six times a year, is the official publication of the college and conveys information about the College to constituents and alumni. It includes the *Alum'-News,* which highlights alumni activities and achievements.



Tarter Student Activity Building

Martin College Advancement Building

STUDENT LIFE

COLLEGE SERVICES

Religious Life

Trevecca places special emphasis on the development of religious life. The General Education Core Curriculum consists of three Religion classes which seek to enhance the student's understanding of the Bible, the Christian faith and Christian service. Classes of all disciplines are regularly opened with prayer.

Chapel services are provided three days a week; students are required to attend two of the three services. Chapels include community worship, special inspirational speakers and lecturers and student led chapels. A Fall and Spring revival along with a student sponsored Spiritual Renewal Week provide helpful spiritual encouragement. A Prayer Chapel, for private meditation and small-group prayer meetings, is available in McClurkan Hall. For spiritual counseling, the Chaplain of the College maintains regular office hours.

Campus Ministries coordinates all religious life activities on campus and offers opportunities for involvement in ministry through three major areas: (1) Public Worship assists in planning of student chapels and the Wednesday evening LIFT service; (2) Discipleship Ministries coordinates the dorm chaplaincy program and arranges for special prayer and Bible study experiences; (3) Outreach Ministries plans for outreach opportunities in various areas of Christian service. In addition, the Ministry Outreach Teams (MOT) and Fellowship of Christian Athletes provide other avenues for ministry.

All students are encouraged to become actively involved in a local church.

Academic Advising

Every new freshman is assigned to a faculty-student advising team for the fall semester. These groups meet regularly during the semester to discuss scheduling of time, goal setting, study methods, values and other adjustment problems of new freshmen.

Students are assigned to academic advisors according to their choice of field of study. The Assistant Academic Dean provides assistance for students with academic problems.

Counseling Services

The college offers a wide range of counseling/advising services to its students. Any member of the faculty, administration or staff is willing to be available to a student who desires assistance. The Student Services office provides a full time staff including the Dean of Student Services and Assistant Deans of Student Services who are available to help students solve personal and social problems. The Resident Counselors and Resident Assistants in the dormitories also assist in this area. In addition, professional counselors and a career planning counselor are available. The College Chaplain is available for counseling during regular office hours and at other times by special appointment. The Counseling Center is located on the top floor of the Jernigan Student Center.

Food Services

The Cafeteria is located in the Jernigan Student Center and is catered by Pioneer College Caterers, Inc. The Food Service Director and his staff work to provide wholesome menus. A food committee meets with the Food Service Director periodically to discuss ways and means of improving the food services. All resident students are required to participate in the Boarding Plan. Meal options are available. Students can choose the full meal plan which allows them up to 21 meals per week, or the partial meal plan consisting of 14 meals per week. A third option of 10 meals per week is available on a restricted basis for those involved in student teaching.

A College Center is located in Bud Robinson Hall which serves as a lounge for students, faculty, and staff.

The Snack Shoppe, in Bud Robinson Hall, provides a wide range of fountain, and packaged items.

Housing

All non-married students under the age of 23 at the time of registration who are enrolled for six or more hours per semester and do not live at home are required to live in college residence halls and participate in the board plan. Any exceptions are granted by special permission of the Dean of Student Services and the Student Life Council. **The Assistant Deans of Student Services exercise general supervision over all of the residence halls.** In addition, there are Resident Counselors and Resident Assistants in each dormitory. Councils are organized to assist in all matters pertaining to dormitory life and residence regulations. Dormitory regulations are stated in the Student Handbook.

Trevecca offers approximately 80 apartments for rent on or nearby campus for married students and other personnel. The majority are one-bedroom and two-bedroom unfurnished apartments in the Bush-Redford-Shingler Apartment complex. The Manager of Married Student Housing located in the complex can give more specific details regarding the amount of rent, availability, and regulations.

Health Services

The Clinic, located on the ground floor of Georgia Hall, provides the free services of a registered nurse from 8:00 to 12:00 am and 1:00 to 5:00 pm Monday through Friday. The campus physician may be seen by appointment from 3:00 to 5:00 pm Monday through Friday. Students should contact the clinic during office hours and dormitory Resident Counselors at other times. Students may bring to the clinic any injectable medications prescribed by private physicians with instructions for administration. Clinic services are available to students, their families (children and spouses), faculty and staff. The clinic will assist in securing referrals with private physicians for the college community.

Employment

The Office of Career Planning and Placement handles all matters relating to student work. Those desiring employment should request a job application form. Interviews for positions in various offices and other jobs should be arranged through the Career Planning and Placement Office which is located in the Counseling Center on the third floor of the Jernigan Student Center. The office of Career Planning and Placement is also available to assist students in search of job placement.

Post Office

The POST OFFICE is located on the first floor of the Jernigan Student Center. All students are assigned a mail box in the Post Office upon registration. Each student is responsible for securing his/her mailbox combination and for all information sent through the mail. The Post Office is open from 11:00 a.m. to 12:30 p.m. Monday through Friday, and closed on Saturday. Students receiving certified mail or packages and registered mail or packages will be notified by a numbered card placed in their post office mailbox and will need to present a valid I.D. to receive the mail or package. Before or after the Post Office hours packages may be picked up in the bookstore.

A Trevecca student's address should be listed as follows:

Name_____
P.O. Box _____ Trevecca Nazarene College
333 Murfreesboro Road
Nashville, TN 37210-2877

Library

The Mackey Library provides a place for quiet study and research. The library is open six days a week. The hours are posted for each semester. Books may be borrowed for a period of several weeks and may be renewed provided they are not in demand. Reserve books may be checked out for periods of two hours, two days, and one week.

Bookstore

The College Bookstore is located on the first floor of the Jernigan Student Center. The hours are 8:30 a.m.-4:00 p.m. Monday through Friday. Students may purchase required textbooks, school supplies, Trevecca miscellaneous gift items, cards, stationery, and health and beauty aids. Purchases may be paid for with cash, check or credit card (Visa or Mastercard). Credit will not be extended.

STUDENT ORGANIZATIONS AND ACTIVITIES

Publications

Trev-Echoes, the campus newspaper, is published at regular intervals each semester. The *Darda* is the college yearbook which is published annually. Editors for both of these student publications are elected by the student body each year.

Student Government Assembly

The Student Government Assembly composed of the elected representatives of the Associated Students of Trevecca Nazarene College, serves as a liaison group between faculty and administration on the one hand and between student groups on the other. It supervises student activities including elections and class events. The Student Government Assembly plans programs for the school year in cooperation with the Dean of Student Services, the Student Life Council and the Lyceum Committee. It nominates student representatives to serve as voting members of faculty committees. It publicizes various honors and awards and in conjunction with the Administrative Council selects persons and organizations to receive the various awards.

Athletics

Trevecca's athletic program is divided into three basic areas: intercollegiate sports, intramural societies, and a student activities program in the afternoons and evenings in the Physical Education Center.

The Intercollegiate Program, begun at Trevecca in the winter of 1968-69, includes basketball and baseball for men and volleyball and softball for women. The Intercollegiate Athletic Program is under the administrative leadership of the Director of Athletics and the Intercollegiate Athletic Board (composed of faculty, administrators, and students). Trevecca is a member of the Tennessee Collegiate Athletic Conference and the National Association of Intercollegiate Athletics. Cheerleaders for the Varsity Cheerleading Squad are chosen by the Student Body.

The Intramural Program is under the administrative supervision of the Director of Intramural Athletics and the immediate sponsorship of the Trevecca Intramural Association. Sports included in the intramural program are football, basketball, volleyball, softball, handball, golf, ping pong, badminton, track, archery, and racquetball.

The Student Activities Program in the Physical Education Center during afternoons and evening includes the use of the gymnasium, swimming pool, handball courts, exercise rooms, athletic fields, tennis courts, jogging track, and weight room.

ACADEMIC ORGANIZATIONS

Scholastic Departmental Organizations—are organized to develop among students an appreciation for their intended profession. They are the Speech-Pi Kappa Delta; Business-Phi Beta Lambda; and the Speicher/Vastbinder Physician Assistant Society which exists to promote the concept of the Physician Assistant as a professional at the academic level and in the community.

Music Organizations—These include the following performing groups: Wind Ensemble, Madrigalians, Stage Band, Concert Choir, Ambassadors, TrebleTones and Choral Union, and Trevecca College/Community Orchestra.

WNAZ-89.1 FM & WENO-760 AM—College owned radio stations serve as training facilities and provide religious and educational programming for the Nashville community.

Forensics Team—Trevecca students compete in a variety of intercollegiate speech contests. Traveling to several tournaments each semester, the squad members go against speakers from top colleges across the nation. Award-winning performances by Trevecca speakers have won the college recognition at national championships. The team is sponsored by the Department of Communication Studies.

Dramatic Arts Program—Each year, students from all fields of study assist the Department of Communication Studies in the production of plays for the college community. These productions provide students with valuable experience in all aspects of theatre. The plays are open to the public and are attended by the Nashville community. Many of these students also receive opportunities to attend the annual American College Theatre Festival and the Southeastern Theatre Conference.

The MasterWorks Touring Company—A small ensemble of Trevecca students is chosen each year for this exciting, touring drama ministry/education team. This select group of actors travels to local public and private schools as well as area churches. The group performs fresh and challenging material each semester while representing the college in a uniquely powerful ministry.

Lyceum Series—Outstanding programs of cultural enrichment are presented during the year. Nationally known artists in various fields as well as local and regional performers participate in these events.

Honor Society—This society is composed of students (sophomores and above) who have a cumulative average of 3.5. Seniors with a cumulative 3.5 average or higher are eligible for election to the Zeta Chapter of the National Nazarene Society, Phi Delta Lambda.

CLUBS

Trevecca Intramural Association—This student organization maintains an active and interesting program of intramural athletics for both men and women. Students may participate in a variety of athletic activities throughout the year.

Service Clubs—These include the Circle K, Civinettes, Rotoract, Sigma Society, and Theta Chi which provide a stimulating and challenging outlet for various types of service both on and off campus.

STUDENT CONDUCT

High standards of Christian conduct are expected of all students. The use of alcohol, tobacco, narcotics, possession or use of fireworks or firearms on campus, and loud or questionable conduct are prohibited. Students are not to attend or participate in entertainment, the nature or reputation of which would not be in keeping with the building of Christian character or which diminishes moral perceptivity and judgment.

The College expects its students to observe standards of dress as outlined in the *Student Handbook.*

All students are permitted to bring cars to campus. However, all cars must be registered with campus security and are subject to the College's and Metro's Traffic Control regulations.

Attendance at Trevecca Nazarene College is both a privilege and a responsibility. The College may request the withdrawal of any student who fails to comply with the standards and regulations of the institution.

ADMISSIONS

Trevecca Nazarene College offers a variety of admissions tracks designed to reflect sensitivity and flexibility to the diverse needs and program preferences of the individual student.

As a private Christian college affiliated with the Church of the Nazarene, Trevecca is open to any qualified student without regard of race, color, sex, age, creed, national or ethnic origin, or physical disability. Trevecca Nazarene College complies with all statutory and regulatory non-discrimination requirements applicable to this institution in the administration of its educational policies and programs, scholarships and loan programs, equal opportunity employment practices, and athletic and other school-administered programs.

ADMISSIONS FOR SPECIFIC CLASSIFICATIONS

TRADITIONAL UNDERGRADUATE

Undergraduate admissions is for the student desiring to complete an associate or bachelor degree program (or courses for personal enrichment) in a traditional track.

Write or call the Office of Admissions to obtain an **Application Packet for Undergraduate Admission:** Enrollment Services, Office of Admissions, Trevecca Nazarene College, 333 Murfreesboro Road, Nashville, Tennessee 37210-2877; (615) 248-1320.

ADMISSIONS PROCEDURE

Applying for undergraduate admission consists of the following procedures:

FRESHMAN ***(First time college student)***

1. Complete the undergraduate Application for Admission portion of the packet.
2. Submit a $25.00 *non-refundable* application fee with the application. *(Required for processing.)* Checks or money orders made payable to *Trevecca Nazarene College.*
3. Submit two (2) wallet size photos of the applicant.
4. Submit the confidential Medical Health History and Physical portion of the packet to TNC's Student Health Clinic. All information on the form will be maintained in strictest confidence by the professional medical staff.
5. Submit an official American College Test (ACT) report *(optional requirement of applicants 23 years of age or older and/or high school graduate of five (5) years or more).* The ACT is available in local designated testing centers. The results will automatically be sent to the College if the applicant specifies Trevecca as his or her college choice. (ACT code is 4016.) The ACT data base is used in academic advising and is the official academic documentation for admission. SAT scores are acceptable although ACT is preferred. An existing ACT report can be requested by writing to the American College Testing Program, Box 414, Iowa City, Iowa 52240. ACT/SAT scores on an official high school transcript are acceptable. (SAT code is 1809.)
6. Request an official high school transcript to be mailed directly from the institution to Trevecca's Office of Admissions. A final transcript stating date of graduation must be forwarded immediately after graduation, since many high

school offices are closed during the summer. If eligible by GED, an official score report and partial high school transcript must be sent directly from each reporting institution.

7. All freshman applicants are required to take TNC's Freshman Placement Tests. These assessment exams are administered during Orientation.

TRANSFER

1. Complete steps 1-4 under FRESHMAN procedures.
2. Request an official academic transcript be forwarded directly to TNC from EACH college previously attended.
3. Submit the Transfer Recommendation portion of the packet *(optional requirement of applicants with bachelor degree and/or previous college attendance was completed ten (10) or more years ago.)*. Transfer applicants must sign the upper portion of the form and submit it to the Dean of Students from the college or university most recently attended for forwarding to TNC's Office of Admissions.
4. An applicant with ten (10) transferable semester hours (15 *quarter hours)* or less will need to comply with all the steps under FRESHMAN procedures.

RE-ADMIT ***(Former TNC student not registered in the previous semester)***

1. Complete the undergraduate Application for Admission portion of the packet to initiate re-activating previous credentials. (Note: An application fee is NOT required for re-admit applicants.)
2. A re-admit applicant having attended another institution(s) since leaving TNC must have an official academic transcript forwarded from EACH institution. The Transfer Recommendation portion of the packet should also be submitted from the college most recently attended.
3. Submit a new Medical Health History and Physical Form if the previous TNC Clinic record has been on file beyond two years.

Re-admitted student applications will be processed through a re-admission procedure that includes confirmation from the offices of Student Services, Academic Affairs, Business, and the Clinic.

TRANSIENT ***(Student enrolled in another institution)***

1. Complete the undergraduate Application for Admission portion of the packet.
2. Submit a $25.00 *non-refundable* application fee with the application, unless previously paid.
3. Submit an official "letter of good standing" from the institution currently attending. The letter must be mailed directly to TNC's Office of Admissions from the Academic Dean of the student's present institution. If the letter designates a period of enrollment longer than one semester, an additional letter will not be required.
4. Submit the Medical Health History portion of the packet only.

Upon receipt of all information, and approval of a student's application, a Certificate of Acceptance is mailed to each applicant. Applicants not approved are also notified by letter. The Certificate of Acceptance must be presented at the time of registration.

ADMISSION POLICIES AND REQUIREMENTS

Admission of High School Graduates

Freshman admission requirements include graduation with a least 15 units of credit from an approved secondary school. It is recommended that for the best preparation for college, secondary school credits should include:

English — 4 units
Mathematics — 2 units
Foreign Language — 2 units
Natural Science — 1 unit
Social Science — 2 units

This background provides a broad foundation for college studies.

The College believes that all students who can profit from post secondary training should be given such an opportunity. Therefore, admission to Trevecca is classified in two ways: Regular Admission and Admission through the Academic Enrichment Program.

Trevecca accepts as the official academic admissions document, the American College Test (ACT). The Enhanced ACT is used for academic advising and placement and for determining the type of Freshman admissions granted.

Students with an Enhanced ACT Standard Composite Score of 19 or above will be given Regular Admission.

Any student with an Enhanced ACT Standard Composite Score of 18 *(or below)*, AND an Enhanced ACT Standard Score in English of *17 (or below)*, or in Math with 18 *(or below)*, will be accepted through the Academic Enrichment Program (AEP).

Early Admissions Program

The high-achieving and mature students whose school officials, parents and others from whom the College may seek information, believe they can benefit by entering college a year early may be admitted under the Early Admissions Program. To do so, these minimum requirements must be fulfilled:

1. Completion of the junior year in high school with a grade point average of 3.50.
2. Completion of at least 12 units of secondary credit, 7 of which must be college preparatory subjects *(including English, 3 units; mathematics, natural science and social science).*
3. A Standard Composite Score of 27 on the Enhanced ACT.
4. Provide favorable recommendations and/or approval from high school officials and others as may be designated by the Office of Admissions. If advisable, personal interviews may be requested. An applicant desiring high school graduation should ascertain from his or her high school officials whether or not college credits earned may also be applied toward requirements for a high school diploma.
5. It is desirable and may be required that an applicant enter summer school to demonstrate ability to do successful college work. In such cases, a minimum of two courses would be carried and a grade point average of 2.0 necessary.
6. Completion of all regular admission requirements.

Admission to Pre-College Honors Program

This is a special program planned for high school juniors who desire to initiate their college work during the summer between their junior and senior years.

The program is designed for students who rank in the upper 25 % of their class with a "B" average and are recommended by their high school principals or counselors. Students who have graduated from high school and plan to enroll in college in the fall may also benefit from this program.

Students in this program will be allowed to take regular college courses; credits received will apply toward a degree after the student has enrolled in the College full-time. In addition to the regular academic work, special conferences and activities will be provided under the guidance of the Office of Academic Affairs. For further information and registration, write to the Office of Admissions.

Admission to Honors Program

Fall semester freshman applicants who qualify with at least one of the following criteria may apply for admission to the Honors Program:

1. High School G.P.A. 3.5 or above
2. Enhanced ACT composite of 27 or 1060 on SAT
3. Rank in upper 10% of high school class
4. Will have high school credit in honors courses or AP credit

Applications for the Honors Program may be secured from the Office of Admissions or college recruiter. The applications will be considered by the Honors Committee who will select possible candidates for interviews. Admissions files must be completed before an applicant can become an interview candidate. Honors Program admission does not affect regular admission to the College. See academic section of the Catalog for description of the program. Application file for Honors Program should be complete by March 1.

Advanced Placement (AP)

Applicants who have participated in the Advanced Placement Program, sponsored by the College Entrance Examination Board while they are in high school, will receive credit if they earn a score of 3, 4, or 5. The official score report must be sent directly to TNC's Office of the Registrar. Trevecca's CEEB Code is 1809.

College Level Examination Program (CLEP)

Scores for the College Level Examination Program will be evaluated by the Registrar and credit assigned to the appropriate areas. Courses may be waived up to 30 hours of credit and will be entered on the student's official transcript after attendance at Trevecca for one semester. Tuition for CLEP credit received is charged at a reduced rate of $43 per hour.

Credit may be earned with minimum qualifying scores of 500 on the English exam and at the 50 percentile level on the sub-test in other exams. CLEP credit awarded at other schools must also meet the above standard before received in transfer. Official score reports must be sent directly to TNC's Office of the Registrar.

Admission of Non-High School Graduates by GED

Applicants may be admitted on the basis of a minimum average score of 45 on the USAFI Test of General Educational Development (GED) High School level. Transcripts of all high school work must be submitted. Applicants who

are granted college admission on this basis must take the placement tests given to freshmen.

Admission of International Students

Trevecca welcomes students from other countries. Applicants whose native language is not English are required to take an examination of their English language ability before official acceptance will be granted. The test required is the Test of English as a Foreign Language (TOEFL), and a minimum score of 500 is required.

All regular admission requirements must be completed. Trevecca's Certification of Financial Support must be on file at the time an I-20 is issued. International students will have the same financial policy applied to them as any other student. In addition, an advance deposit of $1,000 is held in escrow for the total period of enrollment for students coming directly from outside the U.S.A. An exception to the deposit requirement is made for students who are citizens of Canada or Mexico. The deposit must be received prior to the issuance of the letter of acceptance. Only international students with a valid immigration student status of F-1 will be permitted to register. Unless there is documented proof of reading, writing and math skills, international students will be required to register for academic enrichment courses.

Admission of Special Students

Adult (Degree Students)

Applicants, 18 years of age or older, not having a high school diploma or a GED score of 45 may be admitted to the provisional Adult Special Program, which allows the student to prove his or her ability to do college level work. The student will be limited to 9-12 hours of course work per semester, must earn a passing grade of S in all S/U courses, and must maintain a 2.0 GPA the first semester to be allowed to enroll for the second semester. On completion of two semesters with a passing grade of S in all S/U courses, a 2.0 GPA or better, and a minimum of 18 hours of credit, the student may petition the Admissions Committee for status as a regular student.

Adult (Non-Degree Students)

Applicants, 18 years of age or older, not desiring to pursue a degree program may be admitted as Adult Special students to take occasional courses for personal enrichment. A maximum of 16 semester hours may be earned in this status.

High School Students

High school students, upon recommendation of the high school principal or counselor, will be accepted as special students for individual classes. Credits received will apply toward a degree after the student has qualified for admission to the College.

Dual Enrollment

High school seniors, upon recommendation of the high school principal or counselor, may be granted dual enrollment admissions during the senior year in high school. Before dual admissions is granted, the applicant must take the American College Test and have the official scores sent to TNC's Office of Admissions. Such students may take college classes while completing their high school diploma.

Admission to Professional Programs

These professional programs have special admission requirements and, in some programs, a limited enrollment:

- Church Music
- Medical Technology
- Music
- Music Business
- Music Education
- Physician's Assistant
- Social Work
- Teacher Education

The specific procedures for each program are described in the Music, Natural and Applied Sciences, Social and Behavioral Sciences, and Teacher Education Department sections of this catalog.

Transfer from Other Colleges

Applicants from other institutions seeking admission to advanced standing in the College must present evidence of honorable dismissal from the institution last attended and official transcripts of all college work taken. The institution must be a college or university accredited by a Commission on Colleges of a regional accrediting association. Any applicant who has not received an honorable dismissal from the previous institution will not be allowed to enroll at TNC until a minimum of one semester of suspension has elapsed.

A grade of D on transfer work will be accepted with the following qualifications: (1) A transfer course in which a D has been earned will not be allowed to count toward a major or minor; (2) Applicants who transfer a D grade in a course equivalent to ENG 1020—English Composition will be subject to the requirement of taking English 1030 unless they have also completed the equivalent of ENG 1080—Critical Reading and Writing; (3) Policy will apply only to work transferred from regionally accredited institutions of higher learning. Applicants from junior colleges may generally transfer only 64 semester hours. Transfer students with grade point averages below minimum standards will be entered on probation. (Refer to the system of academic probation and suspension located in the Academic Policy section of the catalog.)

A maximum of 12 hours of correspondence work may be accepted from selected regionally accredited institutions who are also members of the National University Continuing Education Association. The courses accepted must be comparable to Trevecca courses. Correspondence work taken as transient work will be considered part of the 12 hour limit on transient work.

Transfer from Non-Accredited Colleges

After one full-time semester of satisfactory work at Trevecca, a student may have credits earned at a non-accredited college reviewed for acceptance as a basis for academic standing. The procedure is to require a statement from three (3) accredited colleges that have previously accepted credits earned from the non-accredited college. Evaluation of courses will be made on an individual basis. No credit will be given for courses below C, and courses must parallel course offerings at Trevecca Nazarene College. Only hours earned (not grades or GPA) will transfer. All transfer credit issues pertaining to general education core, college-level learning, instructional quality, and course equivalency shall receive final resolution through a collaborative effort involving discipline-appropriate faculty and department chairperson(s), and the Divisional Dean or Academic Vice President.

Credit from non-regionally accredited proprietary schools will be validated for credit only by demonstartion of competency through a departmental exam or nationally recognized testing agency (e.g., CLEP). CLEP Tests will be used when available.

Transfer from Bible Colleges

Trevecca Nazarene College will accept up to 96 semester hours of credit (not grades or GPA) for courses with grades of C or above from Nazarene Bible College and other Bible Colleges accredited by the American Association of Bible Colleges. Credit from Nazarene Bible College extension centers will be accepted only if the center has affiliate status (work accredited by American Association of Bible Colleges.) In addition to credits accepted, applicants must meet all requirements for graduation at TNC, including general education requirements and departmental requirements.

Freshman Orientation and Testing

Freshman orientation is offered in the summer and at the beginning of the fall and spring semesters. It includes the testing program, group guidance session, personal counseling regarding curriculum, and social, recreational and religious events.

Students who have not taken the ACT/SAT previously but required to do so, may arrive on campus early for orientation to take a residual ACT administered by Trevecca's personnel. Charges for the ACT will be applied to the student's bill.

Introduction to College Life (INT 1000) is required of all freshmen entering in the fall term.

Housing Information for New Students

Resident Hall students are required to pay a $22.00 dorm deposit to reserve a room. (This is refundable if the student withdraws his or her Application for Admission a minimum of two weeks prior to registration.) Check or money order made payable to *Trevecca Nazarene College* and submitted to the Office of Admissions. Resident Hall and roommate assignments are determined by the Office of Student Services, with a housing interview required for students 23 years of age or older.

Trevecca offers apartments for rent on or near the campus to married students and other personnel. Inquiries should be made directly to TNC's Property Manager.

NON-TRADITIONAL UNDERGRADUATE

Traditionally, college education has been available only to those with time and money to spend several years away from work, and usually away from home. People who either choose or need to work often find no practical way of continuing their education. To meet the needs of the working adult, Trevecca offers the Management and Human Relations Program.

Applicants for the MHR bachelor degree-completion program must be 25 years of age, have at least 62 semester hours of college credit and a 2.0 GPA. Prior college work must include 30 hours of general education, consisting of nine hours in communication and humanities, six hours in math and/or the natural sciences, nine hours in the social and behavioral sciences and six more hours in any of the above. An employer reference and character reference are also required. A writing sample and math assessment will be administered during the admission process.

To obtain a catalog, schedule of classes, and application for the MHR program, write or call: Management and Human Relations Department, Trevecca Nazarene College, 333 Murfreesboro Road, Nashville, Tennessee 37210-2877; (615) 248-1529.

POST BACCALAUREATE UNDERGRADUATE

Post-Baccalaureate admission is designed to meet the educational needs of persons already holding a bachelor's or higher degree who are seeking: 1) to meet teacher licensing/certification requirements, 2) to take courses for personal enrichment, or 3) to complete pre-requisite courses for admission requirements to other academic programs.

Write or call the Post-Baccalaureate Teacher Education and Workshop Office to obtain a catalog, schedule of classes, and application for admission: Trevecca Nazarene College, 333 Murfreesboro Road, Nashville, Tennessee 37210-2877; (615) 248-1233.

GRADUATE PROGRAMS

To encourage and provide continued professional growth opportunities, Trevecca offers three graduate programs: **Graduate Studies In Education, Graduate Studies in Religion, and Graduate Studies In Organizational Management.**

Graduate Studies in Education

Trevecca offers the Master of Education degree in the following areas:

Educational Leadership
Elementary Education
Curriculum and Instruction Emphasis in Elementary Counseling (K-8)
Instructional Effectiveness

Trevecca offers the Master of Arts degree in the following area:
Counseling

To obtain a catalog, schedule of classes, and application for graduate admissions, write or call: Graduate Studies in Education, Trevecca Nazarene College, 333 Murfreesboro Road, Nashville, Tennessee 37210-2877; (615) 248-1201.

Graduate Studies in Religion

Trevecca offers the Master of Arts degree in Religion with the following emphases:

Practical Studies
Biblical Studies
Theological Studies

To obtain a catalog, schedule of classes, and application for graduate admissions, write or call: Graduate Studies in Religion, Trevecca Nazarene College, 333 Murfreesboro Road, Nashville, Tennessee 37210-2877; (615) 248-1378.

Graduate Studies in Organizational Management

Trevecca offers the Master of Arts degree in the following area: Organizational Management

To obtain a catalog, schedule of classes, and application for graduate admissions, write or call: Graduate Studies in Organizational Management, Trevecca Nazarene College, 333 Murfreesboro Road, Nashville, Tennessee 37210-2877 (615) 248-1529.

FINANCIAL INFORMATION

Trevecca Nazarene College is an institution of the Church of the Nazarene. Charges at Trevecca are maintained at a level commensurate with the cost of a quality educational program. Each student is charged tuition and certain fees which cover approximately 2/3 of the cost of the student's education. The remaining 1/3 comes from the generous support of the Southeastern Region of the Church of the Nazarene and individual and corporate contributions.

SCHEDULE OF CHARGES (1993-94)

Tuition—Per Semester Credit Hour (1)	$ 198.00
Summer School (per credit hour)	198.00
Graduate Programs in Education and Religion (per credit hour)	185.00
*Physician Assistant (per credit hour)	248.00
Masters of Organizational Management (per credit hour)	209.00
Auditing (per credit hour)	99.00
General Fee—Per Semester (2)	
Full-time (12 or more hours)	160.00
Part-time (6-11 hours)	80.00
Part-time (1-5 hours)	40.00
No General Fee for summer school or mini-term	
Room and Board—Per Semester (3)	
Air Conditioned Room	700.00
Private Room	1050.00
Board (21 meals per week)	935.00
Board (14 meals per week)	835.00
Department Charges	
ALH PA Clinical Procedures (ALH 3350)	52.00
Science Laboratory Fee	24.00
P.E. Fee (Bowling)	20.00
Business Fee (BUS 1100, 2250)	35.00
Fee for all CIS and CSC courses	51.00
Photography (COM 2990)	29.00
Christian Life and Ministry (Rel. majors only)	29.00
SWK 4510	54.00
SWK 4520	54.00
PSY 3210 Learning & Memory	16.00
Private instruction in Music (per credit hour)	120.00
Foundations of Education (EDU 1500)	80.00
EDU 3180 Ed Micro Ed	11.00
EDU 4190 Ed Media/Tech Computers	11.00
Teacher Education (student teaching)	100.00
9 hrs. of Elementary or Secondary	100.00
6 hrs. of Elementary or Secondary	50.00
3 hrs. of Kindergarten	50.00
Child Care Clinical Experience (EDU 4075)	50.00
Education Practicum Lab Fee (EDU 1010, 2010, 2011, 2012, 2013)	18.00

*Second year PA (began 92-93) $208 (per credit hour)

Special Fees

ACT Test Fee	17.00
Application Fee (non-refundable) (graduate and undergraduate)	25.00
Dorm Deposit (4)	20.00
Key Deposit (5)	5.00
Testing Fee (pd. first semester by Freshmen)	12.00
Late Registration	27.00
Processing Charge (per item) (6)	12.00
CLEP Credit and Advanced Placement (per credit hour)	43.00
Directed Study Fee (includes Reading courses)	
undergrad	43.00
graduate	54.00
Transcript Fee (first one free)	2.00
Graduation Fee (last semester Senior year)	32.00
Graduation Fee (Graduate degrees)	43.00
Re-application Fee (PA and PT only)	10.00
Physician Assist. and Physical Therapy Application Fee	10.00
Physician Assist. and Physical Therapy Admission Fee (applies toward tuition if actually enrolls; otherwise, non-refundable)	200.00
Registration Fee: Graduate Program, Workshop, MHR	17.00
Teacher Workshops Program (per credit hour) (7)	71.00
Continuing Education Unit (per unit)	24.00
PLA—Processing Fee (non-refundable)	35.00
PLC—Per Credit Hour	20.00
Medical Technology Admission Fee (applies toward tuition if actually enrolls; otherwise, non-refundable)	100.00
Application Fee, Medical Technology Program	10.00

(1) Senior citizens 60 yrs. of age or older, may take up to 3 hours per semester tuition-free on space available with approval of instructor and academic vice president. Does not apply to trips, special degree programs, or course fees. If credit desired, workshop rate applies.

(2) Includes student activities, yearbook, student health services, student newspaper, ID card, use of Library, use of PE facilities, and free entrance to athletic events. Part-time fee does not include yearbook and free entrance to athletic events.

(3) Every student living in college housing will be assessed a $100 security deposit against vandalism in the residence halls. This must be paid when the student registers and be maintained at $100 a semester. The deposit is to cover the cost of vandalism in public or general areas of the residence halls during the entire school year. Damage in a residence hall for which responsibility cannot be determined will be charged on a pro rata basis to all residents during the semester. The deposit will be refunded after the student vacates college housing, following all provisions of proper checkout procedures, except that it may be offset against any indebtedness to the college. Persons known to be responsible for vandalism will be charged the full amount personally. Such amounts will not then be charged to the general security fund. Damage in a student's room is chargeable to the residents of that room, or to the person(s) known to have caused the damage.

(4) Non-refundable after August 1st if student does not attend Trevecca. Deposit renewable each semester while student is college resident. Partial or full re-

fund will depend on the condition of the room after student has left. Request for a refund of room deposit must be made to the Student Services Office within one year after student leaves the residence hall.

(5) Paid to dormitory resident counselor when student receives room key. Refunded when key is returned to the college.

(6) Applies only to students who have a bachelor's degree and are not working on a second degree or major. Directed Study taken through the Workshop Program is charged regular college tuition plus fee.

(7) Added to amounts of fines, returned checks or other similar charges placed on account.

METHODS OF PAYMENT

All charges are due and payable at the time of registration at the beginning of each semester. If a student cannot pay all charges at registration, satisfactory payment arrangements must be made with the Business Office at that time. Satisfactory payment arrangements are as follows:

1. A minimum of Tuition and General Fee must be paid in cash, check or predetermined loans and grants at registration.
2. The balance of charges must be paid in two equal installments which will be due on the following dates:

   Fall Semester: September 28 and October 31
   Spring Semester: January 31 and February 28
   Summer: In full at registration
   Mini-term: In full at registration

A one and a quarter percent (1¼%) interest charge is added at the end of the month to any unpaid balance which is at least thirty (30) days old. Each semester must be paid in full before registering for a new semester. Any financial agreements between the College and its students will be binding only if such agreements are in printed or written form. Any student who has become delinquent through failure to make payment or proper financial arrangements will be disenrolled until such matters are satisfactorily resolved with the Business Office.

No degrees or certificates will be awarded and no transcript of credits will be issued until all financial obligations to the College are discharged in full. All sales in the bookstore are to be cash, check, or credit card. The College reserves the right to make financial changes for tuition, room, board and fees between times of publication of the catalog.

Refund Policy

For students dropping out of school or dropping a course, the following refund policy applies to tuition and fees.* The same policy applies to moving from dorm room.

1st Week**	100%	5th Week	50%
2nd Week	90%	6th Week	40%
3rd Week	75%	7th Week	20%
4th Week	60%		

After the 7th week no refund on tuition, fees and room. Board is returned on a pro-rated basis. No deposit or credit balance will be refunded unless all financial obligations to the College are satisfied, including Married Student Housing.

* No portion of the general fee is refunded after the 1st week of classes.

** Begins with Monday of week classes begin.

When sufficient space is available, a non-enrolled student may remain in college housing for one additional semester. Approval must be granted by the Student Services Office and completed by making satisfactory financial arrangements with the Business Office. Permission will be contingent upon paying (1) a partial activity fee of $75.00, (2) full board, and (3) full room cost. Full payment is due at the beginning of the semester.

FINANCIAL AID

Trevecca Nazarene College offers a comprehensive program of financial aid in the form of scholarships, grants-in-aid, loans, and part-time employment. A student must be admitted to the college before an award will be made.

The financial aid program at Trevecca serves a two-fold purpose: (1) to recognize overall academic scholarship and outstanding achievement in specific areas and (2) to assist students who find it difficult or impossible to attend college without financial help.

Student Aid is administered in conjunction with a nationally established philosophy which is based on the belief that parents are the primary resource for helping students to meet educational expenses. The student's assets also should be considered. Financial Aid becomes a bridge to fill the gap between the student's potential resources and college costs.

Free Application for Federal Student Aid

To determine need, the College utilizes the Free Application for Federal Student Aid. All students seeking financial assistance (except those applying for Academic Scholarships only) are required to submit a copy of the Free Application for Federal Student Aid designating Trevecca Nazarene College as one of the recipients. Forms are available through high school guidance offices or Trevecca's student aid office. This form serves as the application to the financial aid office for all financial aid programs.

Deadlines

Applications should be submitted in the early spring for the following fall. Aid is awarded on a rolling basis, first come-first served, with April 15 serving as a priority date. Late filers have fewer chances of getting aid. Only one application is required to determine eligibility. For Tennessee residents, the application will also determine eligibility for a Tennessee Student Assistance Award. Applications should be filed in February or March, whenever possible.

A family's ability to contribute may fluctuate from year to year. Therefore, awards are made for one academic year only. Each applicant must apply annually. The processing of the free application for federal aid takes approximately six weeks at peak periods. All inquiries and requests should be directed to the Financial Aid Office.

Satisfactory Progress for Financial Aid

All students who receive financial aid must enroll for 6 hours or more and make satisfactory progress academically. In order to assure the student makes progress both in terms of numbers of hours completed each semester and cumulative GPA, Trevecca will utilize the following satisfactory progress policy for the 1993-94 school year:

PROGRESS STANDARD

1. Semester Progress: Students MUST, as a minimum, receive a satisfactory grade in the courses they attempt each semester as outlined below:

Student enrolls for:	Student must complete satisfactorily:
12 or more hours	8 hours per semester for the first two years. After that according to the table in #2 below
8-11 hours	8 hours
6-8 hours	16 hours by end of an academic year including summer sessions

Satisfactory grades are A, B, C, D, S, or IP (for one semester only). Unsatisfactory grades are F, U, W, or I.

2. Cumulative Progress: Students must, in addition to the above, meet the academic probation and suspension standards as outlined in the college Catalog. A student must complete his/her undergraduate degree within six years, as outlined below, except for half-time students who would be allowed up to eight years.

Academic Year	# of Credits Successfully Completed	Cumulative Hours Completed	% of Work Completed
1	16	16	.125
2	16	32	.25
3	24	56	.44
4	24	80	.63
5	24	104	.81
6	24	128	100%

Academic work done at other institutions (if accepted by TNC towards their degree) will count in our progress standard.

TNC reserves the right, in selected (and documented) instances, to determine that a student is making satisfactory progress even though his or her cumulative progress is not meeting published institutional standards. The reason for this is due to the remedial work allowed by regulations.

FINANCIAL AID PROBATION

1. Students will be placed on financial aid probation for one semester if they fail to meet either standard as outlined above.

2. Removal from probation—A student will be removed from financial aid probation at the end of the next semester if he/she is enrolled and satisfactorily completes the semester as defined in 1 and 2 under progress standard.

REMOVAL FROM FINANCIAL AID

1. A student on financial aid probation who fails to meet the standards of progress for two successive semesters of enrollment will be removed from financial aid.

2. Any student who receives all F's, U's, W's, or I's, or any combination of these (no progress made whatsoever), in any semester will be removed from financial aid without a probation period.

3. After four semesters, a student who goes on academic probation will automatically lose his/her financial aid.

NOTE: Removal from financial aid does not prevent a student from enrolling in Trevecca with his/her own finances, if he/she is eligible to re-enroll.

APPEALS

Students placed on financial aid probation or removed from financial aid can appeal that decision to the Scholarship Committee. The appeal must be prepared in writing and be accompanied by appropriate support documents.

Reasons that may be acceptable for the appeals are:

1. Serious illness or accident on the part of the student. This will normally require a support statement from the doctor.
2. Death or serious illness in the immediate family.
3. Other extenuating circumstances may be acceptable and will be considered.

ELIGIBILITY TO HAVE FINANCIAL AID REINSTATED:

A student may be eligible to have his/her financial aid reinstated whenever he/she enrolls without financial aid and successfully completes enough hours to satisfy the cumulative progress standard.

Trevecca offers counseling and an advising system to assist students in their efforts to achieve educational goals. The Office of Financial Aid encourages all students to use these services to help make their progress toward a degree more successful.

NOTE: This Satisfactory Progress Standard for Financial Aid applies to ALL students whether or not they are receiving federal aid and must be taken into consideration at such time as a student begins to receive federal aid.

REFUND DUE THE TITLE IV PROGRAMS

When a student is due a refund according to the refund policy, and Title IV assistance programs are involved, the College uses the following formula to determine the amount of the Federal portion that must be restored to Title IV:

Portion of refund due the Title IV Programs: Lesser of a or b:

a) Title IV aid awarded (excluding CWS) X amount of refund
Total aid award (excluding employment)

(_____X_____) ÷ _____ = _____

or

b) Title IV aid other than CWS received for the payment period:

$_____

As a part of its refund policy, the institution will credit refunds in the following order:

To outstanding balances on FFEL Program loans;
To outstanding balances on Federal Direct Loans;
To outstanding balances on Federal Perkins Loans;
To Federal PELL Grant awards;
To SEOG awards;
To awards under the FWS program;
To other Title IV student assistance;
and to the student.

ACADEMIC SCHOLARSHIPS AWARDED 1993-94

Trevecca Nazarene College annually offers scholarships in recognition of outstanding scholastic achievement. Academic scholarships are awarded for the

period of two consecutive full-time semesters (fall and spring semesters) and are distributed in two equal payments. A student may receive only one academic scholarship per semester. Academic scholarships at Trevecca can only be applied to fees, tuition, room and board, and can never generate a balance. Academic scholarships require a minimum load of twelve hours each semester and will not be awarded beyond eight full-time semesters.

Trevecca Scholars

The freshman, sophomore and junior with the highest grade point average in his/her class shall be recognized as a Trevecca Scholar. The three class scholars shall receive $2500.00 maximum grants (tuition only). The Scholarship Committee will select recipients.

President's Scholarships

The Freshman applicant who scores 32 or above on the Enhanced ACT will receive a 100% tuition scholarship for the first year. This scholarship will continue in subsequent years [up to eight semesters] at full tuition if he/she maintains a GPA of at least 3.75 and carries a full load for the two consecutive full-time semesters.

A $1200 scholarship will be awarded to incoming full-time freshmen who have a standard composite score of 28-31 on the Enhanced ACT. This scholarship will be renewed as a Dean's Scholarship provided a GPA of 3.65 is achieved.

A $900 scholarship will be awarded to incoming full-time freshmen who have a standard composite score of 26-27 on the Enhanced ACT. This scholarship will be renewed as a Dean's Scholarship provided a GPA of 3.55 is maintained.

A $600 scholarship will be awarded to incoming full-time freshmen who have a standard composite score of 21-25 on the Enhanced ACT. This scholarship will be renewed as a Dean's Scholarship provided a GPA of 3.5 is maintained.

Transfer students are eligible for the Dean's Scholarship if they meet the specified requirements. These awards (transfer only) are recommended by the Office of Admissions.

Dean's Scholarship

A $1200 scholarship will be awarded to students with a 3.65 GPA for two consecutive full-time semesters.

A $900 scholarship will be made to students with a 3.55 GPA for two consecutive full-time semesters.

A $600 scholarship will be awarded to the students with a 3.5 GPA for two consecutive full-time semesters.

Transfer students are eligible for the Dean's Scholarship if they meet the specified requirements. These awards (transfer only) are recommended by the Office of Admissions.

National Merit Finalist

A $1200 scholarship will be awarded to all National Merit Finalists. This scholarship will be renewed if a GPA of 3.65 is achieved.

Honors Program Scholarship

Students admitted to the Honors Program will receive a $1500 scholarship for the Freshman year. This scholarship will be renewed for students who remain in the program and achieve a 3.0 cumulative GPA.

The number and actual amount of each of the following scholarships awarded is based on available funds. It is possible that some scholarships will not be available during a given year due to the impact of the economy on the income.

Accounting Scholarship

Gerald D. Skinner, CPA, has provided an endowment for an annual scholarship to be awarded to a regularly enrolled junior or senior student satisfactorily pursuing an academic program in the field of accounting.

Homer and Beatrice Adams Scholarship

A scholarship was established by contributions from constituents of the College on the 10th anniversary of President Homer J. Adams to honor Dr. and Mrs. Homer J. Adams for a decade of outstanding service (1979-89) to Trevecca College. The scholarship shall be awarded by the College Scholarship Committee.

The Agape Scholarship

A scholarship has been made available to assist qualified full-time students attending Trevecca Nazarene College. It is the intention of the donors to assist exceptional students with high integrity and a definite financial need. The scholarship committee of the college serves as the selection committee. The scholarship committee will also decide the number of scholarships per year as well as the amount. The recipient should be a U.S. citizen, strong, committed Christian, have definite financial need, and be willing to send an annual thank you letter to the donor.

Alumni Scholarship

A number of scholarships are made available each year to children of alumni through the Alumni Student Scholarship Endowment Fund. Preference is given to seniors and juniors who show academic promise and who are in good social standing. Funds are made available through donations from the annual Phonathon, proceeds from the Alumni Visa Card, the Trevecca Golf Classic and any other funds designated by contributors to this fund. The principal of the fund is invested, and the interest earned provides the scholarships.

John T. and Eva Green Benson Scholarship

A permanent scholarship has been established by Robert G. Benson in memory of his parents, John T. and Eva Green Benson. The principal of the fund shall be invested and the entire income used by the college to provide scholarships for Trevecca students. In choosing recipients consideration shall be given to those students having the highest grade point average. Financial need may also be considered.

Marguerite Chilton Scholarship Fund

A scholarship has been established in the memory of Marguerite Chilton to assist needy and worthy students preparing for Missionary work. The principal

of the fund shall be invested and the income used by the college to provide scholarships to give in her memory. The recipient(s) will be chosen by the Scholarship Committee of Trevecca.

The Charles A. Frueauff Foundation Inc. Scholarship

The recipient or recipients should be students with need, preferably from the Appalachian region. The recipients shall be chosen by Trevecca's Scholarship Committee.

The Ausby E. Guyer Scholarship

A sizeable endowed scholarship has been established for needy students preparing for the ministry or missions. The endowment provides some $3,000 per year, or more, and is distributed to students in the amount of $250 per semester. Recipients are chosen by the Scholarship Committee, in consultation with the Department of Religion.

R.C. and Jean Henderson Living Investment Scholarship

A scholarship has been provided by a gift to Trevecca by R.C. and Jean Henderson for the benefit of qualified full-time students at Trevecca. The scholarship committee of Trevecca shall serve as the selection committee for the recipients and must choose worthy students with financial need.

Jernigan Ministerial Scholarship

Funds have been made available by Dr. Don Jernigan to provide up to six $500 awards to students preparing for the ministry. Recipients will be chosen by the Scholarship Committee, in consultation with the Department of Religion.

Buford M. Jewell Scholarship

A scholarship has been established in the memory of Buford M. Jewell, a Nashville educator and former Trevecca student, to assist needy students attending Trevecca Nazarene College. The principal of the fund shall be invested and the income used by the college to provide scholarships to full-time students showing need. The recipient will be chosen by the Scholarship Committee of Trevecca.

The Arthur E. and Flora Rhoades Kelly Scholarship

A scholarship has been made available by Rev. Arthur E. Kelly to assist married students at Trevecca who are preparing for full-time pulpit ministry. This scholarship will be administered by the scholarship committee of Trevecca with first priority going to students from South Carolina. Ministerial students with children will be given priority for this scholarship. A thank you letter and a brief report of the recipient's work would be welcomed by Rev. Kelly.

The Kercher Memorial Scholarship

A scholarship provided by R. Paul Kercher and Grace Kercher Boyett in memory of Rev. and Mrs. George Kercher and son, John Wesley Kercher. This scholarship is established to provide assistance to older full-time ministerial students who accept the call to the ministry later in life. The interest earned from the investment of the corpus shall be used to benefit such students as may qual-

ify and will be selected by the Scholarship Committee of Trevecca. The amount of the scholarship will depend upon the interest earned annually.

A.B. Mackey Memorial Scholarship

A fund was established by the Alumni Association to perpetuate the memory of A.B. Mackey, who gave 46 years of service to Trevecca—26 years as President. Interest from this fund allows a limited number of scholarships to be given annually.

R.E. and Laura Merchant Scholarship

A scholarship established as a memorial to R.E. and Laura Merchant, parents of Joyce M. Stocks and Rose Pickard to assist worthy full-time students with financial need. The principal of the fund shall be invested and the income used to provide the scholarship(s) in the amount of $500 to $1000 per recipient per year. The exact amount and the recipient to be determined by the Scholarship Committee.

Lillie Nielsen Scholarship

Raymond A. Nielsen contributed an Indian Relics Collection valued at $48,000 to be used in the establishment of a scholarship in memory of his mother. The interest earned by the Lillie Nielsen Scholarship fund is awarded annually to worthy students.

Pastor's Scholarships

This scholarship is available to incoming Freshmen or first time students at Trevecca Nazarene College. It is awarded by the individual churches who have paid their educational budgets in full. It is entirely up to the church to decide who receives this scholarship. The scholarships, if not used the preceding years, are good up to three years. The awards certificate is available at the local church office. The certificates are not transferable to any other church.

The Rodger and Belle Parker Living Investment Scholarship Fund

A scholarship made available by Rodger and Belle Parker to assist qualified full-time students who are children of pastors or full-time commissioned evangelists of the South Carolina District Church of the Nazarene. The recipients are chosen by the Scholarship Committee of Trevecca. The scholarship is based on financial need. Grants will be made available from the interest earned annually from the corpus.

The J. Dwight and Betty Ragsdale Scholarship

The scholarship has been made available by J. Dwight Ragsdale to assist qualified full-time students at Trevecca Nazarene College. The student must show financial need. The Scholarship Committee of Trevecca serves as the selection committee for this scholarship.

The Fred Sartin Scholarship for Ministerial Students

A scholarship has been made available in the memory of Rev. Fred Sartin to assist needy students at Trevecca Nazarene College. The recipient must be a

Christian and must believe in and preach holiness and purity of heart and life. Priority will be given to the children of ministers or children from non-Christian homes who show great financial need.

Nettie V. Spence Living Investment Scholarship

A scholarship has been provided from the estate of the late Nettie V. Spence of Mobile, Alabama, to assist qualified full-time students at Trevecca. The Scholarship Committee at Trevecca serves as the selection committee. A student must be full-time and must show financial need.

The Richard D. Steele Scholarship

Richard D. Steele has provided an endowment for a limited number of four (4)-year scholarships to assist qualified full-time students with outstanding academic ability preparing for a professional career in law, medicine, certified public accountants, etc. Preference will be given to students from the state of North Carolina. The Scholarship Committee of the College will serve as the selection committee and determine the number and amount of each scholarship awarded annually.

M.H. and Joyce Stocks Scholarship

A scholarship has been established by M.H. Stocks to assist qualified students in the ministerial or missions fields, as well as accounting or business. A special committee has been established to choose the recipients. Should there not be any qualified candidates in the religion or business field, the committee may choose to award the scholarship to students in other areas. For further information regarding the selection process, please write directly to Professor Alan Smith in care of Trevecca Nazarene College. The scholarship is designated for juniors and seniors with 3/4 of the available funds going to students preparing to be a missionary or minister and 1/4 for students majoring in accounting or business administration.

J.R. Vaughan Ministerial Scholarship

An annual scholarship made available in honor of Reverend J.R. Vaughan for an older married ministerial student, who is accepting the call to the ministry later in life and is uprooting his family to come to Trevecca to prepare for the ministry. The scholarship is made available in various amounts but could be as much as $3,000.00 for the year.

Earl and Elizabeth Vennum Scholarship

An annual scholarship made available by Howard and Gladys Marks in honor of Rev. Earl and Elizabeth Vennum. At least $1,500.00 annually is awarded to a student of outstanding ability preparing for the preaching ministry. The recipient is recommended by the Religion Department in consultation with the Director of Financial Aid.

Howard T. Wall, Jr. Memorial Scholarship

A scholarship has been established in the memory of Howard T. Wall, Jr. to assist students at Trevecca Nazarene College. Students should be full-time, and should show financial need as well as promise. The Scholarship Committee of Trevecca will choose the recipients.

Harry Wilson Scholarship

An annual scholarship has been established by Mr. Richard Coyne to assist qualified students at Trevecca Nazarene College. The corpus of the fund is to be held in trust by Trevecca, and only the interest earned shall be awarded. The recipients should be needy students and will be chosen by the Scholarship Committee of Trevecca.

Special Scholarships

Funds ranging up to $3,000 have been made available for scholarships to worthy students of Trevecca by friends interested in higher education. In some cases the funds bear the names of the donors; others are given in memory of relatives or friends. Each fund has its own established criteria which is available from the Student Financial Aid Office.

Among these programs are:

Kenneth Berck Memorial
Mrs. J.H. Cate Memorial Scholarship
Leon and Marie Cook Scholarship
Edward F. Cox Memorial
J. F. and Dolly Dunlap Scholarship
Dr. Henry Feldhaus Memorial Scholarship
Ben E. and Nannie Feltner Scholarship
General Superintendent's Scholarship
Glen Jones Scholarship
Erskine C. Key, Sr. Scholarship
Logan-Matthews Physician's Assistant Scholarship
Murphy Cap and Gown Co.
Ozzie Claude Mingledorff, Jr. Scholarship
Pate Bible Class Scholarship
Soroptimist International of Nashville Scholarship
Jeff Spahr Memorial Baseball Scholarship
Elmore Vail Memorial Scholarship
Michael Todd Welch Scholarship
William Aaron Toler Memorial
Jasper White Memorial Scholarship

GRANTS-IN-AID

Grants are a form of gift aid awarded on a non-repayable basis.

INSTITUTIONAL

Assistantships (Departmental)

The College offers a limited number of assistantships annually to students of exceptional ability in the various departments. Recommendations are made by the Department Chairperson and approved by the Academic Vice President.

Athletic Grants

Grants for Intercollegiate Athletics are awarded to students based on athletic ability and skill. Applications for this type of assistance should be made to the Athletic Department. Awards are made through the Student Aid Office and become part of the "financial aid package."

Music, Forensics, Radio and Education Awards

A limited number of awards are made annually to Music, Forensic, Radio, and Education students upon recommendation of the Music Department, the Director of Forensics, the Director of Radio Broadcasting, and the Education Department.

Student Government

Awards are made to officers of the Student Government and editors of student publications.

Nazarene Youth International Grants-in-Aid

Nazarene Youth International Grants-in-Aid Funds are provided by some Districts and/or District N.Y.I. organizations of the Southeast Educational Zone to assist needy and qualified students from their respective districts who attend Trevecca. Conditions under which these grants are awarded may be obtained by corresponding with the District Superintendent or the N.Y.I. President of the district the student is a member of. The award is made through the Financial Aid Office of the college.

GOVERNMENTAL

FEDERAL PELL Grant Program

The Federal Pell Grant, funded by the Federal Government, presently ranges in value from $400 up to $2300 depending on need. Applications are available from the high school guidance counselors, the Trevecca Financial Aid Office, and other public facilities.

FEDERAL Supplemental Educational Opportunity Grant

The Federal SEOG is funded by the Federal Government. This grant is made available to students with financial need who apply early and is part of a financial aid package in accordance with Federal regulations. The duration of student eligibility (enrolled at least half time) is for the period required for the completion of the first undergraduate bachelor's degree. Awards will range from $200 to $2000 annually.

The Tennessee Student Assistance Award

The State of Tennessee has appropriated limited funding to assist Tennessee residents with Awards from $54 to $1482. Awards are made by the Tennessee Student Assistance Corporation and are based on need. A family financial statement is required. Applications for this program are available from high school guidance counselors, the Trevecca Student Aid Office, or the Tennessee Student Assistance Corp., Suite 1950 Parkway Towers, Nashville, TN 37219-5097. The priority deadline for making application (including a completed Family Financial Statement) is May 1. Applicants are urged to have their information in the mail by early April.

LOANS

Federal Perkins Loan Program

The Federal Perkins Loan Program provides money to students with established need at a low interest rate and long term repay. The loans bear no interest to the borrower until nine months after graduation or interruption of study; then the interest rate is 5% of the unpaid balance. The minimum monthly repayment is $40.00. Loan repayment may be deferred for periods during which a borrower: (1) is at least a half-time student; (2) is pursuing a course of study in an approved graduate fellowship program or approved rehabilitation training program for disabled individuals excluding a medical internship or residency program; (3) is unable to find full-time employment, but not in excess of three years; (4) may be suffering an economic hardship, but not in excess of three years; and, (5) is engaged in service described under the cancellation provisions.

Federal Stafford Loan Program

- Long term, low interest loan from private lenders
- Undergraduate and graduate students carrying at least one-half the normal academic load.
- Need based; must apply for Pell Grant
- Up to $2,625 per year for first, and $3,500 for second year undergraduates; $5,500 per year for undergraduates who have successfully completed the first and second year, but have not completed their program; $8,500 for graduate or professional, maximum total of $23,000 for undergraduates or a total of $65,500 for undergraduate and graduate study combined.

Federal Unsubsidizd Stafford Loan Program

The annual as well as the aggregate loan limits are the very same as the Subsidized Stafford Loan (less amounts borrowed under that program). The interest rate and cap is the same as the Subsidized Stafford, except the borrower is responsible for accrued interest. Interest may be capitalized at the borrower's request.

Parent Loan Program (Plus)

- Long term, variable interest rate not to exceed 10%
- Repayment starts within 60 days after loan is disbursed

Federal Supplemental Loan for Students Program (SLS)

- Long term, variable interest rate not to exceed 11%
- Up to $4,000 per year for the freshman and sophomore years and up to $5,000 for the junior and senior years; $23,000 cumulative
- Eligibility for Pell Grant and Stafford Loan must be determined before SLS application can be completed

On all the Federal Family Education Loan Programs mentioned above, there is an origination fee ranging from 5% to 6½% and an insurance fee from 2% to 3%. These fees will reduce the net amount of the loan proceeds.

Pickett and Hatcher Educational Loan Fund

This loan fund was created by the late Claude Adkins Hatcher of Columbus, Georgia, founder of the NEHI Corporation. It is available through its trustees to

worthy students who are unable to complete their education without financial assistance and who are enrolled in schools offering "broad liberal training" rather than "strictly professional" education.

SPECIAL LOAN FUNDS

Funds have been made available to create low interest loans for worthy students of Trevecca by friends interested in Christian higher education. In some cases the funds bear the names of the donors; others are given in memory of relatives or friends. Each loan fund has its own established criteria which is available from the Student Financial Aid Office. Among these programs are:

Alumni Loan Fund
Jacquelyn Beth Lee Scholarship and Loan Fund
Vashti Burnett McGraw Memorial Fund
Chilton Scholarship and Loan Fund
Gary Kinnamon Memorial Loan Fund
Bill Knowles Loan Fund
Erskine C. Key Memorial Fund
Amanda Ferguson Ministerial Loan Fund
Winnie H. McFadden Missionary Loan Fund
Hallie Irene Fender Loan Fund

EMPLOYMENT

Federal College Work Study Program

Federal funds are available at Trevecca to assist students who have established that they need part-time employment in order to pursue their college studies. FCWSP jobs may be on campus or at an off-campus nonprofit agency. FCWSP employment is determined by the student's need, skills, availability of funds, job vacancies, and willingness to work.

Campus Employment

A limited number of Trevecca funds are available for students who have established need and who do not qualify for FCWSP. TNC campus employment is determined by the student's skills, availability of funds, job vacancies, and willingness to work.

Off-Campus Employment

The campus Student Employment Office will assist students in locating community work opportunities.

OTHER AID PROGRAMS

Vocational Rehabilitation

Students who feel they may qualify under this program should contact their local office or the Financial Aid office.

Monthly Payment Plans

Trevecca Nazarene College has authorized the use of the Tuition Plan, Inc., and the Insured Tuition Payment Plan. These programs advance semester payments to the college. Repayment may be extended to four or more years.

Benefits for Veterans

Veterans who have served on active duty since January 31, 1955, may be eligible for educational assistance under Public Law 94-502 and 95-202. Application should be made to the Veterans Administration regional office having custody of the veteran's file.

Public Law 634 and Public Law 90-631 provide educational assistance to (1) widow, sons, and daughters of deceased veterans who died while in service, or after discharge from a service-connected disability; and (2) wives, sons, and daughters of veterans who have service-connected disability considered to be total and permanent in nature. Application should be made to the Veterans Administration regional office having custody of the veteran's file.

Under the provisions of Public Law 894, veterans who, as a result of a service-connected disability, require re-training or other vocational rehabilitation, may be entitled to educational assistance. Inquiry should be made to the Veterans Administration regional office having custody of the veteran's file.

Certificates of eligibility to be used at registration will be issued by the appropriate regional office of the Veterans Administration to those who are eligible for educational benefits. The Director of Student Financial Aid also serves as the campus Veteran's Coordinator.

Company Aid

Many employers have scholarships and/or loans for children of their employees. Parents should investigate this possibility.

ACADEMIC POLICIES

The Academic Council, a committee of faculty, administrators, and students, is responsible for developing the academic policies of the College. The items listed below are an attempt to answer student questions concerning the most frequently asked items of academic information.

GENERAL ACADEMIC INFORMATION

Classification

Students are classified at the beginning of each semester on the basis of work already completed, as follows:

Freshman: Approved entrance credit
Sophomore: 32 semester hours college credit
Junior: 64 semester hours college credit
Senior: 96 semester hours college credit.

Full Time: Students carrying 12 hours or more each semester. Participation in intercollegiate athletics, college traveling groups, student government scholarships and most financial aid programs require this minimum academic load.

Part-time: Students currently enrolled for fewer than 12 hours of work for college credit, with the exception of seniors who may lack less than the minimum load of meeting graduation requirements in their senior year.

Registration

All presently enrolled students are expected to submit a pre-registration schedule of courses to the Registrar on assigned dates during the fall and spring semesters. This schedule is made out by the student with the assistance of the faculty advisor and requires the signature of the advisor. A late fee is charged for submission of the registration schedule after classes have begun.

The last day to add classes is five days after school starts in any semester including the first day of classes. The last day to drop classes without a grade appearing is 5 class days after the first day of classes including the first day of class.

Summer School

The College operates on the basis of two semesters during the regular school year (August-May). In addition, three summer terms are available with regular courses along with selected special course offerings.

Mini-Term - May - 2 ½ weeks - maximum one course
Summer I - June - 4 weeks - maximum two courses
Summer II - July - 4 weeks - maximum two courses

Course Numbering System:

1000—courses—Freshmen
2000—courses—Sophomores
3000—courses—Juniors
4000—courses—Seniors

The numbers enclosed within parentheses opposite the course number and name represent the number of credit hours awarded for the course.

Majors - Minors - Professional Cores

An educational major at Trevecca Nazarene College is a prescribed course-work plan within a broader curricular area (e.g., Religious Studies Major in the curricular area of Religion and Philosophy). Academic majors offer students an opportunity to focus their learning on theories, skills, and applications relevant to their course of study and the broad curricular area from which the major is offered. Educational majors generally have credit hour requirements of approximately 30 semester hours. However, there are a few with 26-27 and two professional majors in Allied Health of 64 and 99.

Minors allow for additional concentrations of study. Some are required with particular majors; most are options which may be added to any major or minor creating options for personal enrichment or career enhancement. Requirements vary from 15 to 27 hours.

Professional cores are courses required for many majors which focus on the more practical applications of the content of the major courses. The professional cores are sometimes referred to as concentrations, emphases, options or support courses and in education are called minors. Requirements may vary from 12 to 31 hours.

All academic majors, minors and professional cores are approved by the college's Curriculum Committee and Academic Council or Education Council and published with their credit hour requirements in the Trevecca Catalog.

REQUIREMENTS FOR GRADUATION

Requirements for B.S. or B.A. Degree

The degree of Bachelor of Arts or Bachelor of Science is conferred upon successful completion of a major, at least one minor, and 57 hours of General Education courses which must be taken by the end of the junior year (except REL 4000). These General Education Core Courses have been selected to give a broad liberal arts training as a foundation to students majoring in any field.

The following provisions apply to all 4-year degrees:

Completion Requirements:

1. The candidate must complete a total of at least 128 semester hours of credit with a 2.00 grade point average.
2. The senior year must be taken in residence at Trevecca Nazarene College, with a minimum of 32 semester hours for B.A. or B.S. and 16 semester hours for A.A. or A.S. A summer graduate must be within 12 hours of graduation by the end of spring semester (except for P.A. students). No student may graduate with less than 32/16 hours (exclusive of non-traditional credit) earned at Trevecca.
3. A student is to graduate under the terms of the catalog at the time of his/her graduation, or the one immediately preceding.
4. Completing the Academic Profile survey as a freshman and as a junior is a graduation requirement.
5. A candidate must make application for graduation and submit to the Registrar a program for meeting graduation requirements by the last day of pre-registration for the semester in which degree requirements will be met. Candidates graduating in August but wishing to participate in May commencement exercises must make application and submit the program for meeting requirements by the last day of pre-registration for spring semester.

6. A candidate must pay the graduation fee by November 1 for December graduation and April 1 for May or August graduation.
7. All work must be completed and grades recorded in Registrar's Office prior to the specified graduation date. In the event requirements are not met by the specified graduation date, the candidate must reapply for graduation and pay a reapplication fee.

Curricular Requirements:

8. The candidate must have completed a department approved major with a 2.0 average or better in the major field. A minimum of C- is required on all courses counting on a major.
9. The candidate must also present an approved minor or a second major. Careful selection of electives will allow a second major and expanded career opportunities.
10. The candidate is limited to a total of 32 hours of non-traditional credit such as PLC, CLEP, professional schools or military P.E. credit on the degree program. There is a limit of 32 hours PLC credit. (15 hours for A.A. or A.S. degree)
11. The candidate must take a minimum of 9-12 hours of courses in the major at Trevecca (exclusive of History of Philosophy in Religion major).
12. The candidate is limited to 12 hours of Directed Study, 8 hours of Internship (exclusive of Student Teaching), and 4 hours of Practicums on a degree program.
13. A candidate expecting to teach must meet certification requirements under the guidance of the faculty advisor and the Director of Teacher Education. A teacher education student must pass the N.T.E. Core Battery as a pre-requisite to graduation.
14. INT 1000 Introduction to College Life is required of all first time freshmen who register in the fall semester.

Basic Skills Competence Requirements:

15. A candidate who fails to establish competency in the skills indicated by course titles through ACT and various entrance testing programs will be required to establish competency by taking the following courses graded on an S-IP basis. These hours will be in addition to the 128 hours required for graduation:

ENG 0910 Writing Skills I and/or	(a) 3 hours
ENG 0920 Writing Skills II	(a) 3 hours
ENG 0950 Reading Skills	(b) 3 hours
MAT 0930 Math Skills	(c) 2 hours
and/or MAT 0940-Elementary Algebra	(c) 2 hours

(a) Required if ACT English standard score is 17 or below, or need is indicated by competency testing.
(b) Required if raw score on Nelson-Denny Reading Test is 64 or less on Form E or F.
(c) Required if indicated by diagnostic testing given all freshmen.

16. The candidate must meet the following General Education requirements which should be taken during the freshman and sophomore years but no later than the junior year with the exception of REL 4000.

GENERAL EDUCATION CORE CURRICULUM
BACHELOR OF ARTS OR
BACHELOR OF SCIENCE DEGREE

Purpose of the Core Curriculum

The General Education Core at Trevecca Nazarene College reflects the cultural heritage of the liberal arts tradition. Each course in the six essential outcome areas is meant to explore some part of the students' cultural and historical heritage and thereby provide them with knowledge and skills to deal with current and future problems associated with this heritage. Each course in the core is also designed to be values-based. Students are provided with the educational resources and experiences to clarify or expand their current values or to acquire new values within the framework of Christian holiness in the Wesleyan tradition. These values are to be related to current social, political, and religious issues and to the students' lives and career plans.

Outcome Areas

The Core is organized and defined by six essential outcome areas with objectives which delineate each area. Coursework developed from these outcome areas reflect a breadth in its totality but also a certain depth and is not designed primarily as introduction to academic disciplines although many disciplines are represented. A student-product of the Core should evidence the understandings and skills of this heritage-based and values-processing general education program. The core is designed to be taken over a four-year collegiate career, with certain courses taken at different student maturational and classification points.

Below are the outcome areas with their defining objectives:

Outcome One: Personal Development in a Christian Values Context

1. Personal values identification and development.
2. Values-based decision making in a Christian context.
3. Integration of life, learning, and faith based on Biblical knowledge.
4. Authority of the Bible and basic Bible study skills.
5. Christian holiness in the Wesleyan tradition.
6. Church of the Nazarene's doctrinal-ethical standards.
7. Personal physical development in a Christian values context.

Outcome Two: Development of an Effective Style of Communication

1. Enhancement of reading skills.
2. Enhancement of writing skills with attention to subject, audience, purpose, and style.
3. Development and enhancement of speaking skills with demonstrated awareness of the elements of effective oral communication.
4. Awareness of the types of listening required by different communication situations.
5. Use of mathematical skills as communication tools: to think quantitatively, to apply numeric and symbolic skills appropriately.

Outcome Three: Critical, Reflective and Creative Thinking

1. Thinking in ways that are analytic, synthetic, interpretative, reflective, interactive, evaluative, and creative in order to analyze varied types of personal and societal issues.
2. Selecting, developing, creating, and implementing solutions to problems.
3. Application of the tools of philosophy.
4. Use of the tools of thinking in exploring academic fields.
5. Development of a clear, logical prose style.
6. Development of the tool of the research paper.

Outcome Four: Artistic, Aesthetic and Literary Dimensions of Culture

1. Exploration of the literary genres of short story, poetry, the novel, and drama.
2. Recognition of the elements of art and music.
3. Identification of the elements of music composition.
4. Analysis of the sociocultural climate of various historical periods.
5. Recognition of representative art forms, artists and composers.
6. Exploration of personal appreciation and cultivation of art.

Outcome Five: Living in Community With Others

1. Understanding the historical-social dimensions of human behavior, of human life in time and place.
2. Interpretation of the present through the past as a means of planning for the future.
3. Exploration of systems of meaning that are woven into foreign languages and cultures and the communicative process involved in foreign languages.
4. Analysis of individual and group behavior.
5. Analysis of social, political, and economic forces that make an impact on institutions.
6. Examination of global forces, of historical movements and personalities.
7. Understanding of effective ways to develop and maintain relationships with others.
8. Exploration of the importance of creative and intelligent Christian service in a global community.

Outcome Six: Science and Technology in Life and Culture

1. Examination of the methodology of science.
2. Recognition of technology as an outcome of the process of science.
3. Exploration of the characteristics, attitudes, and limitations of science and technology.
4. Interpretation of the basic laws of physical science.
5. Analysis of significant biological processes.
6. Problem solving in environmental and technological issues.
7. Appreciation of wise use of resources.

General Education Curriculum*

1. English - 9
   ENG 1020 English Composition - 3 (a)
   ENG 1080 Critical Reading and Writing - 3 (b)
   ENG 2000 Introduction to Literature - 3 (c)

2. Communications - 3
   COM 1010 Speech Communication - 3
3. Religion and Philosophy - 12
   REL 2000 Introduction to Biblical Faith - 3
   PHL 2010 Introduction to Philosophy - 3
   REL 3000 Introduction to Christian Thought - 3 (d)
   REL 4000 Christian Life and Ministry - 3 (e)
4. Fine Arts - 3
   MUS 1500 Fine Arts in the Western World - 3 (f)
5. History and Social Science - 15
   Language I (French, Spanish, or German) - 3 (g)
   HIS 1400 World Civilization I - 3
   HIS 1450 World Civilization II - 3 (h)
   Social Science - choose two: (i)
      COM 2010 Interpersonal Communications - 3
      ECO 2000 Principles of Economics I - 3
      SOC 2010 General Sociology - 3
      PSY 2010 General Psychology - 3
      POL 2020 American Political Institutions - 3
      ATH 3010 Introduction to Anthropology - 3
      Language II (French, Spanish, or German) (3)
      CIS 2000 Micro-Computer Applications (3)
6. Science and Mathematics - 12
   MAT 1040 Concepts of Math - 4 (j)
   SCI 1500 Life Science - 4 (k)
   SCI 1600 Physical Science - 4 (k)
7. Health and Physical Education - 3 (l)
   HPE 1000 Introduction to Health and Fitness - 1
   Two 1-hr. P.E. Activity Courses - 2

Total: 57 hours

*There are variations for Teacher Ed., Music and Allied Health majors.

(a) May be by-passed if ACT standard score in English is 24 or above and placement is validated by competency testing.

(b) Must be taken by end of Sophomore year.

(c) Prerequisite: ENG 1080

(d) Prerequisite: REL 2000, PHL 2010.

(e) Prerequisite: REL 2000, 3000, PHL 2010, Senior classification.

(f) Music majors will take MUS 1010 and Music 3000 instead.

(g) May be waived on basis of 2 years of same foreign language in high school. Voice majors may substitute 4 hours of vocal diction. Religion majors must substitute Greek 2010 or Hebrew 2010.

(h) Social work majors take HIS 2020 instead of HIS 1450.

(i) Religion majors must choose the second semester of the same biblical language or the first semester of another for one social science.

(j) Competency testing by Math Department will determine if other math options (MAT 1050, 1060, 2010, or 2090) are required or MAT 1040 math requirement is waived.

(k) Science majors and minors will substitute BIO 1510 or BIO 2500 for Life Science, and SCI 2510; CHE 1010; CHE 1040; PHY 1010 PHY 1050, PHY 2030, or PHY 1110 for Physical Science. Other students with ACT Science Scores 22 or above and a composite ACT of 21 or above should take one of the above substitutions for their general education requirement in science.

(l) Varsity athletics does not count toward this requirement.

Policy on general education waiver and substitution in relation to major or minor course work.

Course work can count toward the completion of a major or minor and simultaneously satisfy a general education requirement. This can be done by: (a) **waiver** of a general education requirement when the completion of a course listed as part of the general education core directly contributes to the fulfillment of a major or minor, as approved by the department; (b) **substitution** of one or more courses completed to fulfill a major or minor for a course in the general education core in the same field, as approved by the Curriculum Committee.

Requirement for the A.A. or A.S. Degree

In addition to the above 4-year degrees, Trevecca offers the Associate of Arts degree and the Associate of Science degree in selected paraprofessional programs of study. These 2-year programs are career-oriented and require approximately one year in general education including six hours of required religion courses. The balance of the program is in the specialty area selected. The college requires 64 semester hours of college work with a 2.00 grade point average for graduation with the A.A. or A.S. degree. The residency requirement for the A.A. or A.S. degree is 16 hours exclusive of PLC credit.

Requirement for Obtaining a Second Degree

A second Bachelor's degree may be obtained with a minimum of 32 hours of additional work at Trevecca, including meeting requirements for a second major. In no case will more than one degree be conferred upon a candidate at any one commencement. Second degree candidates are eligible for graduating honor ranks, Honor Society and Dean's List but not for membership in Phi Delta Lambda.

ACADEMIC ENRICHMENT PROGRAM

Trevecca's Academic Enrichment Program (AEP) is a special program for students who score eighteen and below on The Enhanced ACT Assessment Standard Composite score and seventeen or below on the Enhanced ACT Assessment Standard score in English and/or eighteen or below in Math. Equivalent scores are used for students accepted with regular ACT or SAT scores. Students must successfully complete the program before they are given regular admission to the College.

Courses structured for the AEP are Reading Skills, Writing Skills, Math Skills and Study Skills. Students who score eighteen and below and also all freshmen who have no ACT score or are beyond the age for taking the ACT will be required to take the Nelson-Denny Reading Test - Form E or F. Students who score sixty-four and below on the Nelson Denny Reading Test are required to enroll in a reading skills class. In addition to the ACT score a student's writ-

ing sample will be used to place the student in Writing Skills I or II. A student placed in Writing Skills I will need to take Writing Skills II in the following semester. Students who test into writing skills, reading skills or study skills are required to enroll in the classes their first semester. Placement in appropriate math skills classes will be made on the basis of supplementary tests given to all freshmen. Those showing specific deficiencies in fractions, decimals, and percents will be required to take Math Skills their first semester and Elementary Algebra their second semester. Those with deficiencies in signed numbers, algebraic operations, and equations and inequalities will be required to take Elementary Algebra their first semester. Those with fewer deficiencies may defer any necessary math class until their second semester to try to refresh skills on their own and to then succeed on a retest before their second semester begins. A passing score on a retest will offset the need for Elementary Algebra and/or Math Skills.

All basic skills courses are graded primarily on the Satisfactory, Unsatisfactory, and In-Progress basis. Students required to take them may have more than one semester (two semesters maximum) to complete the competencies they must achieve for regular admission. Students who qualify may receive an A for the course. Likewise, students may receive an F for the course. However, the grades A and F are for transcript purposes only; they will not count in the GPA.

Students receive only institutional credit for basic skills courses. Credits earned in basic skills classes do not count toward graduation credits.

Until they have completed the basic skills program and have begun regular college courses on a full-time basis, students who are required to enroll in the AEP will have their progress monitored by the Director of Developmental Education.

Regularly admitted students who score within the ranges listed above on the Enhanced ACT Assessment, the Nelson-Denny Test and the supplementary math and writing tests will be placed in appropriate courses.

Policy for IP Grade

In Progress (IP) grades may be assigned in basic skills courses if a student has worked diligently but has not yet reached the required competency level. A student receiving an IP grade is required to register and pay for the same course the following semester or the next semester he/she is enrolled. Failure to re-enroll as required will cause the IP grade to become F. A student may only receive the IP grade for one semester in each basic skills course. At the end of the second semester of work, a student must earn a grade of S or receive a grade of U (F if too many unexcused absences). If a student receives a U or an F at the end of the second semester in more than one skills class, he/she may be suspended according to school policy. In the case of deficiency in one class only, the decision of the student's suspension or retention will be made by the Director of Developmental Education in conjunction with the Vice President for Academic Affairs. If a student receives a U or an F in a basic skills course for two consecutive semesters, that student will be suspended according to the school's suspension policy. When a student satisfies the suspension, he/she has only one semester to finish the basic skills classes.

Any questions concerning the Academic Enrichment Program should be directed to the Director of Developmental Education.

ACADEMIC PROBATION AND SUSPENSION

To encourage and ensure satisfactory progress toward a degree, the office of the Vice President for Academic Affairs administers the following system of probation and suspension. As a student advances in class, the minimum academic level increases according to the following scale to assure that the 2.0 minimum average requirement is met for graduation.

Probation Limits By Student Classification

Four-Year Degrees		
Classification	**Hours Attempted**	**Probation Level**
Freshman	0-31	less than 1.60
Sophomore	32-63	less than 1.80
Junior	64-95	less than 1.95
Senior	96-completion	less than 2.00
Two-Year Degrees		
First Year	0-31	less than 1.80
Second Year	32-64	less than 2.00

All students' records will be evaluated at the end of fall and spring semesters. Probation and suspension will be based on the cumulative grade point averages of each of these semesters. Transfer students with grade point averages below minimum standards will be entered on probation.

Probation: designation after the first semester in which a student fails to achieve the minimum GPA for his/her class standing. Students on probation are required to have their class schedule approved by the Assistant Academic Dean before they are allowed to register and are required to maintain a 2.0 average for courses taken during the semester of probation to avoid suspension the following term. Social restrictions for students on probation are outlined in the *Student Handbook.* Students on advice of Assistant Academic Dean may be required to include a study skills course in their schedule during their semester of probation.

Continued Probation: designation for students who have achieved a 2.0 average during a semester of probation but have not yet attained minimum GPA for their classification. The same requirements and restrictions of first semester probation apply to those on continued probation.

One-Semester Suspension: designation any semester after a student fails to maintain a 2.00 for the courses taken during a semester of probation.

Two-Semester Suspension: designation the second time a student fails to maintain a 2.0 for courses taken during a semester of probation.

Right to Appeal Suspension

If there were extenuating circumstances (illness or family emergency) during a semester previous to suspension, a student may appeal in writing to the Admissions Committee for waiver of suspension. The extenuating circumstances and their probable solution should be documented in writing by someone such as a doctor, parent, pastor, or appropriate school official. If a waiver is granted, failure to maintain a 2.0 for the semester in the semester in which the waiver is granted or any subsequent semester prior to being removed from probation automatically moves the student to the next suspension designation.

No student on academic or social probation will be allowed to fill any major office.* Students must have a 2.5 average to be approved for election to major offices.** Students serving the college as official representatives in any capacity, such as SGA officers, intercollegiate athletics, forensic team, and non-academic musical groups, must not be on academic or social probation.

*All SGA members, class and club presidents.

** If new freshman, student must have an ACT Composite score of 19 or above. Freshman officers cannot be in AEP.

GRADING SYSTEM

Trevecca's grading system, based on class work and examinations, is as follows:

Extremely exceptional	A +	4.0 quality points per semester hour.
Exceptional	A	4.0 quality points per semester hour.
Highly superior	B +	3.5 quality points per semester hour.
Superior	B	3.0 quality points per semester hour.
High average	C +	2.5 quality points per semester hour.
Average	C	2.0 quality points per semester hour.
Low average	C-	1.5 quality points per semester hour.
Passing	D	1.0 quality points per semester hour.
Passing, but unsatisfactory	D-	0.5 quality points per semester hour.
Failure	F	0.0 quality points per semester hour.
Incomplete	I	Given for sickness or emergency reasons near end of term and must be approved by the teacher, department chairperson and assistant academic dean. Must be removed within the first five weeks of the following semester (including summer) or grade becomes a permanent "F." Seniors expecting to graduate at the completion of Summer School must have all "I's" removed prior to August 15.
Withdrawal	W	Granted to students who officially withdraw from a class during the first 8 weeks. May be assigned by the Assistant Academic Dean for extenuating circumstances.
Withdrawal Failing	WF	Assigned by professors to students who withdraw after the eighth week and up until 1½ weeks before end of semester.
Withdrawal Passing	WP	Assigned by professors to students who withdraw after the eighth week and up until 1½ weeks before end of semester.
Grading for Special Courses		
Satisfactory	S	Credit toward graduation, but no quality points. Courses numbered below 1000 carry institutional credit but not credit toward graduation.
In Progress	IP	No credit. Given in Basic Skills courses and ENG 1020 and 1030 to students who need additional time to complete competencies. May be changed to F if student fails to register for the course the next semester he/she is enrolled.
Unsatisfactory	U	No credit.
Audit	N	No credit.

For graduation—128 semester hours and a 2.00 grade point average are required.

Grading Policy - Each regular course must have a minimum of two significant evaluative measures (preferably exams) - at least one by mid-term.

Change of Grade Policy - After a professor has assigned a grade in a course, changes may be made only for clerical error. Changes must be approved by the Vice President for Academic Affairs.

Transcript Policies

Official Transcripts: The transcript of a student's academic record will be released by the Registrar only upon receipt of a student's written request. No degrees or certificates will be awarded and no transcript of credit will be issued until all financial obligations to the College are discharged in full and a student's academic file is complete in the Registrar's Office.

Unofficial Transcripts: Currently enrolled students may obtain an unofficial student copy of their transcript from the Registrar's Office.

Transcripts of Transfer Credit: A transcript of a student's record from another university or college is not forwarded to a third institution. The student should request another transcript from the original institution.

Transient Credit From Other Colleges

Students are not permitted to register for courses in other institutions while attending Trevecca without the approval of the Vice President for Academic Affairs. A maximum of 12 hours transient credit is allowed. The College reserves the right to reject any courses submitted which were not first approved. Students who owe the college money or are on academic probation or suspension will not be allowed to take work at another college as an approved transient student.

Scholastic Honors

Dean's List. The Dean's List is composed of those students who achieve a 3.5 grade point average carrying 12 or more hours.

Graduating Honors. Students of high scholastic standing will graduate with honors, according to the following criteria for each honor rank:

With Distinction—representing a cumulative standing of at least 3.5 for A.A. or A.S. degree candidates only.

Cum Laude—representing a cumulative standing of at least 3.5.

Magna Cum Laude—representing a cumulative standing of at least 3.7.

Summa Cum Laude—representing a standing of 3.9 or above.

Phi Delta Lambda is the national honor society of the colleges of the Church of the Nazarene. Each college maintains a chapter, the one at Trevecca Nazarene College being the Zeta chapter. Honor graduates are eligible for election to membership in this chapter. Elections are held each year by the faculty during the commencement season. Membership each year may not exceed 15 percent of the graduating class.

The Honor Society is composed of those students (sophomores and above) who have maintained a cumulative average of 3.5. This is a learned society under the sponsorship of the Assistant Academic Dean. The five Junior students who have the highest grade point averages in their class have the honor of being Junior Marshals and Flagbearers in the annual Commencement ceremonies.

Honors Program

The General Education Honors Program is a two-year sequence of enriched humanities and science courses in the general education curriculum which are team taught by faculty members from different disciplines.

Approved honor students will take them in lieu of the following general education courses: INT 1000, HIS 1400, 1450; ENG 1080, 2000; MUS 1500; SCI 1500 or 1600; PHL 2010 and two social science electives. All other general education courses will be required or replaced by AP or CLEP credit.

Registration for honors courses requires approval by the Honors Committee. This approval requires application to the Honors Program and an interview by the Honors Committee. Criteria for admission and instructions for application are in the Admissions section of the Catalog. Students must maintain a 3.0 average to remain in the program. Descriptions of the courses are in the Interdepartmental section of the Academic Program section of the Catalog.

Academic Advisor

During summer or fall orientation freshmen will be advised by Introduction to College Life faculty counselors. By the end of the freshman year, students will be required to declare a major and will be transferred to an advisor in the appropriate department. Transfer students are advised by faculty in the major field of study chosen by the student. The successful planning and completion of the requirements for graduation are the joint responsibility of the student and the advisor. To change a major and/or advisor, the student must submit a request through the office of the Vice President for Academic Affairs.

Limitation of Student Load

The average load is 16 hours; the maximum is 18 hours. Students may not register for more than 18 hours unless their grade average for the preceding semester was a "B" and they have the approval of the Assistant Academic Dean. Students who work should limit their academic load according to the amount of work and their level of ability.

Academic Honesty

Academic honesty is expected of all students at Trevecca Nazarene College. It is an integral part of the educational process where learning takes place in an atmosphere of mutual trust and respect. Each student is responsible to maintain high standards of academic ethics, personal honesty, and moral integrity. Dishonest academic behavior will be dealt with fairly and firmly. Specific guidelines for dealing with dishonesty are outlined in the *Student Handbook.*

Examinations

A minimum of a mid-term and final exam are required in regular courses, although some courses may have three or four exams. Examinations must be taken at regularly-scheduled times. Permission will not be given to take final examinations early.

Class Schedule

A schedule of classes and examination times is published each year for the next school year.

The College reserves the right to cancel a class with fewer than ten students enrolled and to make necessary changes in schedules and programs.

Class Attendance

Regular class attendance is expected of all students. Each professor includes his/her attendance policy in the class syllabus at the beginning of each semester. Absences for any reason may be taken into account in the evaluation of a student's work.

1. A student is allowed only three weeks of absences (excused and unexcused) during a semester term and still be eligible to receive credit for a course.
2. Attendance counts from the first day of class whether students are registered or not. Registering late is an excused absence.
3. Students need to save their 3-week allowance of absences (excused count as well as the unexcused) for illness, necessary trips home, work related problems, and weather related problems.
4. Students need to keep careful count of their absences and inform professors of tardiness immediately after class.
5. Students need to have a drop form signed by their advisor and professor and to submit it to the Registrar's Office as soon as they decide to stop attending a class.
6. Each professor will keep accurate attendance records and report excessive absences to the office of the Assistant Academic Dean when the number has exceeded 3 weeks.
7. Each professor determines whether the absence is excused or not except for extended illness verified by a doctor and travel with an official college group verified by the Vice President for Academic Affairs.
8. Disenrollment—

   If class meets 3 times per week, the student may be disenrolled on the 10th absence.

   If class meets 2 times per week, the student may be disenrolled on the 7th absence.

   If class meets 1 time per week, the student may be disenrolled on the 4th absence.

   If the disenrolling absence is before the end of the eighth week, the grade will be W. If it is after the end of the eighth week, the grade will be WP or WF depending on whether the student is doing passing or failing work.

Excused absences will require one of the following evidences:

a. a note from the college clinic saying the student in unable to attend classes.
b. a note from a physician saying the student is unable to attend classes.
c. an excused absence recorded by the professor.
d. official functions of college and excused absences sent out by the Assistant Academic Dean's Office.

If students are disenrolled for absences, they may apply for reinstatement within a week of the disenrollment. The application must be made to the Academic Affairs Office and include proofs of the excused absences and absence and grade reports from the professor. A committee composed of the Assistant Academic Dean, the student's advisor, and the student's professor will make the decision concerning the student's reinstatement.

However, students in the Honor Society will be allowed unlimited cuts in a course where the nature of the course does not depend on class participation. The professor of the course will decide whether the allowance will be granted or not.

Please consult the Assistant Academic Dean concerning any questions about the policies and how they apply to a particular situation.

Directed Study

A limited amount of directed study is available for students to do individual research, special problems, and further study in a particular subject area. Regular courses are not to be taken by directed study except in cases regarding unavoidable schedule conflicts with graduation requirements in the senior year. When regular courses are taught by directed study, they must have essentially the same requirements as those taught in the classroom, including exams. A student is limited to one course of directed study per term and a total of 12 hours credit by directed study. Students on academic probation are not permitted to take any courses by directed study.

Prior Learning Assessment

This College recognizes the validity of prior learning and provides opportunity to receive academic credit for college-level learning from experience, professional schools, or training. Up to 32 semester hours of academic credits for a B.A. or B.S. degree and 15 semester hours for an A.A. or A.S. degree are allowable with proper validation and approval. Such credit will be awarded only after 12 semester hours have been completed at TNC. Post Grad students may earn up to 6 hours of PLC credit after they have completed 8 regular hours of academic credit. This program is administered through the MHR Office.

Academic Grievance Policy

Students with grievances or problems with the way a particular course is conducted and how their grades are assigned should first seek a solution with the professor of the course. If there is not a satisfactory solution, the student should ask the professor's department chairperson to help solve the problem. If there is still no satisfactory solution, the student may consult the Vice President for Academic Affairs who will try to find a reasonable solution or may refer the matter to the Academic Council as an appeal.

Withdrawals From Courses

The last day to drop classes without a grade appearing is 5 class days after the first day of class including the first day of class.

Thereafter, a student will receive a grade of "W" in a class anytime up to the end of the eighth week. WP or WF grades will be assigned by the professor for withdrawals after the eighth week. No student may withdraw during the week and a half before finals. If the student withdraws from any course without following the proper procedure with the Registrar's office and Business office, the grade in the course will be recorded as "F."

A student who finds it necessary to withdraw from all of his/her courses must secure the proper forms from the Dean of Student Services Office and complete them to ensure accurate grades and financial arrangements.

Course Repeat Policy

Students may repeat courses if the second course is equivalent to the first. The repeat grade is the grade recorded as part of the GPA. Course equivalencies are decided by Department Chairpersons, Vice President for Academic Affairs, and Registrar. A failed course may not be repeated by Directed Study.

Student Rights and Responsibilities in the Academic Area

Every student at Trevecca Nazarene College has the **right** to:

1. Respect as an individual and to forthright, friendly, tactful, and helpful treatment, the right to ask sincere questions and receive polite answers.
2. Expect that the course material reflect the current state of learning in the field.

3. Information in a printed syllabus as to course objectives, requirements, evaluation procedures, and attendance policy.
4. Be informed by the teacher at regular intervals as to individual progress in courses.
5. Expect assignments back within a reasonable period of time, including corrections and criticisms of student work either orally or in writing.
6. Personal consultation with teachers and advisor during regular posted office hours.
7. Withdraw from any course during the first eight weeks of the semester with a grade of "W." Withdraw from any course after the eighth week and up until a week and a half before finals with grade of WP or WF assigned by the professor.
8. Due process for appeals about grades or academic matters relating to a course through the Teacher, Department Chairperson, and Vice President for Academic Affairs who has the right to make a decision on whether or not to refer the matter to the Academic Council.

Every student at Trevecca Nazarene College also has the **responsibility** to:

1. Attend classes regularly and participate in class discussions.
2. Complete all assignments on time to the best of his/her ability.
3. Know the academic policies of the College as stated in the College *Catalog* and annual class schedule, including requirements for graduation.
4. Consult with his/her faculty advisor each semester regarding academic planning for the next semester.
5. Plan extra-curricular activities and work schedule so as not to interfere with academic work or chapel attendance.
6. Maintain honesty and integrity in all academic work.
7. Take proper care of equipment and materials used in academic work, such as in the science labs and library.
8. Maintain appropriate conduct in the various areas on-campus, such as the classroom, chapel, and library.
9. Maintain a standard of professional conduct off-campus in areas such as student teaching, practicum, internship, clinical training, field trip, forensics, music group, athletics, and outreach ministry.

Army-Air Force ROTC

Trevecca has a cooperative agreement with the Army ROTC at Vanderbilt University and the Air Force ROTC at Tennessee State University in which students from Trevecca may receive credit for ROTC courses and transfer them back on their degree program at Trevecca. Upon successful completion of the bachelor's degree program at Trevecca and successful completion of the ROTC program, the student will receive a commission in the Army or Air Force as well as the degree from Trevecca. A student must be enrolled full-time at Trevecca to be eligible to apply for the ROTC program. Scholarships are available on a competitive basis to qualified students. There is no military commitment until entering the Advanced Program. Upon graduation, there is an active duty and reserve duty obligation for scholarship students.

The location of Trevecca makes these cross-town agreements attractive for students desiring officers training in the Army or Air Force. Students may use ROTC credit for a minor in Air Science or Military Science.

ACADEMIC PROGRAMS

Trevecca Nazarene College offers forty-seven baccalaureate, seven associate, and three masters degree majors. Workshop and continuing education programs are also available. The college is organized academically into three divisions and twelve departments:

Division of Education
- Department of Education
- Teacher Workshop Program
- Graduate Education Program

Division of Natural and Applied Science
- Department of Physician Assistant
- Department of Science and Mathematics

Division of Religion and Philosophy
- Department of Religion and Philosophy
- Graduate Religion Program

Department of Business

Department of Communications

Department of English

Department of Management and Human Relations
- Graduate Organizational Management Program

Department of Music

Department of Physical Education

Department of Social and Behavioral Sciences
- Social Work Program

A chart of undergraduate majors, concentrations within majors, minors, and pre-professional studies areas is included on the following pages. The requirements for undergraduate majors are listed by academic divisions and departments on the following page.

UNDERGRADUATE CURRICULUM CHART

Division of Education

Department	Degree	Major	Minor	Pre-Professional Studies
Education	B.S.	Interdisciplinary Studies In Early Childhood Educ.*	Early Childhood Educ. (non-licensed) Library Science* Professional Elementary Education*	
	B.S.	Interdisciplinary Studies in Middle Childhood Educ.*	Professional Secondary Education*	
	A.S.	Child Care		

Division of Natural and Applied Sciences

	B.S.	Allied Health		Pre-Nursing
	B.S.	Medical Technology		
Physician Assistant	B.S.	Physician Assistant		
Science and Mathematics	B.S.	Biology*	Biology	
				Pre-Medical
			Physics	Pre-Dental
	B.S.	General Science	Physical Science	Pre-Pharmacy
	B.S.	Chemistry*	Chemistry General Science	
	B.S.	Mathematics	Mathematics	Pre-Engineering
	B.S.	Mathematics Educ.*		
	B.S.	Mathematics and Computer Science	Mathematics and Computer Science	

Division of Religion and Philosophy

Religion and Philosophy	B.A.	Religion Pastoral Ministry Compassionate Ministry Christian Education Youth Ministry	N.T. Greek Philosophy Religious Studies Biblical Studies Church Ministry
	B.A	Philosophy	Biblical Hebrew
	B.A.	Religious Studies	Biblical Languages
	A.A.	Church Ministry	

DEPARTMENTS

Business	B.S.	Bus. Admin.	Bus. Admin. Economics*
	B.S.	Accounting	Accounting
	B.S.	Computer Information Systems	Computer Information Systems
	B.S.	Business Administration with a concentration in Music Business	Micro Computer Technology
	A.S.	Computer Information System	Marketing
	A.S.	Sales	
	A.S.	Micro-Computer Applications	
Communication Studies	B.S.	Interpersonal Communications & Human Relations	Human Relations
	B.S.	Mass Communication	Mass Communication
	B.S.	Inter Cultural Communication	Inter Cultural Communication
	B.S.	Communication Studies	Communication Studies
	B.A.	Communication Studies	
	B.A.	Dramatic Arts	Dramatic Arts
	B.A.	Speech	Speech
	A.S.	Broadcasting	
English	B.A.	English	English
	B.A.	English Education*	Journalism
Management and Human Relations	B.A.	Management and Human Relations	
Music	B.S.	Music	Music
	B.S	Music Education*	
	B.S.	Church Music	
	B.S.	Music Business	
Health and Physical Education	B.S.	Physical Education*	Fitness Management Physical Education
	B.S.	Fitness Management	Coaching
	B.S.	Health*	Health Athletic Training
Social and Behavioral Sciences	B.A.	History	History*
	B.A.	History & Political Science	
	B.A.	History with concentration in Economics or Government*	Social Science
	B.A.	Social Science*	Political Science
	B.S.	Behavioral Science	Behavioral Science Sociology
	B.S.	Social Work	Social Work
	B.S.	Psychology	Psychology
Interdepartmental	A.A.	General Studies	

*A program leading to teacher certification is available in these fields. Changes in endorsement requirements at the Tennessee State Dept. of Education level may require changes in published TNC programs in teacher education.

GRADUATE PROGRAMS

To encourage and provide continued professional growth opportunities, Trevecca offers three graduate programs: **Graduate Studies In Education, Graduate Studies in Religion, and Graduate Studies in Organizational Management.**

Graduate Studies in Education

Trevecca offers the Master of Education degree in the following areas:

Elementary Education
Educational Leadership
Curriculum and Instruction (Emphasis in Elementary Counseling K-8)
Instructional Effectiveness

Trevecca offers the Master of Arts degree in the following area:

Counseling

Graduate Studies in Religion

Trevecca offers the Master of Arts degree in Religion with the following emphases:

Practical Studies
Biblical Studies
Theological Studies

Graduate Studies on Organizational Management

Trevecca offers the Master of Arts degree in Organizational Management.

The program is modular in nature, meeting in twelve six-week modules one day per week in four-hour sessions.

WORKSHOPS, CONFERENCES, SEMINARS, STUDY TOURS AND CONTINUING EDUCATION

As need and opportunity arise, the college may provide sponsorship or resources for credit or non-credit training in a variety of educational programs. Courses are offered and programs administered through the appropriate academic departments.

Continuing education courses are designed to meet the educational needs of adult learners. Certain non-credit educational activities are awarded Continuing Education Units. A CEU is defined as "ten contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction and qualified instruction." CEU awards may be earned as class or individual units.

For further information concerning a specific academic program, contact the apporpriate academic department or the Academic Affairs Office.

PROGRAMS BY DIVISIONS AND DEPARTMENTS

INTERDEPARTMENTAL STUDIES

Interdepartmental Courses:

INT 1000—Introduction to College Life **(1)**
An orientation course required of all entering freshmen each fall to acquaint them with study skills and resources for college success.

INT 1010—Study Skills **(2)**
Intensive study and practice in time management, note-taking, and test-taking, focussing on different study techniques. This course may be required of students on academic probation for the first time and is required for AEP students.

INT 2000—Psychology of Residence Life **(1)**
This course is designed to provide ongoing training for residence hall assistants. This will include philosophy and practical application of student development theory and programming, counseling procedures and techniques.

HON 1010—The Ancient and Medieval World **(7)**
An integrative course which explores the historical events, scientific advances, philosophical perspectives and works of literature, art and music of western civilization until 1400.

Professors from the areas of history, philosophy, science, literature, and music and art will seek to help students creatively interrelate the knowledge for these disciplines under the theme "Health and Unity." Research writing and science lab techniques will be learned by instruction and participation.

HON 1020 The Renaissance and Enlightenment **(7)**
An integrative course which explores the historical events, scientific advances, philosophical perspectives and works of literature, art and music of western civilization from 1400 to 1800.

Professors from the areas of history, philosophy, science, literature, and music and art will seek to help students creatively interrelate the knowledge from these disciplines under the theme "Autonomy vs. Authority." Research writing and science lab techniques will be learned by instruction and participation.

HON 2010 The Nineteenth Century **(7)**
An integrative course which explores the historical events, scientific advances, philosophical perspectives and works of literature, art and music of western civilization from 1800 to 1900.

Professors from the areas of history, philosophy, science, literature, and music and art will seek to help students creatively interrelate the knowledge from these disciplines under the theme "Revolution and Evolution." Research writing and science lab techniques will be learned by instruction and participation.

HON 2020 The Twentieth Century (7)

An integrative course which explores the historical events, scientific advances, philosophical perspectives and works of literature, art and music of western civilization from 1900 to the present.

Professors from the areas of history, philosophy, science, literature, and music and art will seek to help students creatively interrelate the knowledge from these disciplines under the theme "Relativity and Disaster." Research writing and science lab techniques will be learned by instruction and participation.

HON 3000 Seminar: Europe - the Grand Tour (1-4)

This course is a guided study-tour of selected European sites. Included are integrative reading and writing assignments in philosophy, natural science, literature, history and the fine arts. The course is designed as a summative experience for students who have completed both years of the honors program. PREREQUISITES: HON 1010, 1020, 2010, 2020; or special permission from the instructors.

HON 4000—Honors Seminar. (1)

An intensive study for advanced Honors students to be taken each semester of the junior and senior years. Repeatable credit.

Honors Program General Education

A two year sequence of enriched humanities and science courses which will substitute for the regular humanities and science courses in the general education curriculum will be team taught by faculty from different disciplines.

Significant historical events, scientific advances, philosophical perspectives, and works of literature, art and music will be discussed and evaluated as they relate to each other in the time sequence indicated by the course titles.

Honors sequence would replace the following courses in general education: INT 1000; HIS 1400, 1450; ENG 1080, 2000; MUS 1500; SCI 1500 or 1600; PHL 2010 and two social science electives. All other courses in general education are required. The Science Department recommends the additional science course be chosen from science major courses.

A.A. IN GENERAL STUDIES

The Associate of Arts in General Studies is a two-year program designed for the student who does not desire to concentrate in one major field of study. The program provides the student with a general exposure to the major fields of knowledge with 36-38 hours of required courses and 26-28 hours elective courses selected with the guidance of an advisor. This degree is for students who complete their college work at this level and is not awarded to those who plan a four-year degree.

ENG 1020	English Composition - 3
ENG 1030	English Grammar - 3 or
ENG 1080	Critical Reading and Writing - 3
COM 1010	Speech Communication - 3
REL 2000	Introduction to Biblical Faith - 3
REL 3000	Intro Christian Thought - 3
MUS 1500	Fine Arts in the Western World - 3
HIS 1400 or 1450	World Civilization I or II - 3 (either one may be taken as one of the Social Science options below)

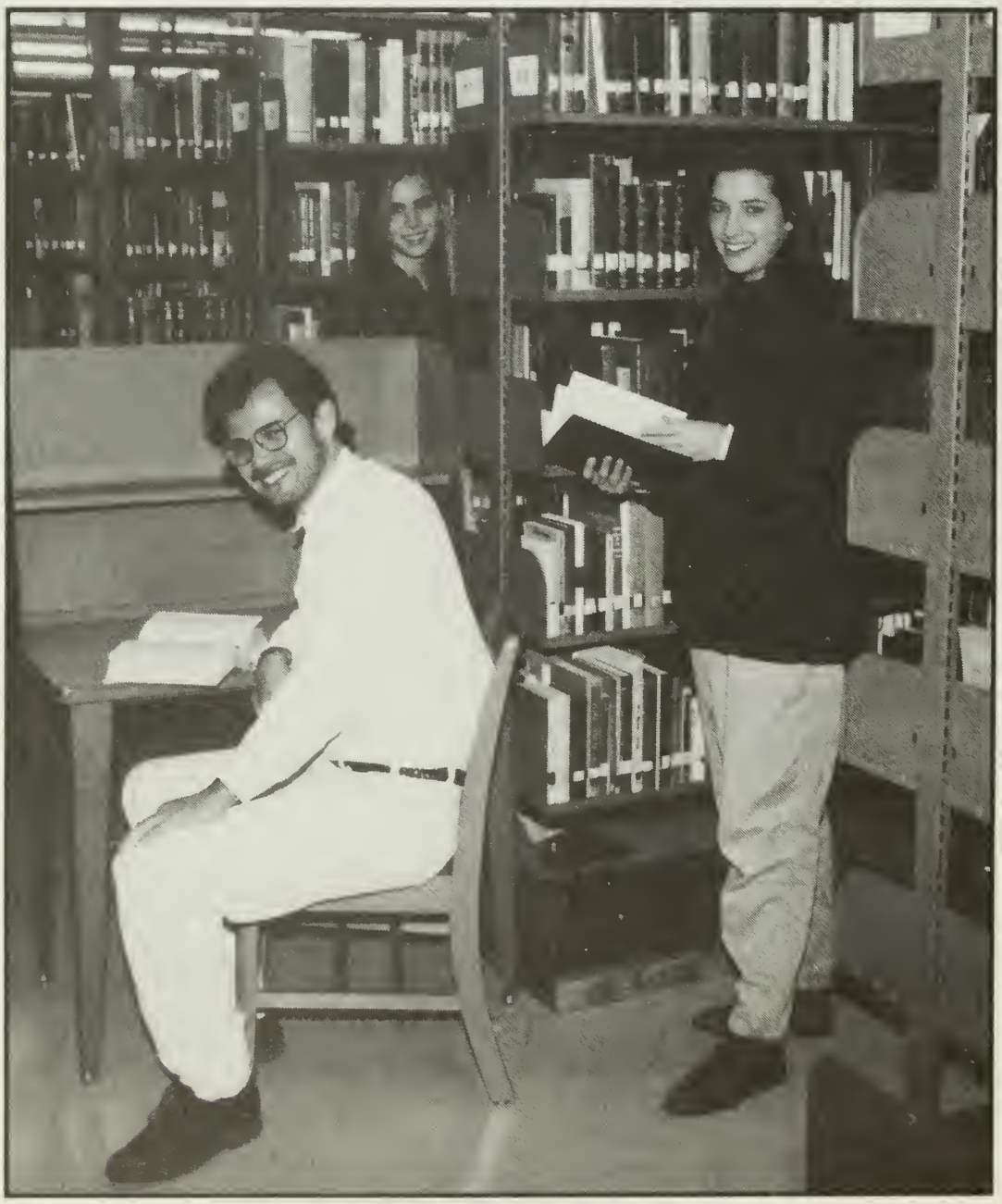
SOCIAL SCIENCE - (Choose two)

ECO 2000 Principles of Economics I - 3
SOC 2010 General Sociology - 3
PSY 2010 General Psychology - 3
COM 2010 Interpersonal Communications - 3
ATH 3010 Introduction to Anthropology - 3
POL 2020 American Political Institutions - 3
CIS 2000 Micro - computer Applications (3)

SCI 1500 Life Science - 4 or SCI 1600 Physical Science - 4
MAT 1040 Concepts of Math - 4 or BUS 2030 Personal Finance - 3
HPE 1000 Introduction to Health and Fitness - 1 and Two 1 hour P.E. Activity Courses - 3
or
Personal and Community Health - 3

Total: .....36-38 hours
Electives .....26-28 hours

64 hours



DIVISION OF EDUCATION

FACULTY

W. MELVIN WELCH, Dean of Education and Director of Graduate Studies in Education, 1980-
B.A., Trevecca Nazarene College, 1961; M.Ed., Middle Tennessee State University, 1965; Ph.D., George Peabody College of Vanderbilt University, 1980.

JOSEPH L. MOSES, Assistant Dean of Education and Director of Teacher Workshops and Special Programs, 1991-
B.A., Trevecca Nazarene College, 1961; M.Ed., Middle Tennessee State University, 1967.

EDWARD H. WHITTINGTON, Director of Teacher Education, 1987-
B.A., Trevecca Nazarene College, 1959; M.A., Middle Tennessee State University, 1964; Ed.D., Tennessee State University, 1985.

CAROLE A . COSTA, Associate Professor of Education, 1972-
B.A., Trevecca Nazarene College; M.A., George Peabody College, 1966.

DONALD R. HARVEY, Assistant Professor of Education, 1993-
B.A., Bethany Nazarene College, 1970; M.A., University of Alabama, 1975; Ph.D., Virginia Polytechnic Institute and State University, 1983.

NANCY W. HAZLEWOOD, Associate Professor of Education, 1978-
B.S., Radford College, 1957; M.Ed., Middle Tennessee State University, 1968.

W. PORTER KING, Professor of Education, 1987-
B.S., Murray State University, 1957; M.A.Ed., Murray State University, 1960; M.A., Peabody College, 1968; Ed.S., Peabody College, 1970; Ph.D., Peabody College, 1972.

DAVID RICHARD MOORE, Associate Professor of Education, 1991-
B.S., Austin Peay State University, 1972; M.A., University of North Alabama, 1984; Ed.D., Tennessee State University, 1987.

TERRY T. PRUITT, Associate Professor of Education, 1990-
B.A., David Lipscomb College, 1968; M.A., Middle Tennessee State University, 1974; Ed.D., Vanderbilt University, 1984.

CHRISTINA D. WARD, Assistant Professor of Education, 1990-
B.S., Western Kentucky University, 1974; M.S., George Peabody College for Teachers, 1976; Ed.D., George Peabody College of Vanderbilt University, 1993.

THE DIVISION OF EDUCATION

The Division of Education includes the undergraduate Teacher Education Programs, Post-Baccalaureate, and Graduate Studies in Education. Programs which lead to licensure include the 1-8 level, K-8 level and 7-12, as well as Post-Baccalaureate and Master's degree in education. To fulfill the mission of the college, the educational programs are designed to facilitate student growth. The purpose of the programs is to produce teachers who have foundational skills, knowledge, and abilities on which to build and to further progress through higher developmental stages. In order to accomplish this, the professional education programs are based on essential knowledge, established and current research and sound professional practice.

DEPARTMENT OF TEACHER EDUCATION

The Department of Teacher Education administers undergraduate programs for persons seeking a B.S. in Interdisciplinary Studies with specialization in Early Childhood Education, a B.S. in Interdisciplinary Studies with specialization in Middle Childhood Education and a B.S. in a secondary subject area. An Associate of Science degree in Child Care and minors in Library Science and Early Childhood Education are offered by the department. The Professional Elementary and Professional Secondary minors are offered by the department to meet requirements for state licensure and college graduation.

The B.S. in Interdisciplinary Studies is designed to prepare teachers for grades K-8 or 1-8. Students who specialize in Early Childhood Education will have that specialization noted on their license and will be licensed to teach grades K-8. Students who specialize in Middle Childhood Education will have that specialization noted on their license and will be licensed to teach grades 1-8. Students who major in a secondary subject area will have that specialization noted on their license and will be licensed to teach grades 7-12. Students who major in Health, Music, or Physical Education will have that specialization noted on their license and will be licensed to teach grades K-12.

The Education Department collaborates with other departments on campus to offer an integrated program in Teacher Education. The department provides the professional education component for prospective teachers. The department recognizes the College General Education Honors Program which is a two-year sequence of enhanced humanities and science courses in the general education core.

DEPARTMENT OBJECTIVES

The goal of the Department of Education is to assist the student in the preparation for becoming a classroom teacher by:

- providing a rigorous academic program of studies for each area of specialization.
- providing students opportunities for holistic development: cognitive, psychomotor, social, affective, and spiritual.
- providing students opportunities to continue to develop Christian character and ideals.
- encouraging students to set high academic, pedagogic, and moral standards.
- encouraging students to serve their communities by being positive role models.
- providing educational experiences which prepare students to better serve in a global society.

A.S. IN CHILD CARE
(67 HOURS)

This curriculum is designed to prepare a student for a career as a child care administrator or worker in a child care center. Field experience includes observation and participation in a Pre-school setting. Child Care lesson planning, implementation and evaluation, classroom management, and administration are included in the field experiences. Knowledge of child developmental needs and behavior as well as the refinement of skills in working with children are basic to the program.

Liberal Arts Core ..... 39 hours

ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
COM	1010	Speech Communication	(3)
MAT	1040	Concepts of Mathematics	(4)
SCI	1500	Life Science	(4)
PSY	2010	General Psychology	(3)
HIS	1400 or 1450	World Civilization I or II	(3)
PSY	3411	Intro to the Exceptional Learner	(3)
EDU	4120	Elementary Reading	(4)
REL	2000	Introduction to Biblical Faith	(3)
REL	3000	Introduction to Christian Thought	(3)
SOC	2500	Family and Society	(3)

Child Care Core ..... 28 hours

ENG	3750	Children's Literature	(3)
EDU	2500	Foundations of Early Childhood Education	(3)
EDU	2510	Curriculum and Methods Early Schooling	(3)
EDU	2520	Play in Early Childhood	(3)
EDU	3120	Language Arts in the Elementary School	(3)
EDU	3360	Art & Music in the Elem School	(3)
EDU	4020	Child Care Admin & Community Relations	(3)
EDU	4075	Clinical Experience in Child Care	(4)
EDU		Education Elective	(3)

(choose from courses in the Professional Education minor)

LIBRARY SCIENCE MINOR ..... 19 Hours
(Library Endorsement K-12)

The Library Science Minor is designed to prepare the student for service in librarianship in the elementary and secondary schools. It must be coupled to an initial licensure area.

LIS	2010	Foundations & Principles of Librarianship	(2)
*LIS	2015	Practicum in School Librarianship	(1-3)
LIS	2100	Introductory Cataloging & Classification	(3)
LIS	2200	Intro to Bibliography	(3)
LIS	3400	School Library Adminis.	(3)
**LIS	3500	Books & Related Materials for Adults	(3)
LIS	4330	Directed Study in Library Science	(1-3)

EDU	4190	Educational Media, Technology & Computers	(2)
ENG	3750	Children's Literature	(3)
		(Included in Professional Core)	

*Not required but recommended for students seeking endorsement.
**Available for special scheduling needs.

LIBRARY SCIENCE

LIS 2010 - Foundations and Principles of Librarianship **(2)**
A course designed to teach the background of the information profession in modern society, the range of services and librarianship as a profession.

LIS 2015 - Practicum in School Librarianship **(1-3)**
Observation and participation in school libraries. Optional for library science certification. Forty clock hours of field experience are completed in various areas: administration, storytelling, bibliographic instruction, acquisitions, cataloging, audiovisual equipment, etc. Grade S-U. Prerequisite: LIS 3400.

LIS 2100 - Introduction to Cataloging and Classification **(3)**
A course designed to teach the principles of classification, cataloging and subject headings.

LIS 2200 - Introduction to Bibliography and Reference **(3)**
Introduction to selected sources of bibliographical, biographical, statistical, and geographical information, emphasizing their general characteristics and uses.

LIS 3400 - School Library Administration **(3)**
Organization and administration of the library at the elementary and secondary school levels.

LIS 3500 - Books and Related Materials For Adults **(3)**
A survey of young adult literature in preparation for teaching and librarianship at the secondary school level.

LIS 4330 - Directed Study in Library Science **(1-3)**
Includes special projects or specialized research in library science. Instructor's permission required.

EARLY CHILDHOOD EDUCATION .....18 Hours (NON LICENSURE MINOR)

This minor is for persons who are **not** seeking initial licensure in Early Grades Education (K-4) **nor** adding an Early Childhood endorsement.

EDU	2500	Foundations of Early Childhood Education	(3)
EDU	2510	Curriculum & Methods Early Schooling	(3)
EDU	2520	Play in Early Childhood	(3)
EDU	3120	Language Arts in The Elementary School	(3)
EDU	3360	Art & Music in The Elementary School	(3)
EDU	4020	Child Care Admin & Community Relations	(3)

PROFESSIONAL ELEMENTARY MINOR .....28 Hours

This minor is found in both the Early Childhood and the Middle Childhood Professional Cores. It is designed to meet requirements for state licensure and college graduation.

EDU	1500	Foundations of Education	(3)
EDU	2500	Foundations of Early Childhood Education	(3)
		or	
EDU	2550	Foundations of Middle Childhood Education	(3)
EDU	2510	Curriculum & Methods Early Schooling	(3)
		or	
EDU	2560	Curriculum & Methods in the Ele School	(3)
EDU	3010	Professional Issues Seminar	(1)
EDU	3110	Social Studies in the Elementary School	(3)
EDU	3120	Language Arts in the Elementary School	(3)
EDU	3180	Media & Microcomputers in Education	(3)
EDU	3320	Math & Science in the Elementary School	(3)
EDU	3360	Art & Music in the Elementary School	(3)
EDU	4600	Student Teaching Seminar	(3)

COURSE DESCRIPTIONS: EDUCATION

EDU 1010 - Foundations Practicum in Education **(1)**
Observation and participation in the schools. Required of teacher education students, taken in conjunction with EDU 1500 in the freshman or sophomore year. Forty (40) clock hours of field experience are completed in these areas: classroom observation, classroom material preparation, and classroom learning. Graded S-U. Fee charged.

EDU 1500 - Foundations of Education **(3)**
Surveys the historical, social, philosophical, and psychological foundations of the American school system with emphasis on an introduction to the teaching profession. Designed to be the first course taken in the teacher education program. Two important processes are part of the course: Application to the Teacher Education Program and the PPST (a basic skills test mandated by the State of TN). Registrants to the course must meet at least one of the following standards: an ACT Composite Score of 21 or 22 Enhanced, or SAT combined verbal and mathematics score of 920, a 2.5 Grade Point Average, or passing scores on the PPST.

EDU 2011- Early Years Practicum **(1)**
Observation and participation in a public school setting. Required of teacher education students seeking a specialization in early grades education, taken in conjunction with EDU 2510 in the sophomore or junior year. Forty (40) clock hours of field experience are completed in pre K-4. Graded S-U. Fee Charged.

EDU 2012- Middle Years Practicum **(1)**
Observation and participation in a public school setting. Required of teacher education students seeking a specialization in middle grades education, taken in conjunction with EDU 2560 in the sophomore or junior year. Forty (40) clock hours of field experience are completed in grades 5-8. Graded S-U. Fee Charged.

EDU 2013- Secondary Practicum **(1)**

Observation and participation in a public school setting. Required of teacher education students seeking a secondary licensure, taken in conjunction with EDU 2950 in the sophomore or junior year. Forty (40) clock hours of field experience are completed in grades 7-12. Graded S- U. Fee Charged.

EDU/COM 2060-2070 - Sign Lang for the Deaf I, II **(3), (3)**

Teaches the basic hand signs needed for working with deaf and hard of hearing persons in church and school settings. Interpreting signing is also taught.

EDU 2500 - Foundations of Early Childhood Education **(3)**

Focuses on the holistic growth and development of children—birth through age eight—with an overview of the middle childhood years. Emphasizes sound knowledge of child development, major learning theories, and historical influences that have affected the field. Professional, legal, and ethical issues in various early education settings are explored. Observation of children in early childhood classrooms is required.

EDU 2510 - Curriculum and Methods Early Schooling **(3)**

A general methods course which focuses on developmentally appropriate materials and methods that support the learning of young children ages two through eight within various early education settings. Theories of child development, the organization and management of early childhood classrooms, and the implementation of an integrated curriculum are investigated. EDU 2011 is taken in conjunction with this course. Lab participation in early childhood settings is included. Prerequisite-EDU 2500.

EDU 2520 - Play in Early Childhood Education **(3)**

Focuses on the creative and developmental potential of play in early childhood and the elementary years. The cognitive and social aspects of the young child's play as a foundation to learning are emphasized. Various theories of play are investigated. Prerequisite-EDU 2500.

EDU 2550 - Foundations of Middle Childhood Education **(3)**

Focuses on the holistic growth and development of children ages eight through early adolescence with an overview of the early childhood years. Emphasizes sound knowledge of child development, major learning theories, and historical influences that have affected the field. Professional, legal, and ethical issues in various middle education settings are explored. Observation of students in middle childhood classrooms (grades 5-8) is required.

EDU 2560- Curriculum and Methods in the Elementary School **(3)**

A general methods course which overviews the elementary and middle school: curriculum, instruction, lesson planning, unit development, classroom management, evaluation, and current trends in the middle grades. EDU 2012 is taken in conjunction with this course. Prerequisite-EDU 2550.

EDU 2950 - Methods of Improving Instruction in the Secondary School **(2)**

A general methods course which overviews secondary school curriculum and instruction. Emphasis on lesson planning, unit development, and current trends in the secondary school. EDU 2013 is taken in conjunction with this course. Prerequisite to secondary student teaching.

EDU 3010 - Professional Issues Seminar **(1)**

Provides an in-depth look at various issues critical to education, teaching, and learning. Topics to be explored include cultural diversity, school reform, educational equality, professional ethics, and curriculum decisions.

EDU 3100 - Cognitive Studies: Elementary Mathematics (3)
Designed to actively involve participants in developing appropriate techniques, strategies, and materials for helping children learn mathematics. Emphasizes a child-oriented approach, a cognitive-constructivist view of learning, and meaningful connections of concepts with symbols and procedures. Application of theory and research will be provided through field experience in a school setting. **(Summer 1994 only)**

EDU 3110 - Social Studies in the Elementary School (3)
A materials and methods course surveying the elementary social studies curriculum with emphasis on the unit method of teaching. Participation in an elementary school is required.

EDU 3120 - Language Arts in the Elementary School (3)
The teaching of language skills including listening, speaking, writing, handwriting, spelling, grammar and usage, with emphasis on the child's total language development. Participation in an elementary school is required.

EDU 3180 - Media & Microcomputers in Education (3)
Classroom uses of computers, applications for teachers, overview of computer operation and software for teachers of all grades.

EDU 3320 - Math and Science in the Elementary School (3)
Focuses on current trends, strategies, and materials for teaching mathematics and science in grades K-8. Emphasizes the developmental approach and the guided discovery method. Participation in an elementary school is required.

EDU 3360 - Art & Music in the Elementary School (3)
The course will deal with teaching procedures and a sequential program of music and art instruction for kindergarten through eighth grade. Emphasis is on the development of artistic and music awareness through imaginative investigation, aesthetic experience, cognitive activities and practice.

EDU 3500 - Teaching Reading in the Content Areas (2)
The teaching of reading in the various subject matter fields at the secondary level. Stresses skills of comprehension and vocabulary building as well as skills and methods of motivating adolescents to read. **(Summer 1994 only)**

EDU 3510 - Teaching Reading & Writing in the Content Areas (3)
The teaching of reading and writing in the various subject matter fields at the secondary level. Stresses skills of vocabulary building, comprehension and writing as well as skills and methods of motivating adolescents to read and write.

EDU 3540 - Cognitive Studies: Elementary Science (2)
Current trends, methods, and materials for teaching science in the elementary school will be considered. Guided discovery approach will be stressed. A short unit will be prepared and taught in an elementary school. Lecture and lab. **(Summer 1994 only)**

EDU 3900 - Advanced Signing (3)
Designed to enhance the student's ability to communicate more effectively with people who are deaf through the use of vocabulary learned in previous courses.

EDU 4020 - Child Care Administration & Community Relations (3)
Study of the organization and administration of a child care center with attention given to the care of infants and toddlers. Includes an emphasis on school-parent-community relations.

EDU 4075 - Clinical Experience in Child Care **(4)**
Observation and teaching of the preschool child in a group setting. This clinical experience is the culminating requirement of the Child Care Program. Graded S-U. Fee Charged.

EDU 4120 - Elementary Reading **(4)**
Emphasis is placed on the objectives, developmental skills, materials, and techniques in the teaching of reading. Students evaluate diagnostic information and plan corrective instruction in a tutorial setting. Participation in an elementary school is required.

EDU 4190 - Educational Media, Technology & Computers **(2)**
Skills and techniques involved in planning and making audiovisual materials in teaching. Types of audiovisual equipment are introduced and used. Computer assisted instruction and management techniques are presented.

EDU 433F - Field Experience in Education **(1-4)**
Specialized field experiences in both school and non-school settings. Prerequisite: Permission of the Director of Teacher Education. Graded S-U. Fee Charged.

EDU 433R - Readings in Education **(1)**
A study of outstanding writings in Education. Prerequisite: Permission of the Director of Teacher Education.

EDU 4330 - Directed Study in Education **(1-3)**
Consists of special projects and specialized research in Education. Prerequisite: Permission of the Director of Teacher Education.

EDU 4600 - Student Teaching Seminar **(3)**
Taken in conjunction with enhanced student teaching. The first week of the semester is spent in full-day seminar sessions. Focuses on the application and analysis of knowledge and teaching skills in the classroom, lesson and unit planning, classroom management, discipline models, and current professional issues.

EDU 4650 - Enhanced Student Teaching Early Grades **(9)**
Required as the culminating fifteen-week, semester-long experience of all who are specializing in early grades education. Enhanced student teaching consists of full-day classroom observation and practice teaching in two elementary public schools: one 71/2-week placement in grades 5-8 and another 71/2-week placement in Kindergarten. Corequisite: EDU 4600 Student Teaching Seminar. Prerequisite: Admission to Student Teaching. Graded S-U. Fee Charged.

EDU 4660 - Enhanced Student Teaching Elementary School **(9)**
Required as the culminating fifteen-week, semester-long experience for all who are specializing in middle grades education. Enhanced student teaching consists of full-day classroom observation and practice teaching in two elementary public schools: one 71/2-week placement in grades 1- 4 and one 71/2-week placement in grades 5-8. Corequisite: EDU 4600 Student Teaching Seminar. Prerequisite: Admission to Student Teaching. Graded S-U. Fee charged.

EDU 466K - Student Teaching Kindergarten **(3)**
A 5-week full day classroom experience for all who are seeking a kindergarten endorsement only. Consists of observation, lesson and unit planning, and practice teaching in a public school kindergarten classroom. Prerequisites: An elementary teaching license and Admission to Student Teaching. Graded S-U. Fee charged.

EDU 466S -Student Teaching (4)

Only for students satisfying minimum state standards. A 7 1/2 week, full-day classroom experience which consists of observation and practice teaching in a public school setting. Corequisite: EDU 4600 Student Teaching Seminar. Prerequisite: Admission to Student Teaching. Graded S-U. Fee charged.

EDU 4670 - Enhanced Student Teaching Secondary School (9)

Required as the culminating fifteen-week, semester-long experience for all who are seeking a secondary license. Consists of full day classroom observation and practice teaching in the major curricular area in two public schools: one 71/2-week placement in a middle school grades 7-8 and one 71/2-week placement in a secondary school grades 9-12. Students seeking K-12 licensure will have placements in grades K-6 and 7-12 levels. Corequisite: EDU 4600 Student Teaching Seminar. Prerequisite: Admission to Student Teaching. Graded S-U. Fee charged.

TEACHER EDUCATION PROGRAM

The goal of Trevecca's Teacher Education Program is the preparation of quality classroom teachers. The program is based on the philosophy of "The Teacher as Holistic Developer." The faculty seek to produce teachers who are aware of the importance of the cognitive, psychomotor, social, affective and spiritual components of a balanced person.

The teacher educators at Trevecca are aware of the importance of a collaborative partnership with the school and community to provide for the academic, pedagogic and moral needs of students who, in turn, will serve society.

OBJECTIVES FOR TEACHER EDUCATION

The following statements comprise the objectives in teacher preparation at Trevecca. Students will:

I. Evidence basic writing, grammar, reading, and computational skills.
II. Demonstrate mastery of coursework in their major, minor, and general core.
III. Develop professional awareness as evidenced through personal initiative and commitment to lifelong learning.
IV. Demonstrate the skills of an effective teacher (the skills are listed on the respective student teaching evaluation forms).

The Teacher Education Program employs nine means of evaluating the four objectives listed above. The number of the objective to be evaluated is listed in parenthesis beside each means of evaluation:

1. The Pre-Professional Skills Test (PPST), mandated by the State of Tennessee and taken in freshman or sophomore year. An ACT Composite score of 21 or 22 Enhanced, or SAT combined verbal and mathematics score of 920 is acceptable as a substitute for a passing PPST score. (I)
2. Coursework, Grade Point Average and Faculty Recommendations. (I, II, III)
3. Pre-student teaching field experiences including practica and classroom participation experiences and cooperating teacher evaluations. (III)
4. Screening interviews. A screening committee composed of TNC faculty interviews candidates for admission to the Teacher Education Program. A screening committee composed of TNC faculty and Metro educators interviews candidates for admission to Enhanced Student Teaching. (I, II, III)

5. Student Teaching Seminar is taken in conjunction with Enhanced Student Teaching. (I,II, IV)
6. Enhanced Student Teaching is taken during the senior year. The fifteen week, full-day student teaching will be experienced in two local schools of different socio-economic settings representative of cultural diversity.(I, II,III, IV)
7. National Teacher Examination—consisting of a Core Battery Exam and a Specialty Area Exam. The NTE is a requirement for teacher licensure. (I, II)
8. Senior exit interviews. (II, III, IV)
9. Follow-up Surveys and Induction—(I,II,III, IV)

PROGRAM DESIGN

The Teacher Education Program at Trevecca offers licensure in the following areas of study:

Undergraduate

•English Education (7-12)
•Health (K-12)
•Interdisciplinary Studies (K-8)
•Interdisciplinary Studies (1-8)
•Mathematics (7-12)
•Music (K-12)
  Instrumental
  Vocal
•Physical Education (K-12)
•General Science (7-12)
  - Biology
  - Chemistry
  - Physics
•Social Studies (7-12)
  - History
  - Government
  - Economics
  - Psychology
  - Sociology

Graduate

•Administration & Supervision
  Elementary Counseling (K-8)

Students can earn licensure recommendation from the college through three different teacher education programs which serve various age and experience levels:

1. A four year bachelor's degree program which includes enhanced student teaching.
2. A post-baccalaureate program for undergraduate credit offering initial licensure, license renewal, and teaching endorsements to persons holding a baccalaureate degree. Students in the undergraduate teacher education program may not take courses through the post-baccalaureate/workshop program unless the following criteria are met:
   — senior status

— 2.8 GPA in major and professional core
— conflict in scheduling that prevents taking course in regular term
— permission of advisor and Director of Teacher Education.

3. A graduate program in education which offers licensure in the following areas for those holding an initial teaching license: Administration and Supervision, and Elementary Counseling (K-8).

The guidelines listed under Teacher Education do not constitute a contract between a Trevecca student and the college. The sole purpose is to provide regulations, course listings and degree programs which are in effect at the time of publication. Because of recent or pending changes in state and/or national requirements, Trevecca reserves the right to add, modify or withdraw courses at any time.

ADMISSION TO THE TEACHER EDUCATION PROGRAM TREVECCA NAZARENE COLLEGE

Admission to the college does not constitute admission to the Teacher Education Program. Application for admission to the program should be made in Foundations of Education (EDU 1500) or in the first semester of work for transfer, graduate, or post-baccalaureate students. All students who are seeking initial licensure as teachers must be admitted to the Teacher Education Program.

Prerequisites for Admission:

1. Registration for EDU 1500 is open only to students with a 2.5 GPA, an A.C.T. Composite score of 21 or 22 Enhanced or SAT combined verbal and mathematics score of 920, or passing scores on the P. P. S.T.
2. Students must maintain the 2.5 G.P.A. and have passing P.P.S.T. scores or their A.C.T./S.A.T. equivalents to continue taking professional education coursework. P.P.S.T. minimums are 169 in Mathematics and Reading Comprehension, 172 in Writing.
3. Acceptable GPA, test scores, appropriate recommendations and a completed application for admission to the Teacher Education Program are prerequisites for students to be considered candidates for the program.
4. A Teacher Education Screening Committee interviews each candidate and makes a recommendation of approval, conditional approval, disapproval, or hold to the Teacher Education Council.

The Teacher Education Council is the governing body for the Teacher Education Program at Trevecca. The membership is composed of representatives from professional education, arts and sciences faculty, teacher education administrators, and students. The council acts upon the recommendations from the Teacher Education faculty, the Advisory Committee and the Screening Committees regarding all policies and procedures affecting the implementation of the Teacher Education Program.

DUE PROCESS

Students who have questions concerning action taken by the Teacher Education Council have the right to appeal through the established due process procedure. An appeal must be in writing and follow the procedure listed below. If a decision is not acceptable to the student at any point, appeal may be made at the

next level. All appeals originate with the Director of Teacher Education. In the due process procedure, appeals are made to:

- Director of Teacher Education
- Dean of the Division of Education
- Vice President for Academic Affairs
- An Appeals Committee of three persons including the Director of Teacher Education (or designee) who are appointed by the Vice President for Academic Affairs.

The decision of the Appeals Committee is final.

Requirements for Admission To Teacher Education

1. Demonstrate English competence by presenting a grade of C (2.0) or better in ENG 1020 and 1080 (or their equivalents). Satisfactory completion of the writing section of the P.P.S.T., the A.C.T./S.A.T. equivalent or the N.T.E. Communication Skills section is required to augment transfer credit for Trevecca's composition courses (ENG 1020, 1080).
2. Demonstrate speech competence by presenting a grade of C (2.0) or better in COM 1010. Students who manifest speech problems considered by the Teacher Education Council to be detrimental to teaching success may be referred for additional work.
3. Demonstrate legible handwriting skills. Students who manifest handwriting problems considered by Teacher Education Council to be detrimental to teaching success may be referred for additional work.
4. Pass the Pre-Professional Skills Test (P.P.S.T.). If all three sections of the PPST are not passed after two attempts and all admission criteria are met, the student may present a written request to the Teacher Education faculty for an alternative procedure for admission to Teacher Education. This alternative procedure will consist of but not be limited to the following steps:
    a) submit passing scores on the NTE Core Battery
    b) submit faculty recommendation(s) along with copies of student work that demonstrate college level competence in the deficient area
    c) submit evidence of appropriate remedial work performed at/through the Learning Center with verification by the Director of the Learning Center that the quality of work demonstrates college level competence in the deficient area
    d) meet all other appropriate admission requirements to Teacher Education printed in the College *Catalog*.
    e) submit other appropriate data as determined by Teacher Education faculty.
5. Complete EDU 1500 with a minimum grade of C (2.0). Students who transfer credit for this entry level course must receive approval from the Director of Teacher Education.
6. Demonstrate satisfactory completion of practica by receiving a positive evaluation from cooperating teachers and college supervisors.
7. Present and maintain a grade average of not less than 2.5 on a four-point scale in all college work.
8. Present three letters of recommendation from persons who can assess scholarship, attitude, personality and promise of future success in the field of teaching. One of these letters must be from a faculty member in the student's major field.

9. Exhibit responsible personal/professional behaviors such as accountability, professional growth, commitment and professionalism which are evidenced by effective classroom teachers.

ADMISSION TO THE STUDENT TEACHING PROGRAM

All students in the four-year bachelor's degree Teacher Education Program at Trevecca must complete in their senior year a semester of enhanced student teaching which includes placements in two different local public school settings. This culminating experience is conducted in the public schools under the guidance of a classroom teacher and a college supervisor from Trevecca. Enhanced Student Teaching provides an extended time for the pre-service teacher to identify strengths and weaknesses and develop an effective personal teaching style.

To be admitted to student teaching, the student must make application to the Coordinator of Field Experiences one year prior to the expected student teaching semester. (Fall Semester, by November 15 of the year prior to student teaching year; for Spring Semester, by April 15 of the year prior to student teaching.) Once the student's application is on file, an interview is scheduled with the Screening Committee.

The Teacher Education Council approves the candidate based on the screening committee's recommendation. Candidates who meet the following requirements for admission and have been approved by the Teacher Education Council will be notified in writing of their approval:

1. Previous admission to the Teacher Education Program.
2. A cumulative GPA average of 2.5.
3. Senior status and completion of a minimum of half the total hours of the Professional Education core including the basic methods courses in the areas of specialization in which student teaching is to be done.
4. A minimum GPA average in both the professional core and the major area of 2.8.
5. Completion of medical form by a physician.
6. Music Education majors must pass the Keyboard Proficiency Exam.
7. Physical Education majors must meet the Health and Physical Education Department's conditioning criteria.

Once approval of the student's application has been granted, the Director of Teacher Education and the Coordinator of Field Experience, in conjunction with Metropolitan Nashville Public Schools, will arrange placements.

If difficulty arises during the student teaching experience which causes sufficient doubt as to satisfactory completion of student teaching, a final screening interview will be called. Such an interview could lead to the Director of Teacher Education's decision not to recommend the student for teaching licensure. The graduating senior in teacher education must pass the National Teacher Examination, both the Core Battery and the Specialty Area Test, to be recommended for licensure. I The N.T.E. is mandated by the State of Tennessee for licensure. Contact the Teacher Education Office for information.

STEPS TO TEACHER LICENSURE

I. Admission To Teacher Education Program

- Apply during first education course, Foundations of Education.
- Take Foundations Practicum in conjunction with Foundations of Education course.
- PPST must be taken at beginning of program prior to admission.
- Meet with Screening Committee.
- Must be admitted to program before taking additional courses in the Professional Core.

II. Sequencing of Coursework

- Follow the proper sequence of courses listed in the college catalog for appropriate area of study.
- Take second Practicum in conjunction with general methods course.
- Take NTE Core Battery.
- Maintain 2.5 cumulative GPA.

III. Application for Student Teaching

- One year in advance of expected field experience.
- All students must have a 2.8 GPA in major area of study and the professional core, and a 2.5 cumulative GPA.
- Pass NTE Core Battery and submit scores to the Teacher Education office.
- Meet with Screening Committee prior to student teaching.
- Meet all requirements for admission to student teaching.
- Schedule NTE Specialty area test.

IV. Application for Teacher Licensure

- Submit application during last month before completing requirements for degree.
- Submit NTE scores to Teacher Education Office (Core Battery and Specialty Area)
- Request official transcripts from all colleges/universities attended when all requirements have been met. Transcript must show degree received.

Teacher Education Programs at Trevecca by Departments

Programs of study in teacher education at Trevecca include elementary, grades 1-8; early childhood, grades K-8; English, grades 7-12; Music, grades K-12; Health, grades K-12; Physical Education, grades K-12; Life Science (Biology), grades 7-12; Physical Science (Chemistry), grades 7-12; Mathematics, grades 7-12; History-Government, grades 7-12; History-Economics, grades 7-12.

The following programs of study are appropriate for teacher education majors and lead to State teaching licensure upon satisfactory completion of all requirements. All programs of study are in conformity with the regulations for licensure of teachers in the State of Tennessee.

Early Childhood Education: (Grades K-8) Consists of a general education core, a major and minor (professional core) with emphasis on early learning (K-4). The program includes two practica, field experiences and a fifteen-week enhanced student teaching experience at two different schools. One student teaching placement will be the upper elementary/middle grades and the other at the lower elementary level.

Middle Childhood Education: (Grades 1-8) Consists of a general education core, a major and minor (professional core) with emphasis on the middle grades (5-8). The program includes two practica, field experiences and a fifteen-week enhanced student teaching experience at two different schools at an elementary and middle grade levels.

English: (Grades 7-12) Consists of a general education core a major in the subject area and a minor in the professional core. Additional emphasis is on foreign language preparation in Spanish and on teaching approaches in reading and writing. The program includes two practica and a fifteen-week enhanced student teaching experience at two different schools. One student teaching placement will be at the middle school level, grades 7-8, with the other at the senior high level, grades 9-12. The requirement of a foreign language for English Education licensure is being met as follows:

First year students are placed in an introductory foreign language course unless they have had two (2) years of high school foreign language.

The following options related to foreign language are available for students desiring English Education licensure:

a) Students may take the C.L.E.P. exam in the foreign language of choice;
b) Students may sit for a final exam in college level foreign language course prior to taking the course;
c) Students may take the college level foreign language course.

Music: (Grades K-12 Instrumental or Vocal/General) Consists of a general education core, a music major core, a music performance minor and a professional education core. The program includes two practica and a fifteen-week enhanced student teaching experience at two different schools. One student teaching placement will be at the K-6 level with the other one at the senior high level, grades 7-12.

Health: (Grades K-12) Consists of a general education core, a major in the subject area and a minor in the professional core. The program includes two practica and a fifteen-week enhanced student teaching experience at two different schools. The health certification is most appropriately coupled with the physical education program for teacher employment purposes.

Physical Education: (Grades K-12) Consists of a general education core, a major in the subject area and a minor in the professional core. The program includes two practica and a fifteen-week enhanced student teaching experience at two different schools at different grade levels. One student teaching placement will be at the K-8 level with the other one at the senior high level, grades 9-12.

Science (Grades 7-12)

Biology: Consists of a general education core, a major in the subject area and a minor in the professional core. The program includes two practica and a fifteen-week enhanced student teaching experience at two different schools. One student teaching placement will be at the middle school level, grades 7-8 with the other at the senior level, grades 9-12.

Chemistry: Consists of a general education core, a major in the subject area and a minor in the professional core. The program includes field experiences which consists of two practica and a fifteen-week enhanced student teaching experience at two different schools. One student teaching placement will be at the middle school level, grades 7-8 with the other at the senior high level, grades 9-12.

Mathematics: (Grades 7-12) Consists of a general education core, a major in the subject area and a minor in the professional core. The program includes field experiences which consists of two practica and a fifteen-week enhanced student teaching experience. One student teaching placement will be at the middle school level, grades 7-8, with the other at the senior high level, grades 9-12.

Social Science (Grades 7-12)

History: Consists of a general education core, a major in the subject area with an additional emphasis in either economics or government, and a minor in the professional core. The program includes field experiences which consist of two practica and a fifteen-week enhanced student teaching experience. One student teaching placement will be at the middle school level, grades 7-8, with the other at the senior high level, grades 9-12.

The history education major will include an emphasis of 18 hours in either Economics or Govemment as support courses for the major in history.

Separate concentrations in psychology and sociology may be added to either the History-Economics or History-Government majors for additional teaching licensure. Requirements are:

Psychology:	15 hours
Sociology:	15 hours

An additional requirement for licensure in psychology or sociology will be student teaching experiences at high school level, grades 9-12.

TEACHER LICENSURE PROGRAMS AT TREVECCA BY DEPARTMENT

1. DEPARTMENT OF TEACHER EDUCATION

The following programs are in conformity with the regulations for licensure of teachers in the state of Tennessee and meet the requirements of the teacher's professional license. The programs listed below are for all students who will graduate after September 1, 1994. Those students who plan on graduating before Septem-

ber 1, 1994, will continue under the catalog requirements for the year they entered Trevecca Nazarene College.

General Education Core **62-64 Hours**

English .....**9 hour**

ENG	1020	English Composition	(3)
ENG	1080	Critical Reading/Writing	(3)
ENG	2000	Introduction to Literature	(3)

Communications .....**3 hours**

COM	1010	Speech Communication	(3)

Religion and Philosophy ..... **12 hours**

REL	2000	Introduction to Biblical Faith	(3)
REL	2010	Introduction to Philosophy	(3)
REL	3000	Introduction to Christian Thought	(3)
REL	4000	Christian Life & Ministry	(3)

Fine Arts .....**3 hours**

MUS	1500	Fine Arts in the Western World	(3)

History and Social Science .....**12 or 13 hours**

HIS	1400	World Civilization I	(3)
		or	
HIS	1450	World Civilization II	(3)
GGY	2050	Fundamentals of Geography	(3)
		or	
SCI	2510	Earth and Space Science	(4)
PSY	2010	General Psychology	(3)
SPA or GER or FRE	1000	Intro Language	(3)

Science and Mathematics .....**12 hours**

MAT	1060	College Algebra and Trigonometry	(4)
SCI	1500	Life Science	(4)
SCI	1600	Physical Science	(4)

Physical Education, Health and Personal Dev. .....**8-9 hours**

HPE	1000	Introduction to Health & Fitness	(1)
HPE		PE Activity Course	(1)
EDU	2520	Play in Early Childhood	(3)
		or	
HPE	3230	PE Activities in the Elementary School	(2)
INT	1000	Introduction to College Life	(1)
ALH	2100	Public School Health	(3)

Elective .....**3 hours**

B.S. INTERDISCIPLINARY STUDIES IN EARLY CHILDHOOD EDUCATION (K-8 Licensure)

General Education Core ..... 63-64 Hours

Major: Liberal Studies ..... 28 hours
(K-4 Specialization in early grades education)

BIO	2500	Ecology-Nature Study	(3)
PSY	3411	Introduction to Exceptional Learner	(3)
PSY	2175	Human Growth & Development	(3)
PSY	4020	Educational Tests and Measurements	(3)
EDU	4120	Elementary Reading	(4)
HIS	2010	American History Survey I	(3)
HIS	2020	American History Survey II	(3)
SOC	2500	Family in Society	(3)
ENG	3750	Children's Literature	(3)

Early Childhood Professional Core ..... 28 hours

EDU	1500	Foundations of Education	(3)
EDU	2500	Foundations of Early Childhood Education	(3)
EDU	2510	Curriculum & Methods Early Schooling	(3)
EDU	3010	Professional Issues Seminar	(1)
EDU	3110	Social Studies in the Elementary School	(3)
EDU	3120	Language Arts in the Elementary School	(3)
EDU	3180	Media & Microcomputers in Education	(3)
EDU	3320	Math & Science in the Elementary School	(3)
EDU	3360	Art and Music in the Elementary School	(3)
EDU	4600	Student Teaching Seminar	(3)

Field Experience ..... 11 hours

EDU	1010	Foundations Practicum	(1)
EDU	2011	Early Years Practicum	(1)
EDU	4650	Enhanced Student Teaching Early Grades	(9)

Total: ..... 130 or 131 semester hours

B.S. INTERDISCIPLINARY STUDIES IN MIDDLE CHILDHOOD EDUCATION (1-8 Licensure)

General Education Core ..... 62-63 Hours

Major: English and Social Science ..... 28 Hours
(5-8 specialization in middle grades education)

ENG		Literature Elective - 3000 Level and above	(3)
ENG	3750	Children's Literature	(3)
EDU	4120	Elementary Reading	(4)
HIS	2010	American History Survey I	(3)
HIS	2020	American History Survey II	(3)

SOC	2500	The Family in Society	(3)
PSY	2175	Human Growth & Development	(3)
PSY	3411	Introduction to Exceptional Learner	(3)
PSY	4020	Educational Tests and Measurements	(3)

Middle Childhood Professional Core .....28 hours

EDU	1500	Foundations of Education	(3)
EDU	2550	Foundations of Middle Childhood Education	(3)
EDU	2560	Curriculum & Methods in the Elementary School	(3)
EDU	3010	Professional Issues Seminar	(1)
EDU	3110	Social Studies in the Elementary School	(3)
EDU	3120	Language Arts in the Elementary School	(3)
EDU	3180	Media & Microcomputers in Education	(3)
EDU	3320	Math & Science in the Elementary School	(3)
EDU	3360	Art and Music in the Elementary School	(3)
EDU	4600	Student Teaching Seminar	(3)

Field Experience .....11 hours

EDU	1010	Foundations Practicum	(1)
EDU	2012	Middle Grades Practicum	(1)
EDU	4660	Enhanced Student Teaching Elementary School	(9)

Total: .....129 or 130 semester hours

2. DEPARTMENT OF ENGLISH

English Education Major Objectives

English Education Majors are required the same major curriculum as English majors; therefore, they are taught by the same objectives. The Teaching of Writing (ENG 3310) course required of all English majors particularly addresses Objectives I, II and IV listed in the Teacher Education Program.

English Major Objectives

By the end of their course of study, English majors should be able to demonstrate the following competencies:

1. Read a variety of written texts with comprehension and be able to identify, summarize, and evaluate main ideas, using both written and oral response.
2. Write clear, well-developed reports of different lengths, integrating several sources of information correctly.
3. Recognize and discuss thoughtfully the major authors and works of world literature.
4. Interpret and evaluate literary works using various critical approaches.
5. Understand and appreciate the diverse cultural values and multiple levels of meaning in literature as it relates to other disciplines, times, and places.
6. Develop and communicate a coherent understanding of their own values and beliefs according to a Christian aesthetic of faith and art.
7. Contribute their analytical and creative abilities to those of others to enhance all forms of communication wherever they live, work, and worship.

B.A. in English Education (Grades 7-12 licensure)

General Education Core			**64 semester hours**
INT	1000	Introduction to College Life	(1)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Introduction to Literature	(3)
COM	1010	Speech Communication	(3)
REL	2000	Introduction to Biblical Faith	(3)
PHL	2010	Introduction to Philosophy	(3)
REL	3000	Introduction to Christian Thought	(3)
REL	4000	Christian Life & Ministry	(3)
MUS	1500	Fine Arts in West World	(3)
HPE	1000	Introduction to Health & Fitness	(1)
HPE		Activity Courses	(2)
ALH	2100	Pub Sch Health	(3)
HIS	1400	World Civilization I	(3)
HIS	1450	World Civilization II	(3)
SOC	2500	Family in Society	(3)
PSY	2010	General Psychology	(3)
SPA	1500	Elementary Spanish II	(3)
SPA	2000	Intermediate Spanish I	(3)
SCI	1500	Life Science	(4)
SCI	1600	Physical Science	(4)
MAT	1040	Concepts of Math	(4)

Major			**34 hours**
ENG	3000	Historyof the English Language	(3)
ENG	4000	Literary Criticism	(3)
ENG	4600	Senior Recitation	(1)
ENG	3100	Amencan Puritans & Romantics	(3)
ENG	3200	American Realists & Moderns	(3)
ENG	3700	Modern British & American Lit or	(3)
ENG	3400	Southern Literature	
ENG	3510	Medieval or ENG 3520 Renaissance Lit	(3)
ENG	3550	Shakespeare	(3)
ENG	3610	Romantic or ENG 3620 Victorian Lit	(3)
ENG	3900	Continental Literature	(3)
ENG	3800	Adolescent Literature	(3)
		Choose a writing course above Freshman level	(3)

Secondary Professional Core			
(Minor in Professional Secondary)			**31 hours**
EDU	1500	Foundations of Education	(3)
EDU	2950	Methods of Imp Instruction in the Sec Sch	(2)
EDU	3010	Professional IssuesSeminar	(1)
EDU	4120	Elementary Reading	(4)
EDU	4190	Educational Media, Technology & Computers	(2)
EDU	4600	StudentTeaching Seminar	(3)

ENG	3310	Teaching of Writing	(4)
PSY	2175	Human Growth & Development	(3)
PSY	3010	Educational Psychology	(3)
PSY	3411	Intro to the Exceptional Learner	(3)
PSY	4020	Educational Tests & Measurements	(3)

Field Experience ..... **11 hours**

EDU	1010	Foundations Practicum	(1)
EDU	2013	Secondary Practicum	(1)
EDU	4670	Enhanced Student Teaching Sec Sch	(9)

Total ..... **140 hours**

3. DEPARTMENT OF SOCIAL & BEHAVORIAL SCIENCES

For the Teacher Licensure Programs in History with concentration in Economics or Government:

Majors preparing for teacher licensure in the Social Studies areas take the variety of courses required for majors in History/Political Science as well as in the Social Sciences. Thus, the objectives for those discipline areas apply in those fields. In addition, teaching area majors take Teaching Social Studies in the Secondary School (HIS 4500), which specifically addresses Teacher Education Program Objectives I, II and IV.

DEPARTMENTAL OBJECTIVES

For the History Program:

1. To assist the student in understanding and interpreting the past as an indispensable aid to understanding and dealing with the present.
2. To foster tolerance and appreciation for the various political, economic and cultural achievements of the world's civilizations, past and present.
3. To promote the understanding of the background and development of the American nation as it has attained the present position of world power and influence, and to encourage the sense of responsibility which must accompany that position.
4. To develop the student's skills in reading, writing, speaking, and critical thinking, which we believe to be among the marks of the educated citizen.
5. To help the student develop the ability to better understand events in the world community by analyzing them in the light of their historical background.
6. To engender within students the practice of applying Christian values to the study and interpretation of the past, always looking for more effective ways to integrate their faith and learning.
7. To assist students in preparing for careers in teaching, law, political life, museum or archival work, or other fields which require historical perspective and skills.

For the Political Science Program:

1. To promote student understanding of political, civil and social conditions at home and abroad.
2. To provide strong foundations for purposeful careers in public service.
3. To promote student understanding of questions of morals, ethics, justice, and democratic thought as they arise within political systems, and the application of Christian principles to those questions.
4. To promote responsible Christian citizenship and effective participation and leadership in public affairs.

B.A. IN HISTORY (Grades 7-12 Licensure)
(with concentration in Economics or Government)

Social Studies teachers endorsed in History 7-12, Government 7-12, or Economics 7-12, shall be endorsed to teach Social Studies, grades 7-8.

General Education Core ..... 61 semester hours			
INT	1000	Introduction to College Life	(1)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Introduction to Literature	(3)
COM	1010	Speech Communication	(3)
REL	2000	Introductionto Biblical Faith	(3)
PHL	2010	Introduction to Philosophy	(3)
REL	3000	Introduction to Christian Thought	(3)
REL	4000	Christian Life & Ministry	(3)
MUS	1500	Fine Arts in West World	(3)
HPE	1000	Introduction to Health & Fitness	(1)
HPE		Activity Courses	(2)
ALH	2100	Pub Sch Health	(3)
HIS	1400	World Civilization I	(3)
HIS	1450	World Civilization II	(3)
SOC	2500	Family in Society	(3)
PSY	2010	General Psychology	(3)
SPA or GER or FRE 1000 Intro to Language			(3)
SCI	1500	Life Science	(4)
SCI	1600	Physical Science	(4)
MAT	1040	Concepts of Math	(4)

Major ..... 35 hours			
HIS 2010, 2020 American History I, II			(6)
HIS	3050	Historiography	(3)
HIS	4199	Senior Seminar	(2)
HIS	3260	History of Asia	(3)
HIS	4060	Latin American History	(3)
Electives in:		American History	(6)
		European History	(6)
GGY	2050	Fundamentals of Geography	(3)
GGY	2060	Geography of World Areas	(3)

Plus:
Concentration Areas:
Economics, or Government (Political Science) **18 hours**

Economics: ECO 2000, 3010 plus electives in Economics
Government: POL 2000, 2020, 2060, 3000 plus an elective in Political Science

Secondary Professional Core
(Minor in Professional Secondary) .....28 hours

EDU 1500 Foundations of Education	(3)
EDU 2950 Methods of Imp Instruction in the Sec Sch	(2)
EDU 3010 Professional Issues Seminar	(1)
EDU 4190 Educational Media, Technology & Computers	(2)
EDU 4600 Student Teaching Seminar	(3)
PSY 2175 Human Growth & Development	(3)
PSY 3010 Educational Psychology	(3)
PSY 3411 Intro to the Exceptional Learner	(3)
PSY 4020 Educational Tests & Measurements	(3)
EDU 3500 Reading & Writing in the Content Areas	(3)
HIS 4500 Teaching Social Studies in the Sec. School	(2)

Field Experience .....11 hours

EDU 1010 Foundations Practicum	(1)
EDU 2013 Secondary Practicum	(1)
EDU 4670 Enhanced Student Teaching Sec Sch	(9)

Total .....150-153 hours

Separate concentrations for additional endorsement to the History-Economics or History-Government licensure areas:

Psychology .....15 hours
PSY 2010, 3020, 3220 plus electives in Psychology

Sociology .....15 hours
SOC 2010, 3200, 3300 plus electives in Sociology

4. DEPARTMENT OF MUSIC

Music Education Major Objectives

Music Education Majors are required the same major curriculum as Music Majors. The same objectives apply to all programs. The courses (MUS 2300-2330) Brass, Woodwind, String, and Percussion Methods, (MUS 4400) Materials and Methods for Elementary School Music, (MUS 4410) Materials and Methods for Secondary School Music address objectives II and IV listed in the Teacher Education Program.

B.S. IN MUSIC EDUCATION (Grades K-12 Licensure)
(Grades K-12 Vocal/General or Instrumental endorsement)

General Education for Music Education Majors			**56 hours**
INT	1000	Introduction to College Life	(1)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Introduction to Literature	(3)
COM	1010	Speech Communication	(3)
EDU	4190	Educational Media, Technology, & Computers	(2)
REL	2000	Introductionto Biblical Faith	(3)
PHL	2010	Introduction to Philosophy	(3)
REL	3000	Introduction to Christian Thought	(3)
REL	4000	Christian Life & Ministry	(3)
HPE	1000	Introduction to Health & Fitness, or Activity Course, or marching band	(1)
ALH	2100	Pub School Health	(3)
HIS	1400	World Civilization I	(3)
HIS	1450	World Civilization II	(3)
SOC	2500	Family in Society	(3)
PSY	2010	General Psychology	(3)
SCI	1500	Life Science	(4)
SCI	1600	Physical Science	(4)
MAT	1040	Concepts of Math	(4)
MUS	3000	Art For Music Majors	(1)

Music Major Core			**34 hours**
MUS	2010-3020	Theory I, II, III, IV	(12)
MUS	2015-3025	History I, II, III, IV	(12)
MUS	2500	Introduction to Church Music	(3)
MUS	3100-3120	Conducting	(4)
MUS	4010	Orchestration	(3)

Music Performance Minor			**19 hours**
Class Piano (R)			
MUS		Applied Study Lower Division *	(4)
MUS		Applied Study Upper Division *	(4)
MUS	3600	Piano Proficiency	(1)
MUS	3610	Sight Singing Proficiency	(1)
MUS	4600	Senior Recital	(1)
MUS		Ensemble *	(8)

- **For Vocal/General endorsement** - Applied Study Lower/Upper Division will be Voice and the Ensemble will consist of Choral Union.

  For Instrumental endorsement - Applied Study Lower/Upper Division will be Instrumental and the Ensemble will consist of Wind Ensemble.

Professional Education Core			**31 hours**
MUS	2300	Brass Methods	(1)
MUS	2310	Woodwind Methods	(1)

MUS	2320	String Methods	(1)
MUS	2330	Percussion Methods	(1)
MUS	4400	Materials & Methods for Elem Sch Mus	(3)
MUS	4410	Materials & Methods for Sec Sch Mus	(3)
EDU	1500	Foundations of Education	(3)
EDU	3500	Reading & Writing in the Content Areas	(3)
EDU	4600	Student Teaching Seminar	(3)
PSY	2175	Human Growth & Development	(3)
PSY	3010	Educational Psychology	(3)
PSY	3411	Intro to the Exceptional Learner	(3)
PSY	4020	Educational Tests & Measurements	(3)

Field Experience ..... **11 hours**

EDU	1010	Foundations Practicum	(1)
EDU	2013	Secondary Practicum	(1)
EDU	4660	Enhanced Student Teaching Sec Sch	(9)

Total ..... **151 hours**

5. DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

Health and Physical Education teaching majors are required the same major curriculum as non-teaching physical education majors.

B.S. IN PHYSICAL EDUCATION (Grades K-12 licensure)
General Education Core ..... **61 semester hours**

INT	1000	Introduction to College Life	(1)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Introduction to Literature	(3)
COM	1010	Speech Communication	(3)
REL	2000	Introduction to Biblical Faith	(3)
PHL	2010	Introduction to Philosophy	(3)
REL	3000	Introduction to Christian Thought	(3)
REL	4000	Christian Life & Ministry	(3)
MUS	1500	Fine Arts in West World	(3)
HPE	1000	Introduction to Health & Fitness	(1)
HPE		Activity Courses	(2)
ALH	2100	Pub Sch Health	(3)
HIS	1400	World Civilization I	(3)
HIS	1450	World Civilization II	(3)
SOC	2500	Family in Society	(3)
PSY	2010	General Psychology	(3)
SPA or GER or FRE	1000	Intro to Language	(3)
SCI	1500	Life Science	(4)

SCI	1600	Physical Science	(4)
MAT	1040	Concepts of Math	(4)

Major .....37 hours

HPE	2000	Foundations of Health, PE & Fitness	(3)
HPE	2400	Teaching Restrictive & Corrective PE	(2)
HPE	2500	First Aid, Safety, CPR & Emerg Mgmt	(3)
BIO	2010	Anatomy & Physiology I	(4)
HPE	3020	Teaching Lifetime Sports	(3)
HPE	3220	Methods & Materials in PE for Grades K-12	(3)
HPE	3230	PE Activities in the Elementary Sch	(2)
HPE	3300	Tests & Measurements in Physical Education	(3)
HPE	3900	Administration & Supervision of PE & Fitness	(2)
HPE	4090	Physiology of Exercise	(3)
HPE	4100	Kinesiology	(3)
HPE	4500	Senior Seminar	(2)
		Activity Classes Required:	
		One Swimming class	(1)
HPE	1010	Conditioning	(1)
HPE	1090	Gymnastics	(1)

Choose one other course from:

1110	Bowling	(1)
1080	Badminton	(1)
1040	Golf	(1)
1020	Racquetball	(1)
1300	Tennis	(1)
1100	Volleyball	(1)

These additional studies are strongly recommended for physical education majors:

HPE	3500	Care & Treatment of Athletic Injury	(3)

At least two of the following courses:

300B	Coaching Baseball	(2)
300C	Coaching Basketball	(2)
300D	Coaching Track & Field	(2)
300E	Coaching Volleyball	(2)
300F	Coaching Softball	(2)

Minor in Professional Secondary .....23-24 hours

EDU	1500	Foundations of Education	(3)
EDU	2560	Curriculum & Methods in the Ele. School or	(3)
EDU	2950	Meth of Imp. Inst. in the Secondary School	(2)
EDU	3010	Professional Issues Seminar	(1)
EDU	3500	Reading & Writing in the Content Area	(3)
EDU	4190	Educational Media, Technology, & Computers	(2)
EDU	4600	Student Teaching Seminar	(3)

PSY	2175	Human Growth & Development	(3)
PSY	3010	Educational Psychology	(3)
PSY	3411	Intro to the Exceptional Learner	(3)

Field Experience ..... **11 hours**

EDU	1010	Foundations Practicum	(1)
EDU	2013	Secondary Practicum	(1)
EDU	4660	Enhanced StudentTeaching Sec Sch OR	(9)
EDU	4670	Enhanced Student Teaching Ele Sch	(9)

Total ..... **134-135 hours**

B.S. IN HEALTH (Grades K-12 licensure)

General Education Core ..... **61 semester hours**

INT	1000	Introduction to College Life	(1)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Introduction to Literature	(3)
COM	1010	Speech Communication	(3)
REL	2000	Introduction to Biblical Faith	(3)
PHL	2010	Introduction to Philosophy	(3)
REL	3000	Introduction to Christian Thought	(3)
REL	4000	Christian Life & Ministry	(3)
MUS	1500	Fine Arts in West World	(3)
HPE	1000	Introduction to Health & Fitness	(1)
HPE		Activity Courses	(2)
ALH	2100	Pub Sch Health	(3)
HIS	1400	World Civilization I	(3)
HIS	1450	World Civilization II	(3)
SOC	2500	Family in Society	(3)
PSY	2010	General Psychology	(3)
SPA or GER or FRE	1000	Intro to Language	(3)
SCI	1500	Life Science	(4)
SCI	1600	Physical Science	(4)
MAT	1040	Concepts of Math	(4)

Major ..... **33 hours**

ALH	2200	School Health Services	(3)
BIO	2010	Anatomy & Physiology I	(4)
BIO	2700	Nutrition	(3)
HPE	2000	Foundations of Health, Physical Education	(3)
HPE	2040	Personal & Community Health	(3)
HPE	2200	Sexuality and Human Relations	(3)
HPE	2500	First Aid, Safety, CPR, & Emerg Mgmt.	(3)
HPE	4500	Senior Seminar	(2)
PSY	3020	Drugs & Behavior	(3)
PSY	3310	Psychology of Adjustment	(3)
SOC	1900	Marriage & Family	(3)

Minor in Professional Secondary			**26 hours**
EDU	1500	Foundations of Education	(3)
EDU	2950	Methods of Imp Instruction in the Sec. Sch	(2)
EDU	3010	Professional Issues Seminar	(1)
EDU	3500	Reading & Writing in the Content Area	(3)
EDU	4190	Educational Media, Technology, & Computers	(2)
EDU	4600	Student Teaching Seminar	(3)
PSY	2175	Human Growth & Development	(3)
PSY	3010	Educational Psychology	(3)
PSY	3411	Intro to the Exceptional Learner	(3)
PSY	4020	Educational Tests & Measurements	(3)
Field Experience			**11 hours**
EDU	1010	Foundations Practicum	(1)
EDU	2013	Secondary Practicum	(1)
EDU	4670	Enhanced Student Teaching Secondary Sch	(9)
Total			**131 hours**

6. DEPARTMENT OF SCIENCE AND MATHEMATICS

The Biology Major with Secondary Certification should demonstrate the following competencies in addition to the objective (#1-10) listed under the Department of Science and Mathematics:

1. Demonstrate understanding of the nature of science (its components and characteristics and the relationships between the major branches of science.
2. Demonstrate awareness of interactions of science (especially biology), technology, and society (STS).
3. Relate biological concepts to situations and problems which are relevant to students' lives.
4. Develop appropriate unit and lesson plans including laboratory activities for life science and biology.
5. Enforce health and safety regulation for all activities. (See objectives for biology majors listed under Department of Science and Mathematics)

The Chemistry Major with Secondary Certification should demonstrate the following competencies in addition to the objectives (#1-7) for chemistry majors listed under the Department of Science and Math:

1. Demonstrate understanding of the nature of science (its components and characteristics and the relationships between the major branches of science.
2. Demonstrate awareness of interactions of science (especially chemistry), technology, and society (STS).
3. Relate concepts of chemistry to situations and problems which are relevant to students' lives.
4. Develop appropriate unit and lesson plans including laboratory activities for chemistry.
5. Enforce health and safety regulations for all activities.

The Mathematics Education major should be able to:

1. Demonstrate a grasp of an area of high school mathematics content not only by handling specific problems successfully but also by utilizing various means of handling the problems.
2. Develop lesson plans in an area of high school mathematics content whereby high school students could successfully and efficiently learn the content.
3. Research information about a specific mathematical topic and list ways it is treated by mathematicians, teachers, and textbooks.

B.S. IN BIOLOGY (Grades 7-12 Licensure)

The Teacher Education student majoring in Biology will be endorsed to teach Biology, grades 9-12 and science, grades 7-8.

General Education Core			**53 hours**
INT	1000	Introduction to College Life	(1)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Introduction to Literature	(3)
COM	1010	Speech Communication	(3)
REL	2000	Introductionto Biblical Faith	(3)
PHL	2010	Introduction to Philosophy	(3)
REL	3000	Introduction to Christian Thought	(3)
REL	4000	Christian Life & Ministry	(3)
MUS	1500	Fine Arts in West World	(3)
HPE	1000	Introduction to Health & Fitness	(1)
HPE		Activity Courses	(2)
ALH	2100	Pub Sch Health	(3)
HIS	1400	World Civilization I	(3)
HIS	1450	World Civilization II	(3)
SOC	2500	Family in Society	(3)
PSY	2010	General Psychology	(3)
SPA or GER or FRE	1000	Intro to (Language)	(3)
MAT	1060	College Algebra or Trigonometry (Math & Science Majors)	(4)

Major			**32 hours**
BIO	1510	General Biology I	(4)
BIO	1520	General Biology II	(4)
BIO	3520-3530	Microbiology I, II	(8)
BIO	3700	Genetics	(5)
BIO	4335	Seminar in Biology	(1)
Biology Electives			(10)

Support Courses for Biology Major			**24 hours**
CHE	1010	Principles of Organic/Inorganic Chemistry **and**	
CHE	1020	Principles of Organic and Biochemistry	(8)
		or	
CHE	1040-1050	GeneralChemistry I, II	(8)
CHE	2010-2020	Organic Chemistry I, II	(8)

PHY	1110	General Physics I	
		or	
PHY	2110	General Physics I	(4)
SCI	3510	Earth and Space Science	(4)

Minor in Professional Secondary ..... 29 hours

EDU	1500	Foundations of Education	(3)
EDU	2950	Methods of Improving Instruction in the Secondary School	(2)
EDU	3010	Professional Issues Seminar	(1)
EDU	3500	Reading & Writing in the Content Area	(3)
EDU	4190	Educational Media, Technology, & Computers	(2)
EDU	4600	Student Teaching Seminar	(3)
PSY	2175	Human Growth & Development	(3)
PSY	3010	Educational Psychology	(3)
PSY	3411	Intro to the Exceptional Learner	(3)
PSY	4020	Educational Tests & Measurements	(3)
SCI	3600	Mat. & Meth Tch Sci. In the Secondary School	(3)

Field Experience ..... 11 hours

EDU	1010	Foundations Practicum	(1)
EDU	2013	Secondary Practicum	(1)
EDU	4670	Enhanced Student Teaching Secondary School	(9)

Total ..... 149 hours

B.S. IN CHEMISTRY (Grades 7-12 Licensure)

Teacher Education students majoring in Chemistry will be endorsed to teach Chemistry, grades 9-12 and science, grades 7-8.

General Education Core ..... 61 hours

INT	1000	Introduction to College Life	(1)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Introduction to Literature	(3)
COM	1010	Speech Communication	(3)
REL	2000	Introduction to Biblical Faith	(3)
PHL	2010	Introduction to Philosophy	(3)
REL	3000	Introduction to Christian Thought	(3)
REL	4000	Christian Life & Ministry	(3)
MUS	1500	Fine Arts in West World	(3)
HPE	1000	Introduction to Health & Fitness	(1)
HPE		Activity Courses	(2)
ALH	2100	Pub Sch Health	(3)
HIS	1400	World Civilization I	(3)
HIS	1450	World Civilization II	(3)
SOC	2500	Family in Society	(3)
PSY	2010	General Psychology	(3)

SPA or GER or FRE 1000 Intro to Language (3)

MAT	1060	College Algebra or Trigonometry (Math & Science Majors)	(4)
PHY	1110	General Physics I	(4)
		or	
PHY	2110	General Physics I	(4)
B10	1510	General Biology I	(4)

Major .....33 hours

CHE	1040-1050	General Chemistry	(8)
CHE	2510-2520	Analytical Chemistry	(6)
CHE	2010-2020	Organic Chemistry	(8)
CHE	3200	Advanced Inorganic Chemistry	(2)
CHE	3510	Biochemistry	(4)
CHE	4010	Physical Chemistry I	(4)
CHE	4835	Seminar in Chemistry	(1)

Support Courses for Chemistry Major .....17 hours

PHY	1120	General Physics II	(4)
		or	
PHY	2120	General Physics II	(4)
MAT	2010-2020	Calculus and Analytical Geometry I, II	(6)
SCI	3510	Earth & Space Science	(4)
Elective			(3)

Minor in Professional Secondary .....29 hours

EDU	1500	Foundations of Education	(3)
EDU	2950	Methods of Improving Instruction in the Secondary School	(2)
EDU	3010	Professional Issues Seminar	(1)
EDU	3500	Reading & Writing in the Content Area	(3)
EDU	4190	Educational Media, Technology, & Computers	(2)
EDU	4600	Student Teaching Seminar	(3)
PSY	2175	Human Growth & Development	(3)
PSY	3010	Educational Psychology	(3)
PSY	3411	Intro to the Exceptional Learner	(3)
PSY	4020	Educational Tests & Measurements	(3)
SCI	3600	Mat. & Meth. Tch. Sci. In the Secondary School	(3)

Field Experience .....11 hours

EDU	1010	Foundations Practicum	(1)
EDU	2018	Secondary Practicum	(1)
EDU	4670	Enhanced Student Teaching Secondary Sch	(9)

Total .....151 hours

B.S. IN MATHEMATICS EDUCATION (Grades 7-12 Licensure)

The Teacher Education student majoring in Mathematics will be endorsed to teach Mathematics, grades 7-12.

General Education Core ..... **57 hours**

INT	1000	Introduction to College Life	(1)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Introduction to Literature	(3)
COM	1010	Speech Communication	(3)
REL	2000	Introduction to Biblical Faith	(3)
PHL	2010	Introduction to Philosophy	(3)
REL	8000	Introduction to Christian Thought	(3)
REL	4000	Christian Life & Ministry	(3)
MUS	1500	Fine Arts in West World	(3)
HPE	1000	Introduction to Health & Fitness	(1)
HPE		Activity Courses	(2)
ALH	2100	Pub Sch Health	(3)
HIS	1400	World Civilization I	(3)
HIS	1450	World Civilization II	(3)
SOC	2500	Family in Society	(3)
PSY	2010	General Psychology	(3)
SPA or GER or FRE	1000	Intro to Language	(3)
SCI	1500	Life Science	(4)
SCI	1600	Physical Science	(4)

Major * ..... **33 hours**

MAT	2010-2020	Calculus & Analytic Geometry	(6)
MAT	2060	Linear and Matrix Algebra	(4)
MAT	2070	Modern Algebra	(4)
MAT	2080	Foundations of Geometry	(3)
MAT	3000	Theory of Probability and Mathematical Statistics	(4)
MAT	3030-3040	Calculus III, IV	(6)
MAT	4000	History of Mathematics	(3)
CSC	2050	Pascal	(3)

* MAT 1060 is a prerequisite to MAT 2010
MAT 1500 is a prerequisite to MAT Theory of Probability and Statistics

Electives ..... **6 hours**

Minor in Professional Secondary ..... **28 hours**

EDU	1500	Foundations of Education	(3)
EDU	2950	Methods of Improving Instruction in the Secondary School	(2)
EDU	3010	Professional Issues Seminar	(1)
EDU	3500	Reading & Writing in the Content Area	(3)
EDU	4190	Educational Media, Technology & Computers	(2)
EDU	4600	Student Teaching Seminar	(3)
PSY	2175	Human Growth & Development	(3)
PSY	3010	Educational Psychology	(3)
PSY	3411	Intro to the Exceptional Learner	(3)
PSY	4020	Educational Tests & Measurements	(3)
MAT	3060	Teaching Mathematics in the Secondary School	(2)

Field Experience			**11 hours**
EDU	1010	Foundations Practicum	(1)
EDU	2013	Secondary Practicum	(1)
EDU	4670	Enhanced Student Teaching Secondary School	(9)
Total			**135 hours**

Teacher Workshops

Teacher workshops are offered regularly in various content and professional fields for the professional growth of teachers. Two or three semester hours of undergraduate credit may be earned in two to three weeks of concentrated study. Credit earned in this program may be used to meet teacher licensing requirements for: (1) persons already holding a bachelor's or higher degree who are seeking to meet teacher licensing requirements, (2) persons already holding a teaching license who are seeking to obtain an add-on license, (3) persons whose certificate is expiring and are required to take a specified number of hours in order to renew their license, and (4) persons needing courses for self-enrichment purposes, or similar professional growth as may be required by a local school district.

Division of Natural and Applied Sciences

FACULTY

G. MICHAEL MOREDOCK, Dean of Natural and Applied Sciences, Professor of Allied Health, 1986-
B.S., Indiana University, 1970; M.D., Indiana University, 1974.

RALPH F. UNGAR, Director of Medical Technology Program, Professor of Biology, 1976-
B.A., Northwest Nazarene College, 1951; M.T., Montana School of Medical Technology, 1952; M.S., Medical College of Georgia, 1957; Ph.D., University of Oklahoma, 1972.

LOIS E. WOLFGANG, Associate Professor of Allied Health, 1978-
B.S.N., Roberts Wesleyan College, 1963; M.H.S., Governor's State University, 1978.

DIVISION OF NATURAL AND APPLIED SCIENCES

The Division of Natural and Applied Sciences seeks to combine liberal arts, career and professional education, and Christian values in the development of each student. The Division administers baccalaureate degrees for Allied Health, Biology, Chemistry, General Science, Mathematics, Mathematics and Computer Science, Medical Technology, and Physician Assistant. It works closely with the Division of Education to prepare the student for teaching in certain of these majors. Pre-professional studies are given for dentistry, engineering, medicine, nursing, pharmacy, physical therapy, and veterinary.

Division Objectives

1. To prepare Allied Health students to broaden their career options as managers, public relations persons and/or educators.
2. To prepare Medical Technology students to perform both routine and highly sophisticated clinical laboratory procedures in the areas of microbiology, hematology, urinalysis, chemistry, serology, and blood banking, and to supervise technicians and laboratory aids.
3. To provide the pre-professional curriculum necessary for nursing students to successfully complete the baccalaureate or master's degree.
4. To train Physician Assistant students to perform the more routine tasks of health care management presently performed by the primary care physician, thereby allowing the physician greater freedom and time to deal with more complicated patient problems.
5. To enable science and math students to use their training for industry.
6. To prepare students to successfully enter and complete many different graduate schools in the sciences and math.
7. To prepare science and math teachers for the primary and secondary schools.
8. To train the student in the application of computer problem solving in science and math.

B.S. ALLIED HEALTH

This program has been developed to meet the needs and requests for Medical Assistant Graduates and Majors pursuing a Bachelor of Science Degree as well as any other interested students.

General Education .....43 hours

REL	2000	Intro to Biblical Faith	(3)
REL	3000	Christian Thought	(3)
REL	4000	Christian Life and Ministry	(3)
ALH	3030	Medical Ethics	(2)
HIS	1400/1450	Western Civilization	(6)
HPE	1000	Intro to PE	(1)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Introduction to Literature	(3)
ENG		Language Option	(3)
COM	1010	Speech Communication	(3)
MUS	1500	Fine Arts In Western World	(3)
MAT	1050	Intermediate Algebra	(4)
PSY	2010	General Psychology	(3)

Major ..... **30 hours**

PAS	3220	Clinical Nutrition	(1)
ALH	3130	Psychosocial Aspects of Medicine	(3)
ALH	4020	Infection Control in Health Facilities	(2)
ALH	4030	Biology of Disease	(3)
ALH	4040	Medical Office Management	(3)
PSY	2060	Behavioral Science Statistics	(3)
BIO	3010	Histology	(3)
BIO	3520	Microbiology I	(4)
BIO	2010/2020	Anatomy & Physiology I & II	(8)

Professional Core Options:

1. Business Administration — 27 hours

CIS 2000	Micro-Computers Applications	(3)
CIS 2110	Lotus 1-2-3	(3)
ACT 2210/2220	Principles of Accounting I & II	(6)
BUS 3030	Business Management	(3)
BUS 3040	Personnel Management	(3)
ECO 2000/2010	Principles of Economics I & II	(6)
BUS 4040	Business Law I	(3)

2. Education — 24 hours

EDU 1500	Foundations of Education	(3)
EDU 1010	Foundations Practicum in Education	(1)
PSY 3411	Introduction to the Exceptional Learner	(3)
PSY 3010	Educational Psychology	(3)
PSY 3020	Drugs and Behavior	(3)
PSY 3210	Learning and Memory	(3)
ALH 2100	Public School Health	(3)
SOC 2010	General Sociology or	
SOC 2500	Family And Society	(3)
EDU 2950	Methods of Improving Instruction Secondary Schools	(2)

Allied Health Minor for students with a major outside of Allied Health: — 15 hours

Core Requirement:

ALH 3130	Psychosocial Aspects of Medicine	(3)
ALH 4030	Biology of Disease	(3)

Options: — 9 hours

CIS 2000	Micro Computers Applications		(3)
CIS 2110	Lotus 1-2-3		(3)
ACT 2210	Principles of Accounting I		(3)
BUS 3040	Personnel Management		(3)
BUS 4040	Business Law		(3)
PSY 3020	Drugs & Behavior		(3)
ALH 2100	Public School Health		(3)
SOC 1900	Marriage & Family	(or)	
SOC 2010	General Sociology	(or)	(3)
SOC 2500	Family & Society		

Many students will already have an Associate of Science Degree. If not, 23-31 hours of general electives will need to be completed to fulfill the total 128 hours needed for graduation.

B.S. - MEDICAL TECHNOLOGY

The Medical Technology Program is a four-year course of study which leads to a B.S. Degree in Medical Technology. The student may become eligible for the B.S. degree and National Certification as a registered Medical Technologist through this program by: 1) successfully completing the three-year curriculum on campus, 2) successfully completing a twelve-month internship program at one of three affiliated schools of Medical Technology: Meharry, Vanderbilt or St. Thomas* and 3) qualifying for the National Registry.

The medical technologist performs both routine and highly sophisticated clinical laboratory procedures in the areas of: microbiology, hematology, urinalysis, chemistry, serology, and blood banking. He/she is qualified to supervise technicians and laboratory aides and conduct in-service training of medical personnel.

Internship training programs are accredited by the Committee on Allied Health Education and Accreditation, American Medical Association upon recommendation by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

*Adjunct faculty: Leigh Ann Hobbs, Program Director and Instructor, St. Thomas Hospital.

Medical Technologist Objectives

1. Develop proficiency in clinical and epidemiological investigative and control procedures used in the laboratory.
2. Prepare students to logically interpret data in understanding the facts, principles, and techniques of clinical laboratory medicine.
3. Prepare students to accept responsibility and accountability for accurate test results.
4. Assist the students to develop problem solving skills and to equip them to assume managerial and leadership roles within the profession.
5. Develop in each student a desire for continual learning and establish patterns for future growth.
6. Assist the student in his/her own intellectual, social and spiritual development.
7. Develop proficiency in laboratory procedures such as: chemistry, microbiology, hematology, etc.
8. Instill a desire to strive for new knowledge and progress and to accept changing trends in the profession.

Admission

Any student may enroll in the pre-medical technology program. However, enrollment in this phase of the program does not assure admission to the senior-internship phase of the program. Acceptance into the senior year of training is very competitive, and student selection is accomplished by medical staff at each affiliate hospital.

Students must make application for admission directly to an affiliated hospital medical technology program. This is usually done the fall semester of their Junior or Senior year. Only those candidates selected for admission will be able to continue in the program. Those not selected may reapply at a later date.

Prerequisites required and/or recommended are General Biology, Anatomy and

Physiology, Chemistry, Math, Microbiology and Immunology. Students must complete all college general education requirements for the degree, as shown.

Transfer credits from other approved hospital based Med. Tech. programs will be accepted. Tuition will be paid to TNC at the standard rate.

Students accepted into one of the affiliate training programs will pay their senior year tuition to that institution. Appropriate student fee will be paid to Trevecca.

Academic Requirements for the Professional Phase of the Medical Technology Program

All laboratory science courses must be passed with a minimum of a "C" grade. A student must repeat any laboratory science course in which he/she received below a "C" while at Trevecca.

Maintenance of GPA of 2.5 in the professional phase of the program is required for advancement to the senior year.

Students entering their senior year of the professional program will be under the jurisdiction of the administrator and faculty of that institution. Students desiring to apply for admission to non-Trevecca affiliated training programs must work through the Director, Medical Technologist Program, Trevecca Nazarene College.

Students not admitted to the professional Med. Tech. curriculum will be required to complete all general education requirements for graduation with other majors.

MEDICAL TECHNOLOGY PROGRAM OF STUDY

Freshman Year:		**32 hours**
BIO 1510 - 1520	General Biology I & II	(8)
CHE 1040 - 1050	General Chemistry I & II	(8)
REL 2000	Intro. to Biblical Faith	(3)
ENG 2000	Intro. to Literature	(3)
COM 2010	Interpersonal Communications	(3)
ENG 1020	English Composition	(3)
COM 1010	Speech Communication	(3)
HPE	Physical Education	(1)
Sophomore Year:		**32 hours**
*CHE 2010 - 2020	Organic Chemistry I & II	(8)
BIO 3520 - 3530	Microbiology I & II	(8)
BIO 3110	Clinical Microscopy	(3)
ENG 1080	Critical Reading and Writing	(3)
PHL 2010	Intro. to Philosophy	(3)
REL 3000	Intro. to Christian Thought	(3)
	Elective	(3)
ALH 3060	Medical Terminology	(1)
Junior Year:		**32 hours**
BIO 3700	Genetics	(5)
BIO 3560	Pathogenic Microbiology/Immunology	(3)
BIO 2010 - 2020	Anatomy & Physiology I & II	(8)

HIS 1400-1450	Western Civilization I & II	(6)
BIO 3010	Histology	(3)
MAT 1040	Concepts of Math	(4)
PSY 2010	General Psychology	(3)

Senior Year:.....34 hours

Students upon acceptance will transfer to one of the affiliated schools of Medical Technology.

Curriculum:
Clinical Chemistry
Hematology/Urinalysis
Immunology/Immunohematology
Bacteriology
Mycology
Parasitology
Virology

*Biochemistry may be substituted for one (1) semester of organic chemistry

PRE-NURSING PROGRAMS

Pre-Nursing
Trevecca Nazarene College/Vanderbilt University

This program, established by Trevecca Nazarene College and Vanderbilt University during the 1988-89 academic year, leads to the Bachelor of Science Degree in Allied Health from Trevecca Nazarene College and the Master of Science Degree in Nursing from Vanderbilt University.

A student entering this program must complete three academic years (72 semester hours) at Trevecca Nazarene College and then six academic semesters (2 calendar years) at Vanderbilt University School of Nursing. Upon completion of the first two (2) semesters at Vanderbilt University, the student receives a Bachelor of Science Degree in Allied Health from Trevecca Nazarene College. Upon completion of the sixth (6th) semester at Vanderbilt University, the student will receive the Master of Science Degree in Nursing from Vanderbilt.

Additional information is available from the pre-nursing advisor.

Curriculum at Trevecca Nazarene College (Vanderbilt)

General Education: .....41 hours

REL 2000	Intro to Biblical Faith	(3)
REL 3000	Intro to Christian Thought	(3)
PHL 2010	Intro to Philosophy	(3)
HIS 1400/1450	Western Civilization I & II	(6)
HPE 1000	Intro to PE	(1)
ENG 1020	English Composition	(3)
ENG 1080	Critical Reading & Writing	(3)

ENG 2000	Intro to Literature	(3)
ENG	Language Option	(3)
COM 1010	Speech Communication	(3)
MUS 1500	Fine Arts In Western World	(3)
MAT 1040	Concepts of Math (or higher math)	(4)
PSY 2010	General Psychology	(3)

Core Curriculum: .....29 hours

BIO 2010/2020	Anatomy & Physiology I & II	(8)
ALH 3040	Applied Anatomy	(3)
PAS 3050	Pathophysiology	(3)
BIO 3520	Microbiology	(4)
BIO 3560	Pathogenic Microbiology	(4)
PAS 3220	Clinical Nutrition	(1)
ALH 3130	Psychosocial Aspects of Medicine	(3)
PSY 2060	Behavioral Science Statistics	(3)

Electives- (2)

Options = PSY 4150 Abnormal Psychology
CHE 1010 Principles of Organic & Inorganic Chemistry

Pre-Nursing
Trevecca Nazarene College/Belmont College

Students seeking a Bachelor of Science degree in Nursing may attend Trevecca Nazarene College for two years (64 credit hours) and then attend Belmont College for two years (while living at TNC). During the Junior and Senior years the nursing courses will be at Belmont while the remaining required general education or elective courses may be taken at either of the colleges. Upon completion of four years (128 hours) the student will receive a B.S.N. degree from Belmont College. Students must maintain a 2.5 GPA.

Additional information is available from the pre-nursing advisor.

Curriculum at Trevecca Nazarene College (Belmont)

General Education: .....38 hours

REL 2000	Intro to Biblical Faith	(3)
REL 3000	Intro to Christian Thought	(3)
PHL 2010	Intro to Philosophy	(3)
HIS 1400/1450	Western Civilization I & II	(6)
HPE 1000	Intro to PE	(1)
ENG 1020	English Composition	(3)
ENG 1080	Critical Reading & Writing	(3)
ENG 2000	Intro to Literature	(3)
COM 1010	Speech Communication	(3)
MUS 1500	Fine Arts In Western World	(3)
MAT 1040	Concepts of Math (or higher math)	(4)
PSY 2010	General Psychology	(3)

Core Curriculum:			34 hours
BIO	2010/2020	Anatomy & Physiology I & II	(8)
BIO	3520	Microbiology	(4)
CHE	1010/1020	Principles of Chemistry I & II	(8)
SOC	2010	General Sociology	(3)
PSY	4150	Abnormal Psychology	(3)
PAS	3220	Nutrition	(2)
ALH	3130	Psychosocial Aspects of Medicine	(3)
BUS	3020	Statistics for Business & Economics I	(3)

PRE-PHYSICAL THERAPY

Physical Therapy is a health care profession whose practitioners work as a member of a multidisciplinary group of health personnel to help people overcome the effects of disease and injury and to prevent potential problems. Physical Therapists treat their patients in a variety of settings such as private office, nursing homes, home health agencies, public and private schools, academic institutions, and hospices. Physical Therapists also work as educators, researchers, and consultants in a wide variety of organizations.

The demand for Physical therapists in the job marketplace is high and promises to remain so in the future. Physical therapy is a growing profession which offers a lifetime of satisfaction helping people to function more effectively. Each patient presents a new challenge to this expanding and exciting career.

General Education Studies Course Requirements

ENG	1020	English Composition	(3)
ENG	1080	Critical Reading & Writing	(3)
ENG	2000	Intro to Literature	(3)
COM	1010	Speech Communications	(3)
REL	2000	Intro to Biblical Faith	(3)
REL	3000	Intro to Christian Thought	(3)
HIS	1400-1450	Western Civilization I & II	(6)
SOC	2010	General Sociology	(3)
PSY	2010	General Psychology	(3)
MAT		2 courses intermediate Algebra or higher	(8)
HPE		3 courses activity physical education	(3)
Total Hours			41

Pre-Professional Core

BIO	1510	General Biology I	(4)
BIO	2010-2020	Anatomy & Physiology I & II	(8)
CHE	1040-1050	General Chemistry I & II	(8)
PHY	1110-1120	General Physics I & II	(8)
PSY	2175	Human Growth & Development	(3)
ALH	2900	Physical Therapy Practicum	(1-4)
ALH	3060	Medical Terminology	(1)
PSY, BUS, MAT		Statistics	(3)
Total Hours			43

ALLIED HEALTH COURSES

ALH 2100 - Public School Health (3)
Designed to assist the future teacher in developing an understanding of the whole person, including physical, mental, emotional and spiritual development; the continuum of health and how it interrelates with academic performance. Prevention of disease, emergency care, current health issues, and health care agencies are presented to increase the teacher awareness in assisting students in all areas of their lives which affect their academic success.

ALH 2200 - School Health Services (3)
Designed to help Health Education majors develop a good perspective about school Health Services: their programs, purposes and personnel.

ALH 2900—Pre-Physical Therapy Practicum (1-4)
Designed for Pre-Physical Therapy majors to help them gain knowledge and experience in the field of Physical Therapy.

ALH 3000 - Clinical Human Physiology (3)
An advanced course in human physiology designed for Allied Health professionals. Details the principles that are necessary for understanding the overall, integrated functions of the human. Each organ system organization under normal conditions will be addressed using the cellular knowledge of function and control mechanisms. Requires a prior course in animal physiology or a basic course in human physiology.

ALH 3040 - Applied Anatomy (3)
An advanced course in human anatomy designed for Allied Health professionals to relate anatomical structures to function and clinical application. Lab with gross prosected anatomical materials. Requires a prior course in comparative anatomy or a basic course in human anatomy.

ALH 3060 - Medical Terminology (1)
Designed to help the students who major in one of the Allied Health areas to recognize, spell, pronounce, and define medical terms correctly.

ALH 3130 - Psychosocial Aspects of Medicine (3)
Provide students a basic understanding of human growth and development as it relates to psychosocial aspects of the lifespan. Includes common psychiatric disorders, their diagnosis, treatment, and influence on the care of clients during other medical disorders.

ALH 4020 - Infection Control in Health Care Facilities (2)
Provides students with current information in reference to transmittal and control of infectious diseases (processes) in all types of medical facilities.

ALH 4030 - Biology of Disease (3)
To teach students specific disease processes for each body system and basic treatments in different types of medical facilities.

ALH 4040 - Medical Office Management (3)
To provide management skills for the medical setting in the areas of policy and procedure manuals, employer/employee relations, purchase and maintenance of medical equipment and public relations skills.

ALH 4330 - Allied Health Study and Research (1-3)
Individual guided study and research on special problems related to the medical disciplines. Project must be approved by the professor before enrollment.

ALH 4700 - Medical Technology Internship (17) (17)
A 12 month course of study consisting initially of a core curriculum of clinical laboratory courses. After successful completion of core curriculum, the student is eligible to begin rotations in the various Clinical Laboratories. Includes 17 hours each semester of the senior year at an affiliate school of Medical Technology. Graded S/U.

Physician Assistant

FACULTY

DAVID M. LENNON, Director of Physician Assistant Program, 1992-
A.S., Hillsborough Community College, 1981; B.S., Trevecca Nazarene College, 1983.

DEBRA L. DOVER, Physician Assistant Clinical Coordinator, 1992-
A.A.S., Cleveland State Community College, 1985; B.S., Trevecca Nazarene College, 1990.

DEPARTMENT OF PHYSICIAN ASSISTANT

A physician assistant (PA) is a skilled health practitioner qualified by academic and clinical experience to provide a broad range of medical services under the direction and supervision of a licensed physician. PAs, working with physicians, provide a broad range of medical services in a variety of practice settings from rural communities to metropolitan areas.

The Physician Assistant degree, established in 1976, was developed to train assistants to the primary care physician to work in areas of Christian service in the United States and in the field of mission service abroad. The PA Department at Trevecca is fully accredited by the Committee on Allied Health Education and Accreditation of the American Medical Association and is the only accredited PA training program in Tennessee. An entering class of 30 students is selected annually to begin studies in August. The department welcomes students of other religious affiliations who subscribe to the ideals of the college and who qualify under its standards.

Statement of Purpose

The Physician Assistant Department at Trevecca exists to prepare professionally competent Physician Assistant graduates to assume a high degree of responsibility in the health care management of patients. To fulfill this purpose the department seeks to:

1. Recruit qualified applicants for admission into the department.
2. Provide a high quality educational program in the PA health career major which meets American Medical Association accreditation standards.
3. Provide adequate learning resources and support systems which assist students in meeting academic requirements of the department.
4. Integrate faith and learning in the life and thought of students in preparation for a life of service.
5. Empower students to develop life long learning behaviors that prepare them for a career in medicine.
6. Provide on-going review and evaluation of department effectiveness in preparing competent PA graduates.

Physician Assistant Department Objectives

The chief aim of the Physician Assistant Department is to teach the student to perform as a professional PA and be able to demonstrate competency by successful completion of the national Certifying Examination for Physician Assistants. The department additionally aims to foster and encourage students to use their skills to serve in compassionate ministries in the United States and abroad. Specific operational objectives include:

1. Provide student skills in taking medical histories and performing physical examinations including organizing, recording and evaluating medical data.
2. Prepare students to recognize, by the presenting clinical picture, the more common disease conditions affecting the major organ systems.
3. Provide students with cognitive and problem solving skills to systematically move through the diagnostic process.
4. Prepare students to diagnose and treat common, acute and chronic illnesses.
5. Provide students skills to extend the services of the physician by:
   a. Ordering appropriate laboratory studies and x-ray films
   b. Performing (or assisting) certain diagnostic and therapeutic procedures
   c. Implementing a plan of management for a patient with an established diagnosis

d. Monitoring patients with chronic illnesses
e. Undertaking service and performing competently in hospital, office/clinic, and nursing home settings.
f. Assisting in surgery
g. Educating and counseling patients
h. Initiating management of patients suffering from trauma of life threatening medical/surgical disorders

6. Develop in each student a desire for continued learning and establish patterns for future professional growth.
7. Assist the student in his/her own intellectual, social and spiritual development.
8. Prepare and orient students to sit for the National Certifying Examination for Physician Assistant.

B.S. PHYSICIAN ASSISTANT

Entrance Requirements

Prerequisite requirements for admission into the PA Department at Trevecca include:

1. Minimum completion of 64 semester or 96 quarter credit hours of previous college study.
2. Completion of all science (SCI) and general education studies (GES) coursework required for admission.

***Science Course Requirements**		**Sem. Hrs.**
CHE	Chemistry	(8)
BIO 2010, 2020	Anatomy and Physiology I and II	(8)
BIO 3520	Microbiology I	(4)
PSY 2010	Gen. Psychology	(3)
PSY 2175	Human Growth and Development	(3)
ALH 3060	Medical Terminology	(1)

*General survey courses in anatomy, physiology and microbiology are not recommended as substitutes.

General elective hours	(11)

General Education Studies Course Requirements

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing	(3)
COM 1010	Speech Communication	(3)
MAT 1040	Concepts of Math	(4)
REL 2000	Intro. to Biblical Faith	(3)
REL 3000	Intro. Christian Thought	(3)
ENG 2000	Intro. to Literature	(3)
HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)
HPE 1000	Intro. to Health and Fitness	(1)

Note: Individuals who have already earned a baccalaureate degree from a regionally accredited college/university are exempt from having to satisfy Trevecca's GES prerequisite course requirements. All SCI prerequisite course requirements must, however, be completed.

3. For purposes of admissions, the PA Admissions Committee places strong emphasis on applicants having direct patient contact health care experience. Previous health care experience is regarded as an index of the applicant's awareness and commitment to the field of medicine. Applicants should have a minimum total of 12 months (full-time or part-time) of direct patient contact health care experience.

Individuals are eligible to apply for admission into the class beginning in the fall semester provided the necessary hours of previous college study and all SCI and GES course requirements are (or will be) completed by the end of the preceding summer session.

Selection Factors

Acceptance into the PA Department is determined by evaluation and recommendation of the PA Admissions Committee. Admission is based on the applicant's academic ability, (minimum cumulative GPA of 3.0 over the past five years), knowledge of the professional role, past health care experience with direct patient contact, personal integrity, adequate career planning and demonstrated interest in Christian service. Unlicensed physician medical graduates trained outside the continental U.S. will not be considered for selection into the PA Department.

All application materials including college transcripts and letters of recommendation must be submitted to the PA Department office prior to the **January 1** deadline. Applicants considered most competitive will be invited to come for a personal interview. The final selection of candidates is made by the PA Admissions Committee.

Application Procedure

Submit the following materials to the Physician Assistant Department by **January 1.**

- PA Program application
- Trevecca Nazarene College application
- Official transcripts (college seal affixed) of all previous college work completed. Applicant must have each academic institution forward one (1) transcript to the Admission office. No student transcripts will be accepted.
- Three (3) letters of recommendation from the following:
  —physician or physician assistant with whom you have worked
  —college faculty advisor
  —professor in college major
  —current supervisor/employer
- Four (4) recent 2"x 2" photos
- A $35.00 admission processing fee (non-refundable). This includes the $25.00 fee for processing the Trevecca Nazarene College application.

Qualified individuals are encouraged to submit their applications and all supporting materials beginning as early as the months of October-November for preliminary screening.

ADVANCED PLACEMENT POLICY

A. Students requesting transfer and advanced placement from other accredited Physician Assistant Programs:

1. Will be considered on a space available basis (maximum class size is 33).
2. Must meet all general education and science requirements of the institution for awarding a Bachelor of Science Degree.
3. Must have a minimum cumulative GPA of 3.0.

B. Transfer students from other accredited Physician Assistant Programs will not be required to repeat [1]professional program courses that have been successfully completed in the Physician Assistant Program they are transferring from.

C. All other students requesting advanced placement and/or waiver of [1]professional program courses may be given credit by fulfilling one or more of the following requirements.

1. Receipt of a valid transcript indicating successful completion of an equivalent course.
2. Documented work experience.
3. Successful completion of a comprehensive written exam, administered by the Physician Assistant Program Faculty.

Physician Assistant students receiving credit by any of these methods will still be required to audit that course.

Advanced placement will not be awarded for the following courses (with the exception of transfer students from other accredited Physician Assistant Programs).

ALH 3050 Pathophysiology
ALH 3010 Intro. to PA Profession
ALH 3100 Clinical Medicine I
ALH 3200 Clinical Medicine II
ALH 3140 Physical Diagnosis
ALH 3110 Pharmacology
ALH 3230 CLinical Practicum I
ALH 3330 Clinical Practicum II

No advanced placement will be given for any clinical rotation.

[1]Professional program courses are those courses offered during the didactic year of training.

Credentials

Students who successfully complete the PA curriculum receive the Bachelor of Science degree from Trevecca Nazarene College and a Certificate of Completion from the PA Department. Applicants must complete all GES prerequisite course requirements prior to matriculation in the PA Department to qualify to receive the Bachelor of Science degree from the college.

Graduates subsequently qualify to make application to sit for the National Certifying Examination for Physician Assistants which is developed by the National Board of Medical Examiners and administered by the National Commission on Certification of Physician Assistants.

Pre-Professional (Pre-PA) Program

Trevecca has a two-year pre-professional (Pre-PA) curriculum in which students may enroll. The Pre-PA curriculum prepares the student for application to the professional program. Students enrolled in the Pre-PA curriculum have the advantage of being better known by the faculty and members of the PA Admissions Committee. Enrollment in the Pre-PA curriculum does not, however, assure admission into the professional program.

Academic Requirements for Students in the Physician Assistant Department

Scholastic performance in the didactic phase (junior year) will be reported by using the letters "A," "B," "C," "D," "F" and "I." In the clinical phase (senior year) only grades "S," "U" and "I" will be used. Letter grades "S" and "U" indicates performance at satisfactory (passing) and unsatisfactory (failing) levels, respectively.

All required courses (didactic phase) and all assigned required and elective clinical rotations (clinical phase) must be passed with a final course grade of "A," "B," "C" or "S." Maintenance of a GPA of 2.5 in the didactic phase of the professional curriculum is required for promotion to the clinical phase.

A student must repeat any course or clinical rotation in which he/she has received a final course grade of "C-," "D," "D-," "F," or "U." If a student receives one or two final course grades of, "C-," "D," "D-," "F," or "U" during the same semester, he/she will be allowed to advance to the next semester subject to the following conditions:

The student will be
1) placed on academic probation;
2) required to repeat the course(s) or clinical rotation in which he/she received a final course grade of "C-," "D," "D-," "F," or "U"; and
3) terminated from the PA Department if he/she receives a subsequent final course grade of "C-," "D," "D-," "F," or "U" in a succeeding (including repeated) course or clinical rotation.

If a student receives three or more grades of "C-," "D," "D-," or "F," during the same semester, he/she will be dismissed from the department.

Verification of Acceptance by Candidates Selected for Admission

Candidates selected for admission are required to submit written correspondence to the Department Chair verifying their acceptance into the next class and are required to submit a $200.00 (non-refundable) deposit to the program within 30 days after being notified of their acceptance by the PA Admissions Committee in order to hold a position in the next entering class. This deposit is applied toward the first semester's tuition.

Professional Curriculum

The professional curriculum is a two calendar year in length (six academic semesters) full-time track and is entered at the junior class level. It is divided into two major components:

DIDACTIC Phase - consists of twelve (12) months of basic science and clinical medicine courses completed primarily on campus.

CLINICAL Phase - consists of twelve (12) months of required and elective rotations completed in medical centers, hospitals, clinics and private physician offices. Some rotation sites are not in Nashville, and in fact, may be out of state. As a condition to enter the P.A. Program, it is expected that applicants be willing to accept rotation assignments where they are available.

JUNIOR DIDACTIC YEAR - 44 weeks (51 hours)

FALL Semester (15 weeks)		
ALH 3000	Clinical Human Physiology	(3)
ALH 3040	Applied Anatomy	(3)
PAS 3050	Pathophysiology	(3)
PAS 3030	Medical Law and Ethics	(2)
PAS 3010	Intro. to PA Profession	(1)
PAS 3120	Intro. to EKG	(1)
ALH 3130	Psychosocial Aspects of Medicine	(3)
ALH 3060	Medical Terminology	(1)
Total Hours		(17)

SPRING Semester (15 weeks)		
PAS 3100	Clinical Medicine I	(4)
PAS 3140	Physical Diagnosis	(4)
PAS 3110	Pharmacology	(4)
PAS 3220	Clinical Nutrition	(1)
PAS 3250	Laboratory Medicine	(3)
PAS 3230	Clinical Practicum I	(1)
Total Hours		(17)

SUMMER Semester (14 weeks)		
PAS 3200	Clinical Medicine II	(4)
PAS 3210	Preventive Medicine	(1)
PAS 3340	Intro. to Surgery	(3)
PAS 3360	Intro. to Pediatrics	(2)
PAS 3320	Intro. to Ob/Gyn	(3)
PAS 3350	Clinical Procedures	(2)
PAS 3330	Clinical Practicum II	(1)
PAS 3370	Intro to x-ray	(1)
Total Hours		(17)

SENIOR CLINICAL YEAR—48 weeks (48 hours)

REQUIRED Rotations		**Weeks/Credit**
PAS 4000	Primary Care	(6)
PAS 4100	Primary Care	(6)

PAS 4200	Emergency Medicine	(6)
PAS 4300	Internal Medicine	(6)
PAS 4400	Obstetrics/Gynecology	(6)
PAS 4500	Pediatrics	(6)
PAS 4600	Surgery	(6)
PAS 4800	Psychiatry	(4)
		(46)

Elective rotations are two weeks long and are available in a variety of medical and surgical disciplines. (2)

Students must be willing and able to complete one or more clinical rotations outside of Nashville and/or state of Tennessee. All expenses related to travel, loding and meals are the responsibility of the student.

PHYSICIAN ASSISTANT COURSES

PAS 3010 - Introduction to the PA Profession (1)
To acquaint the students with the physician assistant profession.

PAS 3030 - Medical Law and Ethics (2)
Designed to prepare the student entering a health care field to utilize personal, social, moral and spiritual values in the conduct of his/her future professional life. Open to all Allied Health and pre-professional students.

PAS 3050 Pathophysiology (3)
Presents the mechanisma of disease production.

PAS 3100, 3200 - Clinical Medicine I, II (4), (4)
It serves to acquaint the student with the diagnostic process. Presents the etiology, pathophysiology, clinical findings, laboratory findings, diagnostic criteria and current treatment of the more common diseases affecting the human organism.

PAS 3110 - Pharmacology (4)
Designed to provide an understanding of the basic concepts related to pharmacology; to begin to prepare the student to evaluate drug usage in light of pharmacologic principles, toxicities, benefits, side effects and interactions; and to familiarize the student with drugs and drug classification in general usage today.

PAS 3120 - Introduction to EKG (1)
To present the fundamentals of electrocardiography based upon physiologic principles and to provide students the opportunity to learn the skills of EKG interpretation.

PAS 3140 - Physical Diagnosis (4)
Designed to provide for the physician assistant skills in the technique of performing physical examinations. Techniques are presented for obtaining medical histories. Physical examinations are performed on a variety of patients under supervision. Prerequisites: ALH 3000, ALH 3040, and PAS 3050.

PAS 3210 - Preventive Medicine (1)
Provides an introduction to epidemiology, but focuses on the education of the patient and family related to preventive health care measures, performance of screening examinations and counseling of patients and their families concerning the natural course of their illness.

PAS 3220 - Clinical Nutrition (1-2)
The use of regular and special diets in the management and prevention of health problems.

PAS 3230, 3330 - Clinical Practicum I, II (1), (1)
An introduction to patient care for the physician assistant. Students are assigned a limited number of patients to follow and assist with their care. Prerequisites: PAS 3050, 3140, and 3100.

PAS 3250 - Laboratory Medicine (3)
Provides physician assistant students with skills in the performance and interpretation of selected clinical laboratory procedures. Emphasis is placed on learning normal ranges and values as well as provide an understanding of the causes of abnormal results.

PAS 3320 - Intro. to Obstetrics and Gynecology (3)
A study for physician's assistant students in assessment of normal and abnormal clinical situations involving the female genital tract, including pregnancy and delivery.

PAS 3340 - Introduction to Surgery (3)
Designed to acquaint the student with the skills and concepts of surgical practice.

PAS 3350 - Clinical Procedures (2)
Develops skills in performing procedures that a physician assistant will use in clinical practice, as well as an understanding of the indications, contra-indications, and possible risks/side effects associated with common clinical procedures.

PAS 3360 - Introduction to Pediatrics (2)
To acquaint physician assistant students with the health problems of the pediatric patient.

PAS 3370 - Introduction to X-ray (1)
Introduces and instructs physician assistant students to the principles of X-RAY photography, ultrasonography, and CT/MRI scanning and the technique of X-RAY, ultrasonography, and CT/MRI interpretation.

PAS 4000-4100 - Primary Care (6), (6)
A clinical practicum designed for physician assistant students to develop the ability to link basic science knowledge to clinical medicine, improve data collection, interpretive and communication skills and gain confidence in the performance of essential examination techniques within the primary care setting.

PAS 4010 - Primary Care I Elective (2)
A two week elective clinical practicum in primary care for physician assistant students. Graded S/U.

PAS 4200 - Emergency Medicine (6)
A clinical practicum in a hospital emergency room to provide physician assistant students with skills for the management of the trauma patient as well as other patients who present life threatening medical problems. Graded S/U.

PAS 4210 - Emergency Medicine Elective (2)
A two week elective clinical practicum in emergency medicine for physician assistant students. Graded S/U.

PAS 4300 - Internal Medicine (6)
A clinical practicum in an inpatient or outpatient medicine service to provide physician assistant students skills for evaluation and management of patients with internal medicine problems. Graded S/U.

PAS 4310 - Internal Medicine Elective (2)
A two week elective clinical practicum in internal medicine for physician assistant students. Graded S/U.

PAS 4320 - Cardiology Elective (2)
A two week elective in the specialty of cardiology for the physician assistant student. Graded S/U.

PAS 4340 - Dermatology Elective (2)
A two week elective clinical practicum in an office or clinic setting to provide physician assistant students with skills in evaluation and management of common disorders of the skin. Graded S/U.

PAS 4350 - Geriatrics Elective (2)
A two week elective clinical practicum to provide physician assistant students skills for evaluation and management of common health problems associated with the elderly patient. Graded S/U.

PAS 4370 - Correctional Medicine Elective (2)
A two week elective clinical practicum in a prison-based medical department to provide physician assistant students skills for evaluation and management of common medical problems associated with the imprisoned. Graded S/U.

PAS 4380 - Radiology Elective (2)
A two week elective clinical practicum in radiology for physician assistant students. Graded S/U.

PAS 4400 - Obstetrics and Gynecology (6)
A clinical practicum for physician assistant students providing skills for evaluation and management of patients with obstetric and gynecologic problems. Graded S/U.

PAS 4410 - Obstetrics and Gynecology Elective (2)
A two week elective clinical practicum in obstetrics and gynecology for physician assistant students. Graded S/U.

PAS 4500 - Pediatrics (6)
A clinical practicum in a pediatric office or clinic setting to provide physician assistant students with skills for evaluation and management of common health problems in children. Graded S/U.

PAS 4510 - Pediatrics Elective (2)
A two week elective clinical practicum in pediatrics for physician assistant students. Graded S/U.

PAS 4600 - Surgery (6)
A clinical practicum in a hospital and office setting to provide physician assistant students with skills for assisting in the evaluation and management of patients with surgical problems. Graded S/U.

PAS 4610 - Surgery Elective (2)
A two week elective clinical practicum in surgery for physician assistant students. Graded S/U.

PAS 4620 - Otorhinolaryngology Elective (2)
A two week elective clinical practicum for the physician assistant student with a special interest in ear, nose, and throat problems. Graded S/U.

PAS 4630 - Ophthalmology Elective (2)
A two week elective for the physician assistant student to familiarize him/her with the evaluation and treatment of ophthalmological disorders. Graded S/U.

PAS 4640 - Orthopedics Elective (2)
A two week elective clinical practicum in an office or hospital setting to provide physician assistant students skills for evaluation and management of common musculoskeletal problems. Graded S/U.

PAS 4800 - Psychiatry (4)
A clinical practicum for physician assistant students to provide experience in working with psychiatric patients and developing familiarity with symptomatology and management of common mental health disorders. Graded S/U.

PAS 4810 - Psychiatry Elective (2)
A two week elective clinical practicum in psychiatry for physician assistant students. Graded S/U.

SCIENCE AND MATHEMATICS

FACULTY

ANN K. FUQUA, Chair, Department of Science and Mathematics, Professor of Biology and Science Education, 1969-70, 1971-
B.S., George Peabody College, 1955; M.A., 1968; Ed.S., 1969; Ph.D., George Peabody College of Vanderbilt University, 1983.

WALTER C. BLACK, Assistant Professor of Biology, 1993-
B.S., Trevecca Nazarene College, 1991; M.S., Middle Tennessee State University, 1993.

STEPHEN M. BLAKEMAN, Assistant Professor of Mathematics, 1993-
B.S., Trevecca Nazarene College, 1977; M.A., Indiana University, 1978.

LARRY D. BUESS, Associate Professor of Mathematics, 1980-
B.A., Olivet Nazarene College, 1963; M.A.T., Purdue University, 1967- ; M.S., George Peabody College, 1976; M.S., University of Evansville, 1987.

GERARD A. NYSSEN, Professor of Chemistry, 1969-
B.A., Olivet Nazarene College, 1965; Ph.D., Purdue University, 1970.

RONALD B. SMITH, Assistant Professor of Mathematics, 1992-
B.S., University of Florida, 1968; M.S., Mississippi State University, 1972.

HAROLD F. STEWART, Professor of Physics, 1988-
B.S., Sterling College, 1958; M.S. University of Kansas, 1960; Ph.D., Colorado State University, 1965.

DEPARTMENT OF SCIENCE AND MATHEMATICS

The Department of Science and Mathematics provides basic courses which offer an introduction to scientific methods and to the modern world of science and mathematics including computer science. Students who want to teach science or mathematics in the secondary schools may choose from majors in Biology, Chemistry, and Mathematics Education or from minors in Biology and Chemistry. See the Teacher Education Program section of this catalog for descriptions.

Students with excellent records may prepare for graduate school, and others may desire to use their training for industry, or pre-professional training for medicine, dentistry, pharmacy, or engineering. Students desiring to do graduate work in the sciences will find mathematics an essential part of their program.

Departmental Objectives

Biology majors should be able to:

1. Correctly classify organisms to the level of classification as indicated by the given classification key.
2. Identify the structures and list the functions of the organs and systems of various animals.
3. Determine the possible genotypes and phenotypes of offspring through the second generation, when given the genotypes of parental organisms.
4. Analyze a molecular genetics problem, cite examples of research that are related to this area, and discuss possible implications for individuals and society.
5. Devise a possible solution to common ecological problems.
6. Designate the significant diagnostic features and laboratory techniques for identifying many infectious organisms.
7. Identify fundamental characteristics of microorganisms and their relationship to humans and the environment, and develop standards for prevention and control of selected diseases.
8. Devise and carry out an experiment dealing with a problem in biology.
9. Relate concepts of inorganic and organic chemistry as well as biochemistry to organisms.
10. Apply principles of physics to biological functions.
11. Apply concepts and principles of Earth and Space Science to biological functions. (For biology majors who are seeking teacher certification.)

The Chemistry major should be able to:

1. Interpret broad concepts in chemistry and demonstrate them through laboratory skills learned in general chemistry.
2. Give the nomenclature, properties and synthesis as well as some physical methods for determination of the structure of common organic compounds.
3. Qualitatively and quantitatively analyze chemicals by classical and instrumental analysis.
4. Explain major principles in physical chemistry and demonstrate them by means of experimentation.
5. Demonstrate laboratory skills and knowledge in areas of chemistry in which this student is trained.

6. Interpret biochemical problems and formulate solutions. (If the student has taken this area).
7. Design and perform research projects in chemistry at the college level.

The Mathematics major should be able to:

1. Apply his/her knowledge of mathematics in problem solving.
2. Demonstrate computer literacy and be able to use the computer effectively in problem solving. The student should be knowledgeable concerning major mathematics software packages: e.g. Derive, MathCad, Mathematics, Maple, Master Grapher and Calculus Graphics.
3. Effectively use a graphics calculator.
4. Pursue future career options including graduate school.
5. Demonstrate a basic knowledge of mathematical history and contemporary mathematics and mathematicians.
6. Demonstrate a knowledge and understanding of the fundamental theorems of arithmetic, algebra, and calculus.

The Mathematics Education major should be able to:

1. Demonstrate a grasp of an area of high school mathematics content not only by handling specific problems successfully but also by utilizing various means of handling the problems.
2. Develop lesson plans in an area of high school mathematics content whereby high school students could successfully and efficiently learn the content.
3. Demonstrate computer literacy and be able to use the computer effectively in solving problems. The student should be knowledgeable concerning software packages commonly used in high school mathematics classrooms.
4. Be cognizant of current standards for curriculum, evaluation, and teaching as recommended by the National Council of Teachers of Mathematics.
5. Research information about a specific mathematical topic and list ways it is treated by mathematicians, teachers, and textbooks.

The Mathematics and Computer Science major should be able to:

1. Apply numerical methods in problem solving with the computer.
2. 1) Determine if a mathematical problem is appropriate for solution with a computer, 2) If appropriate be able to develop an algorithm to solve it, 3) Apply the most appropriate language in his/her repertoire to solve the problem.
3. Write generic algorithms so that any computer language could be used.

B.S. IN BIOLOGY

Major		**32 hours**
BIO 1510*	General Biology I	(4)
BIO 1520	General Biology II	(4)
BIO 3520-3530	Microbiology I and II	(8)
BIO 3700	Genetics	(5)
BIO 4335	Seminar in Biology	(1)
	Biology Electives	(10)

Required Support Courses: .....**24 hours**

(28 hours for biology majors who are seeking teacher certification.)

CHE 1010*	Principles of Inorganic and Organic Chemistry	(4)
CHE 1020	Principles of Organic and Biochemistry	(4)
	OR	
CHE 1040*-1050	General Chemistry I, II	(8)
CHE 2010-2020	Organic Chemistry I, II	(8)
MAT 1060	College Algebra and Trigonometry (or equivalent instead of general education Math)	(4)
PHY 1010	Introduction to Physics	(4)
	OR	
PHY 1110 or PHY 2110	General Physics I	(4)

(For biology majors who are seeking teacher certification SCI 2510 Earth and Space Science - [4])

Minor: Chemistry (strongly advised for Biology majors) .....**20 hours**

CHE 1010*	Principles of Inorganic and Organic Chemistry	(4)
CHE 1020	Principles of Organic and Biochemistry	(4)
	OR	
CHE 1040*-1050	General Chemistry I, II	(8)
CHE 2010-2020	Organic Chemistry I, II	(8)
	Chemistry Electives	(4)

Minor: Biology .....**20 hours**

BIO 1510*-1520	General Biology I & II	(8)
	Biology Electives	(12)

*Replaces G.Ed. Life or Physical Science

B.S. IN CHEMISTRY

Major.....**35 hours**

CHE 1040*-1050	General Chemistry I, II	(8)
CHE 2510-2520	Analytical Chemistry I, II	(6)
CHE 2010-2020	Organic Chemistry I, II	(8)
CHE 3200	Advanced Inorganic Chemistry	(2)
CHE 3510	Biochemistry	(4)
CHE 4010	Physical Chemistry	(4)
CHE 4335	Seminar in Chemistry	(1)
	Chemistry Electives	(2)

Required Support Courses: 18

PHY 1110*-1120	General Physics I, II	(8)
	OR	
PHY 2110*-2120	General Physics I, II	(8)
BIO 1510*	General Biology I	(4)
MAT 2010-2020	Calculus and Analytical Geometry I, II (instead of general education Math)	(6)

Minor in Chemistry ..... **20 hours**

20 hours in Chemistry
*Replaces G.Ed Life or Physical Science

B.S. IN GENERAL SCIENCE

Major ..... **33 hours**

	Biology*	(8)
	Chemistry*	(8)
	Physics	(8)
	Science Electives (must be at 3000/4000 level courses)	(8)
BIO 4335	Seminar in Biology	(1)
	OR	
CHE 4335	Seminar in Chemistry	(1)
	OR	
PHY 4335	Seminar in Physics	(1)

Minor in General Science ..... **20 hours**

	Biology*	(4)
	Chemistry*	(4)
	Physics	(4)
	Science Electives	(8)

Minor in Physical Science ..... **20 hours**

PHY 1110*-1120	General Physics I, II	(8)
CHE 1040-1050	General Chemistry I, II	(8)
	Physical Science Electives	(4)

Minor in Physics ..... **18 hours**

PHY 1110* or 2110	General Physics I	(4)
PHY 1120 or 2120	General Physics II	(4)
PHY 4020	Modern Physics	(4)
PHY 2030	Digital Electronics	(4)
Electives in upper division physics		(4)

*Replaces G.Ed. Life or Physical Science.

B.S. IN MATHEMATICS

Major ..... **30 hours**

MAT 2010*-2020 Calculus and Analytic Geometry I, II	(6)
MAT 3030-3040 Calculus III, IV	(6)
MAT 4020 Differential Equations	(4)
Math electives above 2000 level	(14)

Minor in Mathematics ..... **16 hours**

MAT 2010-2020 Calculus and Analytic Geometry I, II	(6)
Math electives above 2000 level	(10)

*Replaces MAT 1040 in G.Ed.

B.S. IN MATHEMATICS EDUCATION

See Teacher Education Program section of the *Catalog* for description.

B.S. IN MATHEMATICS/COMPUTER SCIENCE

Major ..... 30 hours

MAT 1500	Intro. to Statistics	(4)
MAT 2000	Discrete Mathematics	(4)
MAT 2010-2020	Calculus and Analytic Geometry I, II	(6)
MAT 3000	Theory of Probability and Mathematical Statistics	(4)
CSC 2010	Introduction to Computer Science	(3)
CSC 2150	PASCAL Programming	(3)
CSC 2250	C Programming	(3)
CSC 2500	Data Structures	(3)

Minor in Mathematics/Computer Science* ..... 17 hours

MAT 2000	Discrete Mathematics	(4)
CSC 2010	Introduction to Computer Science	(3)
CSC 2150	PASCAL Programming	(3)
CSC 2500	Data Structures	(3)
MAT 1500	Introduction to Statistics	(4)

*Minor in Computer Science is not available to CIS majors.

PRE-PHARMACY

The first two years of a Bachelor of Science degree in pharmacy may be taken at Trevecca.

General Education:

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing	(3)
COM 1010	Speech Communication	(3)
ENG 2000	Introduction to Literature	(3)
HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)
REL 2000	Intro. to Biblical Faith	(3)
REL 3000	Intro Christian Thought	(3)
MAT 1060	College Algebra and Trigonometry	(4)
MAT 2010	Calculus and Analytical Geometry	(3)
HPE	Activity course and Intro. to Health & Fitness	(2)
SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)
MUS 1500	Fine Arts in Western World	(3)
ACT 2210	Accounting I	(3)

Required Science Courses:

BIO 1510-1520	General Biology I and II	(8)
CHE 1040-1050	General Chemistry I, II	(8)
CHE 2010-2020	Organic Chemistry I, II	(8)
PHY 1110-1120	General Physics I, II	(8)
OR		
PHY 2210-2220	General Physics	(8)
	Total	77 hours

The following professional Pharmacy courses may be taken at Trevecca. Additional courses should be selected to be consistent with the requirements of the professional school of pharmacy of the student's choice.

BIO 2010-2020	Anatomy-Physiology I, II	(8)
BIO 3510	Biochemistry	(4)
BIO 3520	Microbiology I	(4)
BIO 3530	Microbiology II	(4)

PRE-MEDICAL/PRE-DENTAL

The student will major in either Biology or Chemistry with a minor in the other.

One year of General Physics is required. Individual counseling is given to each student as needed. Students should be aware of specific course requirements for given medical schools.

PRE-ENGINEERING PROGRAM

First Year: Required

MAT 2010-2020	Calculus and Analytic Geometry I, II	(6)
CHE 1040-1050	General Chemistry I, II	(8)
CSC 2150	Pascal	(3)
ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing	(3)
REL 2000	Intro. to Biblical Faith	(3)
	*Electives	(4)
	Total	32 hours

Second Year: Required

MAT 3040	Calculus III	(3)
MAT 4020	Differential Equations	(4)
PHY 2110-2120	General Physics	(8)
REL 3000	Intro Christian Thought	(3)
	*Electives	(16)
	Total	32 hours
	Two-Year Total	64 hours

*Students should choose electives according to requirements of the institution to which they plan to transfer for completion of their engineering degree. Usually this choice will mean carefully selecting courses from a variety of areas - e.g. social sciences, humanities, fine arts, etc. - to meet general education requirements. Each student should bring a copy of the institution's catalog to be used with the TNC advisor during registration counseling.

SCIENCE AND MATH COURSES

A. BIOLOGY

BIO 1510 is a prerequisite to higher numbered biology except where noted.

BIO 1510 - General Biology I (4)
Fundamental concepts in the biological sciences including organization of living matter, cellular structures and function, food production by photosynthesis, energy harvest, reproduction, genetics, and taxonomy. Relationships of humans and their societal and psychophysical well being are part of the cognitive aspect of this course. Students majoring or minoring in biology should register for this course instead of SCI 1500. Lecture and lab.

BIO 1520 - General Biology II (4)
A continuation of General Biology I with emphasis on relationships to humans in the study of principles of biology that apply to animal and plant life. Selected representative organisms are used for laboratory studies. Prerequisite: General Biology 1510 or equivalent. Lecture and lab.

BIO 2010 - Anatomy-Physiology I (4)
The study will include the anatomy of the body as a whole. Emphasis will be on anatomical structures and organizational relationships of the organs and systems of the body. General physiology of each system and the major influence systems have on one another is emphasized. Laboratory studies include dissection of the cat and study of various skeletons, models, and charts. Emotional, psychomotor and physical well being are included in the cognitive aspect of this course. Lecture and lab.

BIO 2020 - Anatomy-Physiology II (4)
The study will include some anatomy, especially histology and embryology, as necessary for understanding physiology. Emphasis will be on physiological processes of all body organs and systems. Emotional, psychomotor and physical well being is an important cognitive aspect of physiology. Prerequisite: BIO 2010 or equivalent.

BIO 2500 - Ecology-Nature Study (3)
A study of plants and animals and their relationship to their environment. Field work will be used to acquaint teachers with means of utilizing the outdoors in teaching identification of birds, flowers, and trees. An appreciation for the beauty of nature as a source of spiritual and emotional value to the individual and society is emphasized. Responsibility and relationships that humans have for the condition of the environment are also cognitive aspects of this course. Some study of astronomy, geology and weather as related to ecology is included. Lecture and lab. Spring semesters (odd numbered years) and either summer or miniterm. No prerequisite.

BIO 2700 - Nutrition (3)
A study of the nutritive value of food and the factors influencing the body's requirements. Alternate years according to demand.

BIO 3010 - Histology (3)
A study of mammalian tissue and microscopic identification of cells, tissues and organs. Students *may* choose to prepare microscopic slides as part of their course work. Lecture and lab. Prerequisite: BIO 1510-20 or equivalent. (Fall semester of odd numbered years.)

BIO 3020 - Embryology (3)

A study of gametogenesis, fertilization, cleavage, and gastrulation followed by emphasis on the development of the organs and systems of the vertebrate, with concentration on frog, chick, and mammalian embryos. Lecture and lab. Prerequisite: BIO 1510-20. (Spring semester of even numbered years.)

BIO 3110 - Clinical Microscopy (3)

This course provides the students with a general understanding and basic working knowledge in the clinical aspects and technical procedures employed in the areas of clinical hematology and urinalysis, bacteriology and immunology. Practical exercise in related diagnostic laboratory procedures are emphasized in the laboratory. Lecture and lab.

BIO 3510 - Biochemistry (Cross listed as CHE 3510) (4)

The chemical composition and reactions of living matter. Prerequisite: Organic Chemistry 2010-20. Can count toward a major in either biology or chemistry. Lecture and lab. (Spring semester of odd numbered years.)

BIO 3520 - Microbiology I (4)

A survey of bacteria, fungi, and viruses. Emphasis on bacteria and fungi of medical importance to humans. Classifications, morphology, cultivation, epidemiology, treatment, clinical symptoms and lab diagnosis are considered. Laboratory deals with isolation and identification procedures. Lecture and lab.

BIO 3530 - Microbiology II (4)

Introduction to the viruses; their nature, classification, and diseases. A study of the medically important parasites of humans; classification, morphology, life cycle, and host parasite interaction are considered. Diagnostic clinical laboratory procedures are emphasized. Lecture and lab. Prerequisite: BIO 3520 or permission of instructor.

BIO 3560 - Pathogenic Microbiology/Immunology (3)

Study of pathogenic bacteria associated with infectious diseases in humans. Morphology, physiology, pathogenesis, host resistance, prevention and control are considered as well as basic immunologic principles and techniques. Laboratory emphasizes diagnostic methods and culture techniques. Lecture and lab. Prerequisite BIO 3520. (Spring semester of even numbered years.)

BIO 3700 - Genetics (5)

Classical theories (Mendelian) of heredity and molecular genetics are both emphasized. Recent discoveries and current research are considered. Laboratory work includes experiments with plants, *Drosophila,* and bacteriophages. Lecture and lab; some additional lab work to be arranged. (Fall semester of odd numbered years.)

BIO 4330 - Special Projects in Biology (1-3)

Open to biology majors and minors with advanced standing. Individual study in a chosen field with emphasis on basic research techniques under the supervision of the faculty member in that area of biology. Prerequisite: BIO 1510-20 plus the advanced course in the area of study. Non-majors may take course by special permission.

BIO 4335 - Seminar in Biology (1)

Consists of projects and papers presented and reported to the science faculty and science majors.

B. CHEMISTRY

Cognitive skills are emphasized in the chemistry courses, and some psychomotor skills are learned in the laboratory portions of each course.

CHE 1010 - Principles of Inorganic and Organic Chemistry (4)
Includes the basic principles of inorganic chemistry and an introduction to organic chemistry. Designed primarily for pre-nursing and pre-physician assistant students. May also be taken for Gen. Ed. credit. Lecture and lab.

CHE 1020 - Principles of Organic and Biochemistry (4)
Continuation of organic chemistry CHE 1010 and study of biochemical compounds and their reactions. Prerequisite: CHE 1010. Lecture and lab.

CHE 1040-1050 - General Chemistry I, II (4), (4)
This sequence is for students planning further work in chemistry. Topics discussed include chemical notation, atomic structures, periodic relationships, bonding, chemical equilibrium, acids, bases, salts, redox reactions, electrochemistry, environmental chemistry, and qualitative analysis. Lecture and lab.

CHE 2010-2020 - Organic Chemistry I, II (4), (4)
An introduction to the study of the compounds of carbon—their classification, nomenclature, preparation, and reaction. Prerequisite: one year of college chemistry. Lecture and lab.

CHE 2510-2520 - Analytical Chemistry I, II (3), (3)
A study of volumetric, gravimetric, and instrumental methods of analysis. Lecture and lab. Offered alternate years: CHE 2510 - Fall of even numbered years; CHE 2520 - Spring of odd numbered years.

CHE 3200 - Advanced Inorganic Chemistry (2)
Descriptive chemistry of the metallic and nonmetallic elements, coordination chemistry, nuclear chemistry, and industrial inorganic chemistry. Selected inorganic compounds are prepared in the laboratory. Prerequisite: Chemistry 1050 or equivalent. (Alternate years.) Lecture. Offered 1992-93.

CHE 3210 - Synthetic Inorganic Chemistry (2)
A laboratory course open to advanced students in chemistry. Inorganic compounds are prepared in pure conditions. Prerequisite: Chemistry 1050 or equivalent. 6 hours Laboratory. Offered on demand.

CHE 3510 - Biochemistry (4)
The chemical composition and reactions of living matter. Prerequisite: Organic Chemistry 2010-20. Can count toward a degree in either biology or chemistry. Lecture and lab. (Spring of odd numbered years.)

CHE 4010-4020 Physical Chemistry I, II (4), (4)
Thermodynamics, modern physics, quantum mechanics, spectroscopy, statistical mechanics, and chemical dynamics. Prerequisites: Math 2010-2020, General Physics 1110-20, and Chemistry 1040-50. Lecture and Lab. Alterate years: CHE 4010 offered Fall of odd numbered years; CHE 4020 Spring of even numbered years. Cross listed with PHY 4010-4020.

CHE 4330 - Special Projects in Chemistry (1-3)
Open to chemistry majors and minors with advanced standing. The course consists of individual study in a chosen field with emphasis on basic research techniques under the supervision of the faculty member in that area of chemistry. Prerequisite: CHE 1040-50 plus the advanced course in the area of study. Non-majors may take course by special permission.

CHE 4335 - Seminar in Chemistry (1)
Consists of projects and paper presented and reported to the science faculty and science majors.

CHE 4510 - Internship in Chemistry (1-3)
Work in an off-campus chemistry laboratory under faculty supervision. Recommended for students planning a career in chemistry. Prerequisite: CHE 2520. Graded S/U.

C. PHYSICS

PHY 1010 - Introduction to Physics (4)
This course is designed to cover the conceptual aspects of Physics. Mathematics above high school algebra is not required. This course in physics is suitable for elementary and secondary education majors or as a first course in physics prior to taking general physics. Lecture and lab.

PHY 1050 - Physics of Sound (4)
Designed as an introductory course in acoustics. A background in physics is not required. Covers the basics needed to understand acoustics in a variety of non-musical and musical areas. This course explores the production, transmission and reception of sound. Topics include fundamental units of measurement, frequency, intensity, superposition, harmonic structure and effects of sound in the normal ear. Lecture and lab.

PHY 1110-20 - General Physics I, II (4), (4)
For students in biology, engineering, and medicine. Includes mechanics, heat, sound, electricity and magnetism; light and modern physics. Lecture and lab.

PHY 2030 - Digital Electronics (4)
A study of the elements of digital circuit logic and microprocessors. Includes minimization techniques, error detecting, data transfer, data conversion, and arithmetic methods. Lecture and lab.

PHY 2110-20 - General Physics I, II (4), (4)
A course designed for students in the physical sciences, engineering and mathematics. Calculus is used in the mathematical description of physical processes. Subject material and instructor are the same as Physics 1110-20. Prerequisite: Mathematics 2010-2020. (May be taught concurrently with Physics 1110-20.)

PHY 3130 - Circuits (4)
Elements of AC/DC circuits with semiconductor devices as applied to computing and other systems. Lecture and lab.

PHY 4010 - Thermodynamics (4)
A study of the first, second, and third laws of thermodynamics, phase equilibria, and reaction equilibria. Lecture and lab. Prerequisites: PHY 1120 or 2120, MATH 2020. (Fall semester of odd numbered years.) Cross listed with CHE 4010.

PHY 4020 - Modern Physics (4)
This course explores some of the current concepts in physics. Topics include relativity, energy quanta, atomic phenomena, nuclear structure, nuclear forces, and nuclear energy. Prerequisites: PHY 1120 or 2120, MAT 2020. Lecture and lab. (Spring of even number years.) Cross listed with CHE 4020.

PHY 4330 - Special Projects in Physics (1-3)
Open to science majors and minors with advanced standing. Individual study in a chosen field under the supervision of a faculty member in Physics. Non-majors may take course by special permission.

PHY 4335 - Seminar in Physics (1)
Consists of projects and paper presented and reported to the science faculty and science majors.

D. SCIENCE

SCI 1500 - Life Science (4)
Designed to convey methods of study in the biological sciences. Biological concepts, issues, and values related to the well being of individuals, society and the environment are considered.

SCI 1501 - Concepts in Biology (3)
The cognitive components of this course include: characteristics of organisms, cell structure, biological classification, and characteristics of organisms in the five kingdoms. Particular emphasis is on seed plants, selected invertebrates, and vertebrates including humans. Values, especially as related to science/technology/society interactions regarding certain ecological problems, endangered species of plants and animals, human biomedical ethical dilemmas, and potential problems related to current biological research are considered. Use of microscope, making cultures, and other laboratory process skills are included. Primarily for pre-service elementary and middle school teachers.

SCI 1600 - Physical Science (4)
Designed to convey the nature of matter and methods of study in the physical sciences and to study physical science concepts, issues, and values related to the well being of individuals, society and the environment.

SCI 1601 - Concepts in Physical Science (3)
This course deals with major concepts of chemistry and physics at the introductory level. Values related to certain issues will be considered. Laboratory activities in both physics and chemistry are included. Primarily for pre-service elementary and middle school teachers.

SCI 2510 - Earth and Space Science (4)
Topics covered are geology, astronomy, meteorology, oceanography. Suitable for elementary or secondary education majors and for general education. Lab activities related to each major topic are included.

SCI 3600 - Materials and Methods of Teaching Science in the Secondary School (2)
Includes a comprehensive file of science materials and references, a study of laboratory technique and review of basic subject matter. Emphasis is on discovery teaching/learning.

SCI 4330 - Special Projects in Earth and Space Science (1-3)
Individual study in a chosen area of earth and space science under the supervision of the faculty member in this area. Selected activities are also included.

E. MATHEMATICS

MAT 0930 - Math Skills (2)

For students with math deficiency as determined by ACT score and diagnostic testing, this course includes fractions, decimals, percents, integers, simple equations, and problem solving. A competency exam is a requirement for completing this course. Graded A, S, IP, U, F.

MAT 0940 - Elementary Algebra (2)

For students who have an algebra deficiency as determined by ACT score and diagnostic testing, who want classroom help completing the basic algebra component of the general education course MAT 1040, or who need refresher preparation for MAT 1050. The course covers operations with signed numbers and polynomials, exponents, factoring, and linear operations and inequalities. Graded A, S, IP, U, F.

MAT 1040 - Concepts of Mathematics (4)

Designed to meet the objectives of general education in this area, this course is a study of the basic concepts and historical development of number and numeration, sets, measurement, function, counting techniques, statistics, and elementary algebra and geometry. Applications such as calculators, computers, other numeration systems, and matrices are explored.

MAT 1050 - Intermediate Algebra (4)

For students who have only one year of high school algebra or who need a refresher course prior to college algebra and trigonometry. It is also an alternative for meeting the general education requirement for students who prefer a mainstream mathematics course or who need more algebra background for other majors - e.g. business. It emphasizes real and complex number systems, functions and their graphs, and systems of equations and inequalities.

MAT 1060 - College Algebra and Trigonometry (4)

Study of polynomial functions and systems including trigonometric functions and graphs, formulas, identities and equations. Prerequisite: MAT 1050 (may be waived on the basis of the results in the College Board's DTMS Intermediate Algebra Skills Test administered at the beginning of the academic year).

MAT 1100 - Concepts of Elementary Mathematics I (3)

Study of the mathematical foundations of elementary school arithmetic. Problem solving, systems of numeration, number theory, standard and alternative algorithms, calculator and computer applications and number systems. Provides content background for EDU 3100 - Cognitive Studies: Elementary Mathematics.

MAT 1200 - Concepts of Elementary Mathematics II (3)

Study of the mathematical foundations of elementary school arithmetic and geometry. Rational numbers, geometric construction and classification, measurement and the metric system, probability and statistics (as appropriate for the elementary school), calculator and computer applications. Provides content background for EDU 3100 - Cognitive Studies: Elementary Mathematics.

MAT 1500 - Introduction to Statistics (4)

A survey of probability, descriptive and inferential statistics. Discrete and continuous probability models, mathematical expectation, laws of large numbers, confidence intervals, hypothesis testing, applications. This course is a prerequisite to MAT 3000, Theory of Probability and Mathematical Statistics.

MAT 2000 - Discrete Mathematics (4)
Concepts of computer related mathematics. Topics include algorithms, binary numbers sets, combinations, probability, logic, and linear math. Prerequisite: MAT 1050 or equivalent.

MAT 2010-2020 - Calculus and Analytic Geometry I and II (3), (3)
Cartesian coordinates, equations of curves, differentiation of functions with algebraic, geometric, and mechanics applications; integration of functions, methods of integration and infinite series.

MAT 2060 - Linear and Matrix Algebra (4)
Linear equations, vector operations, matrices, determinates, linear transformations, eigenvalues and eigenvectors, singular values and singular vectors, canonical forms, polynomial functions of matrices, and related topics. Prerequisite: MAT 1050 or equivalent. Alternate years.

MAT 2070 - Modern Algebra (4)
Sets, groups, rings, and fields. Logical rigorous proofs and analysis are emphasized. Prerequisite: MAT 1060 or equivalent. Alternate years.

MAT 2080 - Foundations of Geometry (3)
Elementary geometry from an advanced standpoint; a study of axiomatic structures; Euclidian in two and three dimensions. Prerequisitè: MAT 1060 or equivalent. Alternate years.

MAT 3000 - Theory of Probability and Mathematical Statistics (4)
Probability of finite sample spaces, random variable, probability distributions, binomial distributions. Analysis of the principles of descriptive and inferential statistics Analysis of sampling. Prerequisites: MAT 1500, MAT, 2020. Alternate years.

MAT 3030 - Calculus III (3)
A study of infinite series, conics, polar coordinates and parametric equations, vectors and analytic geometry in space.

MAT 3040 - Calculus IV (3)
A study of vector functions, patial derivatives, directional derivative, gradient, extrema, and multiple integrals.

MAT 3060 - Teaching Mathematics in the Secondary School (2)
An individualized course in materials and methods for teaching mathematics in secondary school. Professional resources, such as those of the National Council of Teachers of Mathematics, will be emphasized. Some involvement with lower level math courses being taught at Trevecca will provide additional opportunity for observation and practice of teaching methods with mathematical content.

MAT 3070 - Vector Analysis (3)
The algebra and the differential and integral calculus of vectors with applications to geometry and physical applications. Prerequisite: MAT 2020. Alternate years.

MAT 4000 - History of Mathematics (3)
A study of major contributors and their contributions to mathematics; the significant role mathematics has played and continues to play in society; the development of notation and terminology used in mathematics; the cultural heritage and dynamic nature of mathematics; the development of the various branches which are studied in undergraduate mathematics; and recent developments.

MAT 4020 - Differential Equations (4)
Linear equations with constant coefficients and equations of the second order from - geometrical and physical applications. Prerequisite: MAT 3050.

MAT 4030 - Introduction to Real Analysis (3)
Real number system, functions, sequences, limits, continuity, uniform continuity, infinite series and sequences. Prerequisite: MAT 2020. Alternate years only.

MAT 4330 - Directed Study in Math (1-3)
For advanced students working on special projects supervised by the instructor.

F. COMPUTER SCIENCE

CSC 2010 - Introduction to Computer Science (3)
An introduction to problem solving, flow charting, touring machines, data representation within computers, overview of computer hardware and an introduction to assembly programming.

CSC 2030 - Digital Electronics (4)
Same as PHY 2030.

CSC 2150 - Pascal Programming (same as CIS 2150) (3)
Introduction to structured programming using the Pascal language.

CSC 2250 - C Programming (same as CIS 2250) (3)

CSC 2500 - Data Structures (3)
Same as CIS 2500. Prerequisite: CSC 2150, CIS 2400.

CSC 3100 - System Analysis and Design (same as CIS 3100) (3)
Basic principles and methods of data systems analysis, design, and implementation. Prerequisite: CIS 2400.

Division of Religion and Philosophy

FACULTY

TIMOTHY M. GREEN, Dean of Religion and Philosophy, Assistant Professor of Religion, 1991-
B.A., Olivet Nazarene College, 1983; Ph.D. Candidate, Vanderbilt University.

DANIEL B. SPROSS, Director, Graduate Studies in Religion, Associate Professor of New Testament Language and Literature, 1988-
B.A., Point Loma Nazarene College, 1971; M.A., Mennonite Brethren Biblical Seminary, 1979; M.Div., Nazarene Theological Seminary, 1981; Ph.D., Southern Baptist Theological Seminary, 1988.

H. RAY DUNNING, Professor of Theology and Philosophy, 1964-
B.A., Trevecca Nazarene College, 1948; B.D., Nazarene Theological Seminary, 1951; M.A., Vanderbilt University, 1952; Ph.D., Vanderbilt University, 1969.

WILLIAM M. GREATHOUSE, Distinguished Professor, 1946-1968; 1989-
B.A., Lambuth College, 1941; Th.B., Trevecca Nazarene College, 1943; M.A., Vanderbilt University, 1948.

CRAIG S. KEEN, Professor of Philosophy and Religion, 1981-
B.A., Bethany Nazarene College, 1972; M.A., Bethany Nazarene College, 1975; M.Div., Nazarene Theological Seminary, 1975; Ph.D., The Claremont Graduate School, 1985.

CURTIS LEWIS, JR., Associate Professor of Religion, 1992-
B.A., Trevecca Nazarene College, 1965; M.Div. Nazarene Theological Seminary, 1968; D.Min., Trinity Lutheran Seminary, 1982.

DAVID A. SLAMP, Associate Professor of Religion, 1992-
B.A., Northwest Nazarene College, 1966; M.Div., Nazarene Theological Seminary, 1969; D.Min., Fuller Theological Seminary, 1990.

WILLIAM J. STRICKLAND, Professor of Religion, 1962-
B.A., Trevecca Nazarene College, 1957; M.Div., Nazarene Theological Seminary, 1960; Ph.D., Vanderbilt University, 1967.

DIVISION OF RELIGION AND PHILOSOPHY

The Division of Religion and Philosophy offers undergraduate majors in both Religion and Philosophy. The Religion major provides a curriculum to prepare persons both for various areas of Christian service and for graduate study in religion. The requirements for the Religion major, excluding the religious studies major, are designed to meet the ordination requirements specified by the *Manual* of the Church of the Nazarene. The Philosophy major serves to implement an education in the classical liberal arts tradition. The division serves the College in the General Education area by providing introductory courses in Bible, doctrine, and philosophy as well as senior seminars designed to integrate faith, learning and living.

An A.A. degree is offered in Church Ministry. This is a two-year program designed for students interested in studying in a Christian college to become competent lay workers in a local church.

Minors offered include: (1) Biblical studies; (2) Religious studies; (3) Philosophy; (4) N.T. Greek; (5) Biblical Hebrew; (6) Biblical languages; and (7) Church ministry.

Objectives of the Religion Major:

A. A graduate with this major should:
   1. Know current Biblical research methods and hermeneutical principles and practices.
   2. Have a firm grasp of the essential doctrines of the Christian faith, and an awareness of the distinctive Wesleyan theological perspective.
   3. Know the major developments of the history of the Christian Church including the history and polity of one's own theological tradition.
   4. Have a solid understanding of the historic dynamics of western philosophy and a working knowledge of both the structures of local thinking and the systems of ideas that are making the most profound contributions to the patterns of meaning of the contemporary world.
   *5. Have a clear Biblical, theological, and philosophical concept of pastoral/staff ministry and a working knowledge of the available resources, methods, and tools in the various phases of ministerial service.

A graduate with this major should be able to:
   1. Carry out exegesis of specific Biblical texts with contemporary applications.
   2. Effectively use communication, logic and public speaking skills.
   3. Use library and bibliographic resources effectively.
   4. Articulate a philosophy of ministry.

*This objective does not apply to the Religious Studies major.

Objectives of the Philosophy Major:

A. A graduate with this major should **know:**
   1. The most significant recurring problems of philosophy.
   2. The most significant proposed solutions to these problems.
   3. The distinctive concerns of philosophers of historic importance.
   4. The ways that philosophical reflections have been historically conditioned.
   5. The structure and content of each of the main branches of philosophy.

B. A graduate with this major should be able to:
1. Think, write, and speak clearly, logically and creatively.
2. Critically analyze concepts, definitions, arguments, and problems.
3. Synthesize complex ideas creatively and coherently.
4. Use library and other bibliographic resources effectively.
5. Articulate a philosophy of life.

B.A. IN RELIGION

General Education.....57 hours
Major.....36 hours

	Upper Division Bible (inc. REL 2990)	(12)
	Philosophy*	(6)
	Church History (inc. REL 3060)	(9)
	Theology (inc. REL 4090, or REL 4150)	(9)

Professional Education (Pastoral Ministry).....18 hours

PRA 3090, 3091	Pastoral Ministry	(6)
PRA 3100	Preaching	(3)
PRA 3111	Evangelism	(2)
MIS 3112	Missions	(2)
CED 2010	Survey of Christian Education	(3)
PRA 4510	Field Education	(2)

Professional Education (Christian Education).....18 hours

PRA 3111	Evangelism	(2)
MIS 3112	Missions	(2)
CED 2010	Survey of Christian Education	(3)
CED 3020	Dynamics of Staff Ministry	(3)
CED 4510	Field Education	(2)
Electives: (choose two)		
CED 2030	Ministry to Children	(3)
CED 3010	Ministry to Youth	(3)
CED 2040	Ministry to Adults and Retiree	(3)
CED 3030	Seminar in C.E.	(3)

Professional Education (Youth Ministry).....18 hours

CED 2010	Survey of Christian Education	(3)
CED 3010	Ministry to Youth	(3)
CED 3040	Seminar in Y.M.	(3)
CED 3020	Dynamics of Staff Ministry	(3)
PRA 3111	Evangelism	(2)
MIS 3112	Missions	(2)
CED 4010	Field Education	(2)

Professional Education (Compassionate Ministry).....12 hours

ATH 3010	Intro. to Anthropology	(3)
PHL 3070	Ethics**	(3)
COM 4100	Seminar in Cross-Cultural Communications	(3)
COM 4060	Social Influence	(3)

The student choosing this concentration will also select a minor in consultation with his advisor which provides studies in the area in which he desires to pursue compassionate ministry.

Minor (Student's Choice) .....15-18 hours
(May not be in Church Ministry, Biblical Studies or Religious Studies)

Electives .....4 hours

Total .....128 hours

B.A. IN RELIGIOUS STUDIES

General Education .....57 hours
Major .....38 hours

Upper Division Bible (inc. REL 2990)	(12)
Church History	(9)
Theology (inc. REL 4090 or REL 4150)	(9)
Philosophy*	(6)
PHL 3140 Living World Religions**	(3)

Minor .....15-18 hours
(May not be in Church Ministry)

Electives .....17 hours
Total .....128 hours

*Must include one semester of History of Philosophy. This requirement is waived for a minor in Philosophy.
**This requirement is waived for a minor in philosophy.

B.A. IN PHILOSOPHY

General Education .....54 hours
Major .....30 hours
Core Requirements .....18 hours

PHL 2010	Introduction to Philosophy*	(3)
PHL 2020	Logic	(3)
PHL 3010	History of Philosophy I	(3)
PHL 3020	History of Philosophy II	(3)
PHL 3030	History of Philosophy III	(3)
PHL 3040	History of Philosophy IV	(3)

Electives in Philosophy .....12 hours

Minor .....15-18 hours

General Electives .....26-29 hours

*The requirement of PHL 2010 is waived for a major or minor in Philosophy who successfully completes HON 1010, 1020, 2010, 2020.

DEPARTMENTAL MINORS

Biblical Studies Minor ..... 15 hours
A total of 15 hours in Bible Courses numbered above 2000 in the catalog.

Religious Studies Minor ..... 15 hours
A total of 15 hours in Religion beyond the General Education requirements and excluding the Professional Courses in the Department

Philosophy Minor ..... 15 hours
A total of 15 hours in Philosophy including Introduction to Philosophy.

N.T. Greek Minor ..... 15 hours

Required courses ..... 9 hours
GRK 2010, 2030, 3010
Electives from ..... 6 hours
GRK 4330, 4010, 4020, 4230, 4040, 4050.

Church Ministry Minor ..... 17 hours

CED 2010	Survey of Christian Education	(3)
PRA 3111	Evangelism	(2)
THE 4090	Theology of Holiness	(3)
MUS 2500	Intro Church Music	(3)
Upper Division Bible		(3)

Electives ..... 3 hours

Biblical Hebrew Minor ..... 15 hours

HEB 2010	(3)
HEB 2020	(3)
HEB 3010	(3)
Electives from: HEB 3020, 3030, 3200, 3500	(6)

Biblical Languages Minor ..... 18 hours
A Combination of Hebrew and Greek to total hours at least 6 hours from one Biblical language.

A.A. IN CHURCH MINISTRY

A.A. General Education Core Curriculum ..... 37 hours

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading & Writing	(3)
ENG 2000	Introduction to Literature	(3)
COM 1010	Speech Communication	(3)
REL 2000	Introduction to Biblical Faith	(3)
REL 3000	Intro. Christian Thought	(3)
MUS 1500	Fine Arts in the Western World	(3)
HIS 1400 or 1450	World Civilization I or II	(3)

Social Science (choose one)		(3)
ECO 2030	Principles of Economics	(3)
SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)
COM2010	Interpersonal Communication	(3)
ATH 3010	Introduction to Anthropology	(3)
POL 2020	American Pol. Institutions	(3)
CIS 2000	Micro Computer Applications	(3)
SCI 1500	Life Science	(4)
MAT 1040	Concepts of Math	(4)
HPE 1000	Intro. to Health and Fitness	(1)
HPE Activity Course		(1)

Major Field of Study.....25 hours

Required .....13 hours

PRA 3111	Evangelism	(2)
MIS 3112	Missions	(2)
MUS 2500	Intro to Church Music	(3)
CED 2010	Survey of Christian Education	(3)
THE 4090	Theology of Holiness	(3)
CHI 3060	Nazarene History and Polity	(3)

Options.....12 hours

CED 2030	Ministry to Children	(3)
CED 2040	Ministry to Adults	(3)
CED 3010	Ministry to Youth	(3)
CED 3030	Advanced in Christian Education	(3)
Upper division Bible		(3-6)

Total .....64 hours

M.A. IN RELIGIOUS STUDIES

A bulletin describing this program is available on request from the Director of Graduate Studies in Religion.

RELIGION AND PHILOSOPHY COURSES

A. RELIGION

(1) General Education Core Curriculum

REL 2000 - Introduction to Biblical Faith (3)
An introduction to Biblical faith and literature designed to help the student acquire a knowledge of the basic content of Scripture as well as be able to employ basic Bible study skills.

REL 3000 - Introduction to Christian Thought (3)
An introduction to theology as it has developed in the history of the church with a view to understanding the relation between faith and life. Special attention is given to understanding the doctrine of holiness. Prerequisites: REL 2000, PHL 2010.

REL 4000 - Christian Life and Ministry (3)
Begins exploring the issue of the integration of life, learning and faith. Special attention is given to the way every Christian may exercise his/her ministry in the world. This course addresses the question, "What does it mean for me to be a Christian and serve Christ in the contemporary world?" Prerequisite: REL 2000, 3000, PHL 2010, Senior classification.

(2) Biblical Literature

BIB 2990: Introduction to Biblical Interpretation (3)
This course is designed to provide an introduction to hermeneutics, with emphasis on developing an understanding of the history, methods, and principles of exegesis and theological interpretation of scripture. This course is the foundational prerequisite for all upper division biblical literature courses. Prerequisite: REL 2000.

BIB 3020 - Pre-Exilic Prophets (3)
A historical and exegetical analysis of the message and significance of the prophets whose work occurred before 587 B.C. Prerequisites: REL 2000, BIB 2990.

BIB 3030 - Exilic and Post-Exilic Prophets (3)
Focuses on the prophets during and following the Babylonian Captivity, beginning with Ezekiel. Prerequisites: REL 2000, BIB 2990.

BIB 3200 - Pentateuch (3)
A historical and theological study of the first five books of the Old Testament. Prerequisites: REL 2000, BIB 2990.

BIB 3210 - Psalms and Wisdom Literature (3)
A study of the devotional literature compiled in the Psalms and those books in the third division of the Hebrew canon commonly called wisdom literature including the Song of Songs, Proverbs, Job and Ecclesiastes. Prerequisites: REL 2000, BIB 2990.

BIB 3220 - Apocalyptic Literature (3)
A study of the literary genre known as apocalyptic that flourished in the 1st centuries B.C. and A.D. including the canonical books of Daniel and Revelation. Prerequisites: REL 2000, BIB 2990.

BIB 4010 - Matthew and Mark (3)
A study of the life and teachings of Jesus as presented in these two Synoptic Gospels, with special attention to their literary relationships, and the uniqueness of their respective portrayals of Jesus. Prerequisites: REL 2000, BIB 2990.

BIB 4020 - Pauline Epistles (3)
The life and teachings of the Apostle Paul based on a careful analysis of the Pauline Epistles and Paul's travelogue in the Book of Acts. Prerequisites: REL 2000, BIB 2990.

BIB 4040 - Johannine Literature (3)
An investigation of the characteristics, purposes, and central themes of the gospel and epistles of John. Prerequisites: REL 2000, BIB 2990.

BIB 4050 - Luke - Acts (3)
A study of the Lukan writings as a literary unit which covers the history of the Gospel from its beginnings in the life and ministry of Jesus through its proclamation to the world in the life and ministry of the Early Church. Attention will be given to the literary relations between Luke and the other Synoptic Gospels, as well as to the unifying themes of Luke-Acts. Prerequisites: REL 2000, BIB 2990.

BIB 4230 - Hebrews and General Epistles (3)
A literary, cultural and theological analysis of the Book of Hebrews and the smaller writings at the end of the New Testament, excluding the Johannine Epistles.

BIB 4240 - Seminar in Biblic Studies (1-4)
For advanced students who desire to investigate in depth some segment of the Bible or a Biblical theme.

BIB 4330 - Directed Study in Biblical Studies (1-3)
Special studies in selected areas under the guidance of a professor in the department.

(3) Theology

THE 4090 - Theology of Holiness (3)
The Biblical bases of the doctrine of holiness with special attention given to the Wesleyan understanding of Christian perfection. Required of all majors.

THE 4140-4150 - Systematic Theology I, II (3), (3)
Develops the major doctrines of the Christian faith in logical relation to each other from the perspective of Wesleyan theology.

THE 4240 - Seminar in Theology (1-4)
For advanced students who desire to investigate in depth some significant theologian or theological theme.

THE 4270 - Old Testament Theology (3)
An examination of the discipline of Biblical theology historically and methodologically and a survey of the various theological genre found in the Old Testament.

THE 4280 - New Testament Theology (3)
A study of the central theological motif of the New Testament with the various theological expressions of it. Emphasizes both the unity and diversity of the New Testament.

THE 4330 - Directed Study in Theology (1-3)
Special studies in selected areas under the guidance of a professor in the department.

(4) Church History

CHI 3040 - History of the Ancient and Medieval Church (3)
A survey of the major developments of the church from the ancient period to the Reformation. Missions, doctrine, polity, life, and worship in each period will be discussed. Prerequisites: HIS 1400.

CHI 3050 - History of the Reformation and Modern Church (3)
A survey of the major developments of the church from the Reformation to the present. Mission, doctrine, polity, life and worship in each period will be discussed. Prerequisites: HIS 1400, 1450, ENG 1080.

CHI 3060 - History and Polity of the Church of the Nazarene (3)
The rise, organization, mission, progress and polity of the Church of the Nazarene and its relation to other holiness churches. Required of all majors. Non-Nazarenes may petition for a special study in their own denominational history and polity.

CHI 3070 - American Religious History (3)
A study of the development of the Christian Church in the United States from the settlement of the colonists to the present, with emphasis upon the distinctive social and theological ethos of American Christianity.

CHI 4240 - Seminar in Church History (1-4)
For advanced students who desire to investigate in depth some influential person in church history or some important aspect of the history of the church.

CHI 4330 - Directed Study in Church History (1-3)
Special studies in selected areas under the guidance of a professor in the department.

(5) Practical Theology

PRA 3090, 3091 - Introduction to Pastoral Ministry (3), (3)
Consideration of the major duties of the minister such as worship, special services, visitation and ministerial ethics. Attention is also given to the general principles of organization and administrative functions within the local church.

PRA 3100 - Preaching (3)
Sermonic structure, the treatment of the text, sermonic divisions, use of illustrations, and source materials. Includes preparation of expository sermons and practice preaching. Prerequisite, BIB 2990.

PRA 3111 - Evangelism (2)
A study of the theology, theory and practice of evangelism in the local church.

PRA 4240 - Seminar In Practics (1-4)
For advanced students who desire to investigate in depth some practical problem, issue or theory relating to ministry.

PRA 4300 - Ministers' Workshop (1)
Special course for ministers designed as continuing education.

PRA 4330 - Directed Study In Practics (1-3)
Special studies in selected areas under the guidance of a professor in the department.

PRA 4510 - Field Education In Religion (2-4-6)
Pastoral practice open only to Religion Majors. The student works under the supervision of the Director of Field Education and an approved pastor. Specific areas of observation and practical service are included. Credit for field experience may be obtained only through **prearrangement** with the Director of Field Education. Graded S/U.

B. BIBLICAL LANGUAGES

GRK 2010 - Beginning New Testament Greek (3)
The basic elements of New Testament Greek with special emphasis on pronunciation, forms, vocabulary and syntax.

GRK 2030 - Intermediate New Testament Greek (3)
More detailed study of the grammar and syntax of New Testament Greek accompanied by sight translation of selected readings in the Gospels and/or Epistles.

GRK 3010 - Advanced Greek (3)
Emphasis on translation of selected passages from the Greek N.T. stressing grammatical and textual matters.

GRK 4010-4020-4040-4050-4230 (3)
For descriptions see biblical literature courses with equivalent numbers with which these courses are concurrently taught. Students receiving credit in Greek study from the Greek New Testament.

GRK 4330 - Directed Study in Greek (1-3)

HEB 2010 - Beginning Hebrew (3)
The basic elements of Old Testament Hebrew with emphasis on the structure of the language and vocabulary.

HEB 2030 - Intermediate Hebrew (3)
Further study of the language with emphasis on translation from the original text.

HEB 3010 - Advanced Hebrew (3)
Emphasis on translation of selected passages from the Hebrew Bible, stressing grammatical and textual matters.

HEB 3500 - Hebrew Reading (1)
Primary emphasis on rapid reading the language. May be taken in conjunction with another Hebrew course.

HEB 3020; HEB 3030; HEB 3200; HEB 3500 (3 each)
See descriptions of biblical literature courses by same number for these courses.

HEB 4330 - Directed Study in Hebrew (1-3)

C. PHILOSOPHY

PHL 2010 - Introduction to Philosophy (3)
A general introduction to philosophical inquiry through a study of the work of representative philosophers.

PHL 2020 - Logic (3)
A study of thinking and thought, including the principles of reasoning and their application in the analysis of argument and detection of fallacies. No prerequisite required.

PHL 3010 - History of Philosophy I (3)
A study of the work of the most influential ancient and medieval Western philosophers, i.e. from the period extending from the sixth century B.C. through the fourteenth century A.D. Special attention is paid to the works of Plato and Aristotle. Prerequisite: PHL 2010, its equivalent, or special permission of the instructor.

PHL 3020 - History of Philosophy II (3)
A study of the work of the most influential Western renaissance and early modern philosophers from the period extending from the fourteenth through the eighteenth century. Special attention is paid to the work of Descartes and Kant. Prerequisite: PHL 2010, its equivalent or special permission of the instructor.

PHL 3030 - History of Philosophy III (3)
A study of the nineteenth century Western philosophy. Special attention is paid to Hegel, Kierkegaard, Marx and Nietzsche. Prerequisite: PHL 2010, its equivalent or special permission of the instructor.

PHL 3040 - History of Philosophy IV (3)
A study of twentieth century Western philosophy. Special attention is paid to Whitehead, Wittgenstein, and Heidegger. Prerequisite: PHL 2010, its equivalent, or special permission from the instructor.

PHL 3070 - Ethics (3)
A study of the nature of human life and the foundation of moral responsibility through readings in and discussions of the works of philosophers who have made unusually significant contributions to the field.

PHL 3140 - Living World Religions (3)
See description under MIS 3140.

PHL 4010 - Philosophy of Religion (3)
A study of the nature of religion, the reality of God, the relationship of faith to reason, and religious language through readings in and discussions of the works of philosophers who have made unusually significant contributions to the field. Prerequisite: PHL 2010, its equivalent or special permission from the instructor.

PHL 4080 - Seminar In Philosophy (1-4)
Concentrated study in the work of one or more philosophers. Prerequisite: PHL 2010 or its equivalent and permission of the instructor.

PHL 4330 - Directed Study In Philosophy (1-3)
Individual study which provides a student with the opportunity to pursue in depth an area of interest not covered in regular course work. Includes directed study by and conferences with a professor in the department.

D. CHRISTIAN EDUCATION AND YOUTH MINISTRY

CED 2010 - Survey of Christian Education (3)
The principles, objectives, agencies, history, and philosophy of Christian education.

CED 2030 - Ministry to Children (3)
The development and learning processes of the child from birth through the age of twelve; needs and interests; organization, administration, methods and materials of the church; principles of learning and teaching the Biblical message in the Church of the Nazarene.

CED 2040 - Ministry to Adults (3)
A survey of the characteristics, needs and problems at different levels of adulthood with special attention to the retirement age; learning experiences and objectives; enlisting and involving adults in the mission of the church. Emphasis is given to facilitating better Biblical learning, a review of the various methods, materials and purposes of adult education in the Church of the Nazarene.

CED 3010 - Ministry to Youth (3)
The principles and practices of effective ministry to youth, 12 to 23 years, with specific focus on the role of a minister to youth. The course reviews the psychology of the adolescent, the problems and adjustments of maturation, and the denominational, organizational and curricular provisions for a Christian experience and philosophy of life.

CED 3020 - Dynamics of Staff Ministry (3)
A study of the nature and function of a multiple-staff ministry and the elements of good leadership and administration.

CED 3030 - Advanced Christian Education (3)
An advanced course in Christian education designed to meet the student's needs and interests. Prerequisite: CED 2010.

CED 3040 - Advanced Youth Ministry (3)
An advanced study of specialized problems in ministering to young people. Prerequisite: CED 3010.

CED 4010 - Field Work in Youth Ministry* (2-4)
Assignment to a church for observation and practical service in the area of youth ministry. Graded S/U.

CED 4330 - Directed Study (1-3)
Includes special projects or specialized research under the supervision of instructor.

CED 4510 - Field Work In Christian Education* (2-4)
A practical course, open to those concentrating in Christian Education involving assignment to a church for observation and service. Graded S/U.

*Credit for field experience may be obtained only through prearrangement with the Director of Field Education.

CED 4560 - Leadership in the Christian Organization (3)
Same as COM 4560

E. MISSIONS AND ANTHROPOLOGY

MIS 3112 - Missions (2)
A study of the history of the modern missionary movement, its theological bases and opportunities presently available to participate in the missionary activity of the church.

MIS 3140 - Living World Religions (3)
A study of the development and central concerns of oriental philosophy and religion. Special attention is paid to Hinduism, Buddhism, Confucianism and Taoism.

MIS 4330 - Directed Study in Missions (1-3)
Includes special projects or specialized research under the supervision of an instructor.

ATH 3010 - Introduction to Anthropology (3)
A study of the meaning of culture, the diversity of cultures in both the contemporary world and the past, and the manner by which cultures have adapted and developed. Attention will be given to the work of anthropological theorists and to the four subdivisions of anthropology: cultural anthropology, physical anthropology, linguistics and archaeology.

BUSINESS

FACULTY

JAMES T. HIATT, Chair, Department of Business; Professor of Business, 1983-
B.S., Trevecca Nazarene College, 1976; J. D., University of Tennessee, 1979.

WILMA D. JOHNSON, Professor of Business 1979-
B.S., Winthrop College, 1955; M.A.T., Winthrop College, 1975; Ed.D., Tennessee State University, 1991-

ALAN L. MATTHEWS, Professor of Computer Information Systems, 1988-
B.S., Bethany Nazarene College, 1972; M.B.A., Central State University, 1975; D.Sc., Nova University, 1990.

MARY ANN MEINERS, Associate Professor of Economics, 1990-
B.S.F.S., Georgetown University, 1975; Ph.D., Vanderbilt University, 1988.

MARY E. PHILLIPS, Associate Professor of Business 1988-
B.Mus., Texas Tech University, 1970; M.Mus., Eastman School of Music of the University of Rochester, 1971; C.P.A., Tennessee.

GREGORY P. RUNYAN, Associate Professor of Business, 1987-
B.S., Trevecca Nazarene College, 1979; C.P.A., Tennessee; M.B.A., Tennessee State University, 1989.

DEPARTMENT OF BUSINESS

Business Administration majors are given broad training in liberal arts subjects and in addition take the core program in business. This major program is designed to prepare young men and women for careers in business and industry directly or through the many management training programs available in modern corporations. Students with outstanding records are encouraged to go on to graduate school.

The Business Administration major with a Concentration in Music Business is geared toward the student with a particular interest in the music industry. In addition to the Core program in business, students take coursework specifically designed to acquaint them with the music business.

Accounting data is widely used by all types of businesses and by the government. Students who have a broad training in the field of business supplemented by a major in accounting may find professional opportunities in public or private accounting, or in governmental or non-profit institutions.

The student who is interested in public accounting may prepare for the C.P.A. examination which is given twice each year by the State Board of Examiners of Certified Public Accountants. The requirements for taking this examination are established by the State Board; therefore, the student should make inquiry regarding the specific requirements well in advance of the examination.

There is currently a large nationwide demand for college graduates in the liberal arts with computer skills. The two-year Associate of Science degree in Micro-Computer Applications prepares a student for a professional office position. The minor in Micro-Computer Applications provides the basic computer skills necessary for success in modern organizations for everyone from secretaries to executives.

The two-year Associate of Science degree in Sales is a specialized career-oriented program which provides training and experience in basic selling skills. The program is sufficiently flexible to enable a student to later complete the requirements for a Bachelor's degree.

Computer Information Systems gives students a chance to write, test, and debug programs written in C, PASCAL, and COBOL using up-to-date equipment. The various courses in this program are designed not only to present the technical aspects of computer programming and operations, but also to study the computer as an integrated component of many modern information systems. Students have a choice of three programs in the computer field: a minor in Computer Information Systems in a four-year degree program; a two-year degree program in Computer Information Systems; or a four-year degree in Computer Information Systems. Even students who did not major or minor in this field will find some exposure to computer information systems to be a desirable component in a broad education.

The Southwestern and Thomas Nelson (Varsity Division) Internship Programs

In cooperation with two Nashville based publishing companies, Southwestern and Thomas Nelson, the Business Department offers four separate summer sales internships. The initial week of each internship involves fifty hours of instruction in sales and sales management. This is followed by a field experience of 10-12 weeks. Each student is evaluated by a designated professor from Trevecca with assistance of personnel from the appropriate company. The course grade and three semester hours of credit is awarded by Trevecca Nazarene College.

OBJECTIVES FOR MAJORS

Objectives for Accounting Majors:

1. To train accountants who will be able to exercise judgment based on high ethical standards founded in Christian values.
2. To prepare well-rounded individuals who can effectively communicate financial information to management in the business environment.
3. To develop the needed technical accounting skills in order to be certified by the American Institute of Certified Public Accountants.
4. To integrate accounting technical skills with general business decision policies.
5. To prepare students for careers in both the public and private sectors.

Objectives for Business Administration Majors:

1. For the student to obtain a working knowledge of the functional or tool courses of business - i.e., accounting, economics, marketing, management, business law, finance, and information systems.
2. For the student to gain experience in human relations and to learn the value and necessity of team work in an effective organization.
3. For the student to be able to integrate the functional tool courses into a comprehensive view of the total operating system.
4. For the student to integrate and apply the principles of the various business administration areas to actual business situations.
5. To establish within the student the need for Christian business-persons with high moral and ethical standards who can be leaders in the business community.

Objectives for Business Administration Majors with a Concentration in Music Business:

One through five as stated above for all Business Administration Majors.

6. To allow the student to gain specialized instruction and experience in the music industry as provided and supervised by the Music Department of Trevecca Nazarene College.

Objectives for CIS Majors:

1. For the student to gain a working knowledge of business programming languages.
2. For the student to learn the theory used in management analysis and design of a management information system.
3. For the student to gain practical experience in the management, analysis, design, programming, and implementation of an operational management information system.

Objectives for A.S. in CIS

1. For the student to gain a working knowledge of the programming language used in business.
2. For the student to get an introduction to the theory used in management analysis and design of an information system.

Objectives for A.S. in Micro-Computer Applications

1. For students to obtain an understanding of basic business principles as taught in accounting, economics, and business management.

2. For students to acquire sufficient computer applications skills to function productively in a business environment.

Objective for A.S. in Sales

For the student to obtain sufficient knowledge of marketing, sales management, and human relations principles to prepare for a sales career.

B.S. IN BUSINESS ADMINISTRATION

*General Education (ECO 2000 and CIS 2000 are taken in major) .....51 hours
Professional Business Requirements .....15 hours

ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
ECO 3250	National Income	(3) or
ECO 3260	Managerial Economics	(3)
CIS 2000	Micro-Computer Applications	(3)
CIS 2110	Lotus 1-2-3	(3)

Major: .....30 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
MKT 3100	Principles of Marketing	(3)
BUS 3020	Statistics for Business and Economics I	(3)
BUS 3030	Business Management	(3)
BUS 4030	Business Finance	(3)
BUS 4040	Business Law I	(3)
BUS 4050	Business Law II	(3)
BUS 4110	Business Policies	(3)

Electives from upper division courses in Accounting, Business Administration, Marketing or Economics (3)

Minor: Selected from any field .....15 hours

Electives .....14 hours

Total .....128 hours

Minor in Business Administration .....15 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
BUS 3030	Business Management	(3)

Minor in Economics .....15 hours
Includes 15 hours of approved courses

Minor in Marketing .....15 hours
Includes 15 hours of approved courses

*MAT 1050 Intermediate Algebra is the math requirement for all business majors.

B.S. IN ACCOUNTING

*General Education (ECO 2000 is taken in major) ..... 54 hours
Professional Business Requirements: ..... 21 hours

ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
ECO 3250	National Income	(3) or
ECO 3260	Managerial Economics	(3)
BUS 3020	Statistics for Business and Economics I	(3)
BUS 3030	Business Management	(3)
BUS 4040	Business Law I	(3)
BUS 4050	Business Law II	(3)

Major: ..... 30 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ACT 3240	Intermediate Accounting I	(3)
ACT 3250	Intermediate Accounting II	(3)
ACT 3300	Advanced Accounting	(3)
ACT 3350	System Design and Auditing	(3)
ACT 4100	Tax Accounting	(3)
ACT 4110	Cost Accounting	(3)
ACT 4150	Non-profit/Governmental Accounting	(3)
ACT 4330	Accounting Theory	(3)

Minor: Selected from any field ..... 15 hours
Electives ..... 8 hours
Total ..... 128 hours

Minor in Accounting ..... 15 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ACT 3240	Intermediate Accounting I	(3)
ACT 3250	Intermediate Accounting II	(3)
Elective in Accounting (3000 level and above)		(3)

*MAT 1050 is math requirement.

B.S. IN COMPUTER INFORMATION SYSTEMS

*General Education (ECO 2000 is taken in major) ..... 54 hours
Professional Business Requirements: ..... 21 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
ECO 3250	National Income	(3) or
ECO 3260	Managerial Economics	(3)
BUS 3020	Statistics for Business and Economics I	(3)
BUS 3030	Business Management	(3)

Major:.....30 hours

CIS 2000	Micro Computer Applications	(3)
CIS 2400	Cobol Programming I	(3)
CIS 2410	Cobol Programming II	(3)
CIS 2500	File Structures - Data Structures	(3)
CIS 3100	Systems Analysis and Design	(3)
CIS 3300	Data Base Techniques	(3)
CIS 3400	System Utilities	(3)
CIS 4300	Special Problems in Systems Development	(3)

Two electives from the following:

CIS 2150	PASCAL Programming	(3)
CIS 2250	C Programming	(3)
CIS 2300	RPG Programming	(3)

Minor: Selected from any field except Computer Science.....15 hours

Electives .....8 hours

Total .....128 hours

Minor in Computer Information Systems.....15 hours

CIS 2000	Micro-Computer Applications	(3)
CIS 2400	Cobol Programming I	(3)
CIS 2500	File Structures - Data Structures	(3)
CIS 3100	Systems Analysis and Design	(3)

One elective from the following:

CIS 2150	Pascal Programming	(3)
CIS 2250	C Programming	(3)
CIS 2300	RPG Programming	(3)

*MAT 1050 is math requirement.

Minor in Micro-Computer Applications.....15 hours

CIS 2000	Micro-Computer Applications	(3)
CIS 2110	Lotus 1-2-3	(3)
CIS 2120	Micro-Computer Database Applications	(3)
CIS 2130	Word Processing	(3)
CIS 2140	Desktop Publishing	(3) or
ACT 2250	Micro-Computer Accounting Applications	(3)

B.S. IN BUSINESS ADMINISTRATION CONCENTRATION IN MUSIC BUSINESS

*General Education (ECO 2000 and CIS 2000 are taken in major).....51 hours

Professional Business Requirements .....9 hours

ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
ECO 3250	National Income or	(3)
ECO 3260	Managerial Economics	(3)

Major.....30 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
MKT 3100	Principles of Marketing	(3)
BUS 3020	Statistics for Business and Economics I	(3)
BUS 3030	Business Management	(3)
BUS 4030	Business Finance	(3)
BUS 4040	Business Law I	(3)
BUS 4050	Business Law II	(3)
BUS 4110	Business Policies	(3)
CIS 2000	Micro-Computer Applications	(3)

Music Business Concentration.....27 hours

MUS 1100	Survey of Music Industry	(3)
MUB 1710	Music Industry Law	(3)
MUB 2220	Music Publishing	(2)
MUB 2200	Public Relations in Music Industry	(2)
MUB 3210	Concert Management	(2)
MUB 4510	Internship	(2)

Electives from: (13 hours)

MUS 1000	Music Fundamentals	(3)
MUS 2105	Music Industry Repertory	(2)
MUS 1050	Introduction to Recording Studio	(2)
MUS 2050	Recording Techniques	(2)
MUB 1700	Copyright Law	(3)
MUB 2210	Music Copying	(2)
MUB 3200	Music Merchandising	(2)
MUB 2780	Studio Musician - Vocal	(2)
MUB 2781	Studio Musician - Instrumental	(2)
MUB 4510	Internship	(2)

General Electives.....8 hours

128 hours

*MAT 1050 is math requirement.
PHY 1050 Physics of Sound substitutes for SCI 1600 Physical Science.

A.S. DEGREES IN BUSINESS DEPARTMENT (TWO-YEAR PROGRAM)

Students who cannot devote four years to a degree program may register for one of the two-year programs which will qualify them for the Associate of Science degree. These two-year programs are sufficiently flexible to enable a student to later complete the requirements for a Bachelor of Science degree.

The Associate of Science degree will be granted to students who meet the general requirements of Trevecca Nazarene College, the specific requirements for this section, and complete one of the prescribed two-year curricula as outlined.

GENERAL REQUIREMENTS

Students must present a minimum of 64 credit hours with an average grade of "C" or above. Grades of "C" or above must be earned in Upper Division courses.

Sixteen of the last 32 hours required for the degree must be registered for and carried in residence at Trevecca Nazarene College.

General Education Core Requirements.....23 hours

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing or ENG 1030 English Grammar	(3)
MAT 1050	Intermediate Algebra	(4)
SCI 1500	Life Science or SCI 1600 Physical Science	(4)
HIS 1400 or 1450	World Civilization I or II	(3)
REL 2000	Introduction to Biblical Faith	(3)
REL 3000	Intro Christian Thought	(3)

MAJOR IN COMPUTER INFORMATION SYSTEMS

General Education Core Requirements .....23 hours
Major.....36 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
CIS 2000	Micro-Computer Applications	(3)
CIS 2400	Cobol Programming I	(3)
CIS 2500	File Structures - Data Structure	(3)
CIS 3100	Systems Analysis and Design	(3)
BUS 3030	Business Management	(3)

Elective from one of the following:

CIS 2150	PASCAL Programming	(3)
CIS 2250	C Programming	(3)
CIS 2300	RPG Programming	(3)

Two electives from Computer Information Systems, Mathematics, Accounting, Business Administration, Marketing or Economics (6)

Electives..... 5 hours
Total hours in Program .....64 hours

MAJOR IN MICRO-COMPUTER APPLICATIONS

General Education.....23 hours
Major.....33 hours

ACT 2210-2220	Principles of Accounting I and II	(6)
ECO 2010	Principles of Economics II	(3)

CIS 2000	Micro-Computer Applications	(3)
CIS 2110	Lotus 1-2-3	(3)
CIS 2120	Micro-Computer Database Applications	(3)
CIS 2130	Wordprocessing	(3)
BUS 3030	Business Management	(3)
Choose one of the following:		(3)
BUS 1100	Typewriting I	
CIS 2140	Desktop Publishing	
ACT 2250	Microcomputer Accounting Applications	
Electives in BUS, ECO, CIS, or MKT		(6)
General Electives		8 hours
Total		64 hours

MAJOR IN SALES

General Education Core Requirements ..... 23 hours
Major ..... 30 hours

COM 3000	Principles of Public Relations	(3)
COM 3230	Human Relations in Organizations	(3)
COM 4060	Social Influence	(3)
ACT 2210	Principles of Accounting I	(3)
ECO 2000	Principles of Economics I	(3)
MKT 3100	Principles of Marketing	(3)
MKT 3150	Sales Fundamentals	(3)
MKT 3200	Sales Management	(3)

Electives in Marketing ..... 6 hours
General Electives ..... 11 hours
Total ..... 64 hours

BUSINESS FOUNDATION COURSES

Principles of Accounting courses (Accounting 2210-2220) and Principles of Economics courses (Economics 2000-2010) are foundation courses and generally prerequisites for all other business courses. Therefore, these courses must be taken during the student's freshman and sophomore years.

BUSINESS COURSES

A. ECONOMICS

ECO 2000 - Principles of Economics I (3)
An introduction to the study of macroeconomics with an emphasis on the issues of inflation, unemployment and growth. Prerequisite to all advanced courses in the department except as noted.

ECO 2010 - Principles of Economics II (3)
An introduction to the study of microeconomics with an emphasis on the individual actors—consumers, households, firms and resource owners. Prerequisite to all advanced courses in the department except as noted.

ECO 2020 - Money and Banking (3)
Analyzes the role of money, financial markets, and banking in society. Explores the changing nature of financial institutions and bank regulation.

ECO 3070 - The Global Economy (3)
Compares contemporary economies. Explores the institutions, organizations and policies that shape the global economic environment. Includes an evaluation of current policy concerns. Prerequisites: ECO 2000 or 2010.

ECO 3090 - Labor Relations (3)
Analyzes labor markets, the behavior of workers, employers and unions and the negotiation and administration of collective bargaining agreements. Prerequisite: ECO 2010.

ECO 3250 - National Income (3)
Intermediate economic theory concerned with macroeconomics - national income accounts, factors affecting levels of economic activity, inflation, stabilization and economic growth. Prerequisites: ECO 2000, 2010. Also recommended MAT 1050 and BUS 3020.

ECO 3260 - Managerial Economics (3)
Intermediate micro-economic theory: the role of prices in allocating resources in production and distributing income under both perfectly competitive and imperfectly competitive market situations. Prerequisites: ECO 2000, 2010; also recommended MAT 1050 and BUS 3020.

ECO 4330 - Special Problems in Economics (1-3)
Self-study courses under faculty direction in areas of economics of special interest to students and not currently available in class. Including economic development, comparative economic systems, history of economic thought. Prerequisites: ECO 2000, 2010.

B. BUSINESS ADMINISTRATION

BUS 1100 - Typewriting I (3)
Introduction to the touch system with emphasis on the correct techniques, mastery of the keyboard, simple business correspondence and tabulation. Students with one year of high school typewriting may omit this course.

BUS 2030 - Personal Finance (3)
A course to bring the student an awareness and understanding of the economic environment and how to best operate within it. Specific emphasis is placed on income, credit, insurance, taxes, real estate, investments, retirement planning, and budgeting. No prerequisites.

BUS 2250 - Business Communication (3)
A study of basic business writing including correspondence and reports (alternate years). Prerequisite: CIS 2000.

BUS 3020 - Statistics for Business and Economics I (3)
Classification and tabulation of data; frequency distributions; statistical estimation and decision making, and linear regression and correlation with relevance to other social sciences. Prerequisite: MAT 1050.

BUS 3025 - Statistics for Business and Economics II (3)
More advanced methods of statistical analysis including statistical inference, tests of hypotheses, non-parametric methods, correlation, regression, multivariate analysis, decision theory. Prerequisite: BUS 3020 (alternate years).

BUS 3030 - Business Management (3)
A study of generally accepted management principles emphasizing the four primary management functions of planning, organizing, influencing, and controlling. No prerequisite; ECO 2000, ECO 2010 and ACT 2220 recommended.

BUS 3040 - Personnel Management (3)
Emphasizes the role of human resources management in an effective organization. Topics include personnel planning, recruitment, selection, training, and performance appraisal, among others. Alternate years.

BUS 3400 - Investments (3)
An introduction to investing covering the characteristics of stocks and bonds, security markets, security analysis, and investment programs. A stock market simulation is utilized.

BUS 3500 - Production and Operations Management (3)
Management of production systems with emphasis on the production process system inputs, transformations, system outputs, and techniques for decision making. Prerequisite: BUS 3030; BUS 3020 recommended (alternate years).

BUS 4030 - Business Finance (3)
An introduction to the principles of financial management including financial planning, forecasting, capital budgeting, sources and costs of capital, capitalization, financial instruments, mergers, reorganizations, liquidations, and financial statement analysis and interpretation. Prerequisite: MAT 1050, ACT 2220; ECO 2010 recommended.

BUS 4040 - Business Law I (3)
Basic principles of law covering the development and nature of the legal system, constitutional authority to regulate business, torts and product liability, business crimes, contracts, sales, and negotiable instruments. Prerequisite: ACT 2220 recommended but not required.

BUS 4050 - Business Law II (3)
Basic principles of law covering secured transactions and other creditor's rights, bankruptcy, agency, employment and labor relations, business organizations, antitrust and other government regulation, personal property, bailments, real property, insurance, wills, trusts, and estates. Prerequisite: ACT 2220 recommended but not required.

BUS 4060 - Real Estate (3)
Fundamentals of real estate including property rights, development, zoning leasing and property management, valuation, ownership financing, taxation and brokerage (alternate years).

BUS 4110 - Business Policies (3)
A systematic approach to company-wide problems; the structure of deciding integrated policies and the administrative processes that are necessary to carry out policies. Senior Business Administration or Accounting majors only.

BUS 4330 - Special Problems in Business Administration (1-3)
Special problems of business administration are analyzed with the view of developing a practical solution. Prerequisite: BUS 3030.

BUS 4510 - Business Administration Internship (3)
Business Administration service laboratory (on-the-job experience) under faculty supervision. Prerequisite: BUS 3030 (maximum of six hours). Graded S/U.

C. MARKETING

MKT 3100 - Principles of Marketing (3)
Business activities in moving goods from production to final consumption. Prerequisite: ECO 2010 recommended but not required.

MKT 3150 - Sales Fundamentals (3)
Introduces the basic principles of sales success, sales theory, sales techniques, and sales role playing. The history of selling is emphasized along with the sales person's role in today's society. The course applies communication theory and principles to the sales situation. No prerequisites.

MKT 3170 - Selling Skills (3)
An examination of communication principles in the sales process and an analysis of them in major sales programs. The course attempts to apply communication theory and principles to the sales situation. (Summer only).

MKT 3200 - Sales Management (3)
Organization of the sales department, sales planning and forecasting quotas, territories, performance standards, and analysis and control of distribution cost. Prerequisite: MKT 3100 or MKT 3150; BUS 3030 recommended.

MKT 3210 - Seminar: Sales Training (3)
A study is made of the most effective ways of training salespersons. The student is taught the responsibilities of a sales trainer and fulfills this role through interaction with sales training programs. This advanced course in sales training is intended for students with a relatively strong background in sales training and management. (Summer only).

MKT 3220 - Advertising Management (3)
Advertising as a function of marketing and merchandising; uses and limitations of advertising as a tool of management; fundamentals in getting a finished advertisement before potential customers; media selection; evaluation criticism and control of advertising. Prerequisite: MKT 3100; BUS 3030 recommended.

MKT 3240 - Purchasing (3)
Purchasing organization, procedures, and policies, market relationships; selection of merchandise and sources of supply; vendor relations and negotiating and pricing; procurement practices in industry. Prerequisite: MKT 3100; BUS 3030 recommended.

MKT 3260 - Retail Management (3)
Managerial problems and policies concerning financing, location, organization structure, merchandise policies, advertising and sales promotion, personnel management, operating and service policies, accounting and control, and other retailing management problems. Prerequisite: MKT 3100; BUS 3030 recommended.

MKT 4330 - Special Problems in Marketing (1-3)
Critical review of the development of retailing thought and important retailing literature. Special and current problems and/or trends in retailing and their impact on the firms and society. Prerequisite: MKT 3100.

MKT 4510 - Marketing Internship (3)
Marketing Service Laboratory (on-the-job experience) under faculty direction. Prerequisite: minimum of six credits completed in marketing courses (maximum of six hours). Graded S/U.

D. ACCOUNTI\NG

ACT 2210-2220 - Principles of Accounting I & II (3), (3)
Accounting principles and practices as applied to sole proprietorships, partnerships, and corporations. Prerequisite to all other accounting courses.

ACT 2250 - Micro-Computer Accounting Applications (3)
An introduction to computerized accounting systems providing hands-on experience with major accounting systems commonly found in computerized accounting including: general ledger, accounts receivable, accounts payable, financial statement analysis, depreciation, inventory, and payroll systems. Prerequisites: ACT 2220 and CIS 2000 or CIS 2110.

ACT 3240-3250 - Intermediate Accounting I & II (3), (3)
Accounting theory and problems including accountants' working papers, preparation and analysis of financial statements, inventory procedures, asset valuation, liabilities and ownership interest. Prerequisite: ACT 2220.

ACT 3300 - Advanced Accounting (3)
Advanced problems in partnerships, branch accounting, consolidations, bankruptcy, international accounting, estates and trusts, installment sales, and consignments. Prerequisite: ACT 3250.

ACT 3350 - System Design and Auditing (3)
The design of accounting systems is considered from the point of view of the operating information and control needed by management, with reference to the records, procedures, and machines commonly used in such systems. Such information is related to independent audit examinations, which rely heavily on the client's procedures and system of internal control. (Alternate years). Prerequisite: ACT 2220.

ACT 3355 - Auditing Practice (3)
A critical study of the standards of audit reporting; an advanced study of certain auditing procedural problems; and a study of current auditing topics. Application of auditing procedures to a simulated audit. Prerequisite: ACT 3350.

ACT 4100 - Tax Accounting (3)
Income tax accounting with emphasis on personal and small business procedures (Alternate years). Prerequisite: ACT 2220.

ACT 4105 - Federal Tax Practice (3)
Advanced problems of federal tax practice such as the tax statement of partnerships, estates, trusts, corporate organizations, foreign income and gifts, use of tax services: assessment, collection and refund procedures. Prerequisite: ACT 4100.

ACT 4110 Cost Accounting (3)
A study of accounting for manufacturing concerns and service enterprises with attention given to job order costing, process costing, and standard cost systems. (Alternate years). Prerequisite ACT 2220.

ACT 4150 - Non-Profit/Governmental Accounting (2)
A study of fund accounting as it applies to governmental accounting, health-care organizations, colleges and universities, and other non-profit organizations; preparation and analysis of comprehensive annual financial reports. (Alternate years). Prerequisite: ACT 2220.

ACT 4300 - Accounting Theory (3)

A study of the content and theory of the pronouncements of the American Institute of Certified Public Accountants and the Financial Accounting Standards Board with emphasis in case studies. Prerequisite: ACT 3250.

ACT 4330 - CPA Problems (3)

(Directed Study) Semiannual CPA examination problems of the American Institute of Certified Public Accountants are analyzed. Prerequisite: Must be a senior with consent of instructor.

E. COMPUTER INFORMATION SYSTEMS

CIS 1000 - Keyboarding (1)

Designed to teach basic alphabetic keyboard and ten-key numeric keyboarding skills using the Personal Computer (PC). The touch method of typing, and the ten-key touch method will be taught with some work in speed development. The primary goal is to help students gain touchkeying skills within a limited time to more efficiently use computer terminals, wordprocessors and other keyboards.

CIS 2000 - Micro-Computer Applications (3)

An introduction to computing providing hands-on experience using commercial software packages for business applications using the Personal Computer (PC). Topics include microcomputer system components, keyboarding, the disk operating system (DOS), word processing, spreadsheets, business graphics, desktop publishing and records management. (Prerequisite: CIS 1000 or BUS 1100 or permission of the instructor. Either may be taken along with CIS 2000.)

CIS 2110 - Lotus 1-2-3 (3)

Introduction to the popular Lotus Electronic spreadsheet software. Covers all basic skills necessary to use Lotus as well as the more advanced functions that are necessary in the workplace. Prerequisites: CIS 2000 or CSC 2000 or permission of the instructor.

CIS 2120 - Microcomputer Database Applications (3)

This course emphasizes software design and programming in a microcomputer environment using a relational database, and a query language (SQL) to build menu driven applications. Prerequisite: CIS 2000 or permission of instructor.

CIS 2130 - Word Processing (3)

Principles and applications of efficiently processing, editing, and printing text using a microcomputer. Prerequisite: CIS 1000 or BUS 1100 or permission of the instructor; CIS 2000 recommended.

CIS 2140 - Desktop Publishing (3)

Provides training in desktop publishing concepts and hands-on experience using computers, laser printers, and current desktop publishing software. Prerequisite: CIS 2000; CIS 2130 recommended.

CIS 2150 - Pascal Programming (3)

Introduction to structured programming using the PASCAL language.

CIS 2250 - "C" Language Programming (3)

Development of computer programming skills using the "C" Language in a microcomputer environment with an emphasis on modular/structured programming techniques. Prerequisite: CIS 2000 or CSC 2000.

CIS 2300 - RPG Programming (3)
The study of the design, coding, and testing of computer programs in the RPG language. Prerequisite: CIS 2000 or CSC 2000.

CIS 2400 - Cobol Programming I (3)
CIS 2410 - Cobol Programming II (3)
The study of the design, coding, and testing of computer programs in the COBOL language. Prerequisite: CIS 2000 or CSC 2000; CIS 2400 is a prerequisite for CIS 2410.

CIS 2500 - File Structures - Data Structures (3)
The application of file structures - data structures, theory and techniques associated with various storage/retrieval methods. Prerequisite: CIS 2400.

CIS 2600 - Fundamentals of Data Communications (3)
Designed to prepare the student in the foundations for network design in Data Communications II. These foundations include basic data communications concepts, such as synchronous/asynchronous transmission, modulation, and half-full duplex. A study of the day-to-day terminology, international standards organizations, hardware, and communications techniques, such as multiplexing, will enable the student to work through the initial phase of network design.

CIS 3100 - Systems Analysis and Design (3)
Basic principles and methods of systems analysis, design, and implementation. Prerequisite: CIS 2400.

CIS 3300 - Data Base Techniques (3)
Fundamental CIS concepts: conventional data systems, integrated management information systems, data base structure systems, data integration, complex file structure, on-line access systems. Emphasis on total integrated information systems data base and data base management languages. Prerequisite: CIS 2500.

CIS 3400 - Systems Utilities (3)
Introduction to structuring, organizing, and manipulating files. Areas covered include report writers, screen-generated programs, and job control languages. Prerequisites: CIS 2410, 2500.

CIS 4300 - Special Problems in Systems Development (3)
Practical experience in the management, analysis, design, programming, and implementation of a data processing system. Prerequisites: CIS 2400, 3100.

CIS 4330 - Special Problems in Computer Applications (1-3)
Specialized computer applications are studied in order to allow students to select and develop their own areas of expertise.

COMMUNICATION STUDIES

FACULTY

LENA J. HEGI WELCH, Chair, Department of Communication Studies, Assistant Professor of Communications, 1988-
B.A., Trevecca Nazarene College, 1981; M.A., Auburn University, 1983.

DAVID F. DEESE, Assistant Professor of Broadcasting and Communications, 1979-
B.A., Trevecca Nazarene College, 1969; M.S., Tennessee State University, 1983.

JEFFREY D. FRAME, Assistant Professor of Drama and Communications, 1990-
B.A., Eastern Nazarene College, 1985; M.A., Emmerson College, 1988.

J. DOUGLAS LEPTER, Assistant Professor of Communications, 1992-
B.A., Eastern Nazarene College, 1972; M.A., Eastern Nazarene College, 1973; Th.M., Asbury Theological Seminary, 1990.

DEPARTMENT OF COMMUNICATION STUDIES

The Department of Communication Studies offers broad training in the general area of human communication. The curriculum provides considerable flexibility and is designed to fit a variety of student needs and career interests. There are five specialized majors which lead to the Bachelor's degree: 1) Dramatic Arts, 2) Speech, 3) Mass Communication, 4) Interpersonal Communications and Human Relations, and 5) Intercultural Communication. The Department also offers a Bachelor's degree in the general "Communication Studies" major consisting of courses selected from the specialized programs listed above. This Communication Studies major makes an effective double major for those who have chosen their vocation and is often recommended by other departments.

The department also offers a 2-year career oriented Associate Degree in Broadcasting.

In addition to classroom course offerings, practical experience can be achieved through internships and individualized instruction in both the Associate and Bachelor degree programs.

DEPARTMENTAL OBJECTIVES

For all majors:

1. To assist students in developing effective communication skills for a variety of contexts.
2. To broaden students' understanding of the nature and role of communication in human affairs.
3. To enhance students' appreciation for effective communication.
4. To help prepare students for careers and professions which rely heavily on communication skills.
5. To provide students with the undergraduate background that is required for entering graduate study in communication.

For specific majors:

Communication Studies Major—To enable students to examine and evaluate any type of human communication from an appropriate theoretical perspective.

Interpersonal Communication and Human Relations Major—To enable students to examine and evaluate a human relations situation from an interpersonal communication perspective.

Mass Communication Major—To prepare students for management and operations positions in broadcast facilities.

Dramatic Arts Major—To train students for vocations in educational, community, or professional theatre.

Speech Major — To prepare students for creating, delivering and evaluating speeches in a variety of public speaking situations.

Intercultural Communication Major—To enable students to examine and evaluate communication occurring between differing cultures.

B.A. OR B.S. IN COMMUNICATION STUDIES

This program provides a broad based study of human communication. The program consists of communication courses from all areas within the department. The course of study is designed by the student with the advisor's consent. Students whose programs consist primarily of Dramatic Arts and Speech courses will be awarded the Bachelor of Arts degree while those who concentrate in Human Relations and Mass Communication will be awarded the Bachelor of Science degree.

Major.....30 hours

COM 2000	Theories of Communication	(3)
COM 4000	Advanced Public Speaking	(3)
COM 4550	Communication Studies Seminar	(3)

The remaining 21 hours are to be taken from courses offered by the department. At least 15 of the *total* 30 hours in the major must be upper-division (3000 & 4000 level) courses.

Minor .....15 hours

COM 2010	Interpersonal Communication	(3)
1 Human Relations elective		(3)
1 Mass Communication elective		(3)
1 Dramatic Arts elective		(3)
1 Speech elective		(3)

B.S. IN MASS COMMUNICATION

A general orientation to mass media is provided through the Mass Communication program. The curriculum specifically emphasizes radio and television broadcasting and applied journalism in this area. The program is conducted in conjunction with the training offered in the operation of the college-owned, 1400-watt stereo radio station WNAZ-FM 89.1 and the 1000 watt AM stereo radio station WENO.

Major.....30 hours

COM 2000	Theories of Communication	(3)
COM 2100	Introduction to Mass Communication	(3)
COM 2120	Station Practices	(3)
COM 3800	Communication Law	(3)
COM 4000	Advanced Public Speaking	(3)
COM 4550	Communication Studies Seminar	(3)

Electives in Mass Communication .....12 hours

Minor .....18 hours

COM 2100	Introduction to Mass Communications	(3)
COM 2120	Station Practices	(3)
COM 3600	Broadcast Advertising and Sales	(3)
COM 3800	Communication Law	(3)
COM 4010	Station Management and Promotion	(3)
COM 4140	Seminar in Broadcast Journalism	(3)

B.S. IN INTERPERSONAL COMMUNICATION AND HUMAN RELATIONS

The Interpersonal Communication and Human Relations program provides an in-depth study of human communication in interpersonal contexts. The program is multi-disciplinary in nature and taught from a social-behavioral perspective to the study of personal interaction and relationships are a focus.

Major.....30 hours

COM 2000	Theories of Communication	(3)
COM 2010	Interpersonal Communication	(3)
COM 2810	Small Group Communication	(3)
COM 3230	Human Relations in Organizations	(3)
COM 3350	Minority Group Relations	(3)
COM 3500	Nonverbal Communication	(3)
COM 4000	Advanced Public Speaking	(3)
COM 4060	Social Influence	(3)
COM 4550	Communication Studies Seminar	(3)

The remaining 3 hours may come from Communications, Psychology, Sociology, Business or Political Science with advisor consent.

Up to 9 hours from Psychology, Sociology or Business may be applied as well as other appropriate substitutions with advisor consent.

Minor .....15 hours

COM 2010	Interpersonal Communication	(3)
COM 2810	Small Group Communication	(3)
COM 3230	Human Relations in Organizations	(3)
COM 3350	Minority Group Relations	(3)
	or	
COM 2020	Principles of Intercultural Communication	(3)
AND one additional Human Relations Elective		(3)

B.A. IN DRAMATIC ARTS

The Dramatic Arts program provides opportunity for study of and participation in educational, community, or professional theatre. Learning occurs not only in classroom settings but also through actual experiences in every phase of dramatic production. The program is designed to integrate personal Christian faith and belief with the goals and aim of drama.

Major.....30 hours

COM 2000	Theories of Communication	(3)
COM 2250	Introduction to Drama	(3)
COM 3140	Acting: Theory and Practice	(3)
COM 3400	Theatre History and Dramatic Literature	(3)
COM 4000	Advanced Public Speaking	(3)
COM 4030	Design and Production for the Stage	(3)
COM 4040	Play Directing	(3)
COM 422A-E	Drama Practicum	(3)
COM 4550	Communication Studies Seminar	(3)

Electives in Dramatic Arts.....3 hours

Minor .....15 hours

Four (4) of the five (5) courses:

COM 2250	Introduction to Drama	(3)
COM 3140	Acting I: Theory and Practice	(3)
COM 3400	Theatre History and Dramatic Literature	(3)
COM 4030	Design and Production for the Stage	(3)
COM 4040	Play Directing	(3)

AND one (1) elective in the area of drama

B.A. IN SPEECH

The Speech program is designed to develop excellence in the preparation, delivery, and evaluation of speaker-audience communication. The curriculum provides a balance between theoretical and applied learning experiences. Participation in intercollegiate speech competition is an important part of the program.

Major.....30 hours

COM 2000	Theories of Communication	(3)
COM 2230	Oral Interpretation	(3)
COM 2500	Argumentation and Debate	(3)
COM 3250	History of Public Speaking	(3)
COM 3500	Nonverbal Communication	(3)
COM 4000	Advanced Public Speaking	(3)
COM 4020	American Public Address	(3)
COM 4210	Forensics Practicum (1 hour each semester for 3 semesters)	(3)
COM 4550	Communication Studies Seminar	(3)

Electives in Communication.....3 hours

Minor .....16 hours

COM 2230	Oral Interpretation	(3)
COM 2500	Argumentation and Debate	(3)
COM 3250	History of Public Speaking	(3)
COM 4000	Advanced Public Speaking	(3)
COM 4020	American Public Address	(3)
COM 4210	Forensics Practicum	(1)

B.S. IN INTERCULTURAL COMMUNICATION

Expanding mobility routinely places people in contact with individuals from other cultures. The Intercultural Communication program is designed to meet the heightened need for training that comes with this increased contact. The major is especially useful for individuals preparing for missionary or other forms of intercultural service.

Major.....30 hours

COM 2000	Theories of Communication	(3)
COM 2010	Interpersonal Communication	(3)
COM 2020	Principles of Intercultural Communication	(3)
ATH 3010	Introduction to Anthropology	(3)

COM 3350	Minority Group Relations	(3)
COM 3500	Nonverbal Communication	(3)
COM 4000	Advanced Public Speaking	(3)
COM 4100	Seminar in Intercultural Communication	(3)
COM 4550	Communication Studies Seminar	(3)

Remaining 3 hours may come from Missions, Anthropology, Geography, Political Science or other areas with advisor consent.

Minor .....15 hours

ATH 3010	Introduction to Anthropology	(3)
COM 2010	Interpersonal Communication	(3)
COM 2020	Principles of Intercultural Communication	(3)
COM 3500	Nonverbal Communication	(3)
COM 4100	Seminar in Intercultural Communication	(3)

A.S. IN BROADCASTING

This two-year program is a specialized career-oriented program which provides training and experience primarily in radio broadcasting. The program is sufficiently flexible to enable a student to later complete the requirements for a Bachelor's degree. The Associate of Science degree consists of selected General Education requirements, Broadcasting content requirements, and Electives chosen from the College curriculum at large as outlined below. A typing competency is strongly recommended. Typing skills may be acquired by successfully completing BUS 1100 Typewriting I if needed. These 3 hours may then be applied to the elective total.

General Education .....21-22 hours

ENG 1020	English Composition	(3)
ENG 1030	English Grammar OR	
ENG 1080	Critical Reading & Writing	(3)
COM 1010	Speech Communication	(3)
HIS 1400	World Civilization I OR	(3)
HIS 1450	World Civilization II	(3)
REL 2000	Intro Biblical Faith	(3)
MAT 1040	Concepts of Math OR	(4)
BUS 2030	Personal Finance	(3)
REL 3000	Intro Christian Thought	(3)

Major.....27 hours
Core requirements.....18 hours

COM 2100	Intro to Mass Communication	(3)
COM 2120	Station Practices	(3)
COM 2130	Radio and TV Announcing and Audio Production	(3)
COM 3600	Broadcast Advertising and Sales	(3)
COM 3800	Communication Law	(3)
COM 4510	Internship	(3)

Electives in Broadcasting.....9 hours
General Electives.....15 or 16 hours
Total .....64 hours

COMMUNICATION COURSES

A. MASS COMMUNICATION:

COM 2100 - Introduction to Mass Communication (3)
Surveys the chronological developments in mass communication technologies. The study begins at the invention of movable type for the printing press and concludes with the most recent advances in electronic communication. The study will focus on the people and the machines having a part in the evolution of modern mass communications.

COM 2120 - Station Practices (3)
A lecture and laboratory course that introduces the student to all aspects of broadcast radio station practices. Actual experience is gained at WENO and WNAZ, the college's own radio stations.

COM 2130 - Radio & TV Announcing and Audio Production (3)
A lecture and laboratory course designed to familiarize students with a variety of general broadcast speaking situations and techniques, as well as a study of the equipment, principles, and techniques of program production.

COM 2600 - Basic News Writing (3)
See ENG 2600 for course description.

COM 2610 - Advanced News and Feature Writing (3)
See ENG 2610 for course description.

COM 2650 - Audio-Visual Media (2)
Introduces the student to the varieties of media commonly used in public communication: systems of sound reinforcement, slide presentations, overhead transparencies, visual displays, etc. Recommended for mass communication majors, education majors, and students interested in public relations careers.

COM 2990 - Principles of Photography (2)
A study of the camera, film, lighting, composition and basic photographic techniques. It also introduces the student to darkroom equipment and procedures.

COM 3300 - Introduction to Video Production (3)
A lecture and laboratory course designed to familiarize students with the operation of television production studies including cameras, lighting, and set design along with an introduction to control room procedures.

COM 3360 - Advanced Video Production (3)
A lecture and laboratory course that examines producing, directing, and control room operation of video switchers, edit controllers, and video tape recorders. Prerequisite: COM 3300 or permission of the instructor.

COM 3600 - Broadcast Advertising and Sales (3)
An in-depth study into sales and advertising for the broadcast media. It includes locating prospects, developing techniques and promotions, and using rate cards. Students will have contact with local broadcast sales professionals as part of the course.

COM 3800 - Communication Law (3)
Covers the American judicial system, First Amendment rights, communication acts, Federal Communication rules and regulations, and copyright laws. It is designed to give the student interested in mass communication an overview of the laws governing mass communications.

COM 4010 - Station Management and Promotion (3)
Designed to acquaint students with the practical management of the broadcast station. Topics will include: applying for station permits, planning facilities, selecting equipment, training and supervising staff members, determining community needs, and meeting operating costs.

COM 4110 - Journalistic Ethics and Society (3)
For description see ENG 4110.

COM 4120 - Broadcast Engineering (3)
Designed to introduce the student to the duties, functions, and responsibilities of broadcast engineers. The study will include equipment selection, maintenance, replacement schedules, budgeting, and engineer qualifications.

COM 4140 - Seminar in Broadcast Journalism (3)
Provides instruction in the area of news collection, writing, and reporting for broadcast media. Individuals successfully completing this class should have an adequate working knowledge for an entry level position in the broadcast journalism area.

B. HUMAN RELATIONS/INTERPERSONAL

COM 2000 - Theories of Communication (3)
This course will survey the major theories of human communication. The study will focus on the origins, usefulness, and limitations of each theory for understanding communication events. This course will help prepare students to analyze and interpret human communication in all its forms (intrapersonal communication, interpersonal communication, small group transactions, organizational communication, public speaking, drama, and mass communication.)

COM 2010 - Interpersonal Communication (3)
A study of two-person (dyadic) communication. Topics include: human communication theory, verbal and nonverbal codes, development of self-concept, perception, impression formation, and relationship development. Prerequisite for all courses leading to a Human Relations or Intercultural Communication major.

COM 2020 - Principles of Intercultural Communication (3)
A study of how culture affects communication behavior and intercultural relationships. Provides a broad theoretical base, as well as practical simulation and field experience.

COM 2810 - Small Group Communication (3)
Involves the study of theory and research of communication behavior in small problem-solving groups. Includes the effects of participants personal characteristics and of situational constraints involved in small group interaction.

COM 3000 - Principles of Public Relations (3)
Surveys the development, scope, and role of public relations in society and provides training in basic public relations skills. Includes practical experience with news releases, PR campaigns, communication schedules, and media strategies.

COM 3040 - Personnel Management (3)
For course description see BUS 3040.

COM 3150 - Sales Fundamentals (3)
For course description see MKT 3150.

COM 3200 - Sales Management (3)
For course description see MKT 3200.

COM 3220 - Advertising Management (3)
For course description see MKT 3220.

COM 3230 - Human Relations in Organizations (3)
Examines concepts and literature useful in analyzing interpersonal behavior in an organizational setting. Includes reading, simulations, case studies, and field observation of situations involving problems of morale, productivity, leadership, authority, communication and the introduction of change.

COM 3350 - Minority Group Relations (3)
For course description see SOC 3350.

COM 3500 - Nonverbal Communication (3)
A study of the nonverbal forms of human communication. Special attention is given to the creation of meaning through such nonverbal forms as facial expression, gesture, bodily movement, use of space and time, voice, and environmental setting.

COM 4060 - Social Influence (3)
Examines the role of communication and human relations in the initiation of attitude change and development within individuals, groups, community organizations, and other cultures. Consideration will be given to persuasive theory, diffusion of innovations, conflict resolution, and the development of working relationships between and within community groups.

COM 4100 - Seminar in Intercultural Communication (3)
A study of how culture affects communication behavior and intercultural relationships. Includes an examination of the nature of intercultural contact via a sojourn experience in a foreign culture.

COM 4560 - Leadership in the Christian Organization (3)
Secular leadership theory is not always applicable in Christian organizations. This course enables students to integrate leadership theory and Biblical principles into a workable philosophy of leadership. Careful attention is given to worldview, motivation, leadership style, team building, power, decision making, organizational culture, and conflict resolution.

C. DRAMATIC ARTS

COM 2250 - Introduction to Drama (3)
A broad overview of theatre as a collaborative art and of its role among the performing arts. The course seeks to develop in students visual literacy by studying the elements of theatre and the nature of drama. In the process, students will actively examine and demonstrate a basic understanding of theatre history, playwriting, directing, acting, and designing.

COM 2350 - Creative Dramatics (3)
The philosophical foundation of drama as an educational tool is examined. Students will investigate the relationships among play, drama, theatre, education, and human development, and will explore the uses of creative drama and improvisation in both formal and informal learning environments. Creative drama is a widely used and highly effective educational and therapeutic tool for pre-K-12 students as well as for adults.

COM 2450 - Drama as a Ministry (3)
A workshop course designed to expose students to the variety of dramatic experiences and expressions which may be incorporated into Christian ministry. Through the study of drama as an art form in relation to theology, worship, Christian education, and personal spiritual development, students are prepared and encouraged to become practitioners of drama ministry.

COM 3140 - Acting: Theory and and Practice (3)
An introductory workshop course focusing on beginning acting techniques and scene study. Initially students will explore the actors' instrument and use of space, relaxation, concentration, imagination, improvisation, mime, movement, and how to pursue an objective through physical and psychological actions. The students will then investigate and practice traditional approaches to scene analysis, character study, development of period acting styles, and performance.

COM 3170 - Voice and Articulation (3)
Study of and practical experience in refining the vocal mechanism for general quality speech production.

COM 3400 - Theatre History and Dramatic Literature (3)
This comprehensive survey samples representative plays from each period of theatre history, noting the reciprocal effects of production techniques on dramatic forms. Special emphasis is given to cultural and historical factors influencing the rise and fall of new dramatic forms and theatrical practices. Prerequisite: COM 2250.

COM 3900 - Scriptwriting (3)
An introductory workshop course focusing on the techniques, styles, and conventions of writing for the stage and screen. Students will develop skills and gain experience in composing scripts for stage and screen, and will work on several projects throughout the course.

COM 4030 - Design and Production for the Stage (3)
A hands-on, introductory study of theatrical design and production that will primarily focus on scenic and lighting design and production. Costume design and production will be addressed briefly. In the process, students will practice design, construction, and implementation skills in conjunction with the current drama production as well as through individual project work. Prerequisite: COM 2250 or permission of instructor.

COM 4040 - Play Directing (3)
An introductory examination of the directorial process beginning with textual analysis of dramatic action, and covering such areas as production unity, stage movement and business, motivational analysis, and pictorial composition. Other areas of emphasis include a brief overview of directing history, types of directing theory and style, planning and rehearsal techniques, and the relationship of the director to other theatre artists. Student work includes selected scene work and directing projects prepared for class presentation culminating in a final scene presentation. Prerequisite: COM 2250 or permission of instructor.

COM 4050 - Acting Studio: Special Problems in Acting (3)
An advanced acting course including advanced work on monologues and scenes from contemporary plays. Student work is designed to build upon a basic knowledge and experience in acting, concentrating on individual actor problems and on specific acting situations such as complex emotional scenes, dialects, exceptional characterizations, etc. Prerequisite; COM 3140 or permission of instructor.

COM 4400 - Modern Drama (3)

A historical study of the work of selected American, European, and Third World playwrights from the turn of the century to the present with emphasis on new production techniques as they influenced and shaped the modern theatre. An appropriate elective for literature students as well as drama majors. Prerequisite: COM 3400 or permission of instructor.

COM 422(A-E) - Drama Practicum (1)

Provides supervised participation and instruction in various aspects of drama. Open to all students with the consent of the instructor. Drama majors are required to take this one hour practicum in three of the following areas: (a) Acting, (b) Stage Management, (c) Scenery and Props, (d) Costumes and Make-up, (e) Lighting and Sound. Graded S/U.

D. SPEECH

COM 1010 - Speech Communication (3)

A study of the principles and practices of effective human communication, with emphasis placed on public speaking. The course emphasizes the critical thinking and skill development necessary for effective speech. Listening skills are included in the study.

COM 2060-70 - Sign Language I and II (3), (3)

Teaches the basic hand signs needed for working with deaf and hard of hearing in church and school settings. Interpreting signing is also taught.

COM 2230 - Oral Interpretation (3)

A study in the techniques of interpretation for oral reading applied to various types of literature. Emphasis is given to selection of material, analysis of content, characteristics of verbal delivery, and methods of nonverbal interpretation. Students will work with prose, poetry, and dramatic forms of literature. Oral reading of scripture is also emphasized.

COM 2500 - Argumentation and Debate (3)

A study of the nature of reasoned discourse. Attention is given to the process of analyzing an issue, structuring arguments, using evidence, and handling refutation and rebuttal in oral communication. Actual classroom debate will enable speakers to practice the principles being studied.

COM 3250 - History of Public Speaking (3)

Traces the development of the theoretical principles of speech making from the Classical Greek period to 1776 and the rhetoric of the American Revolution. Theory, practice, and criticism are studied in speeches relating to politics, religion, law, and education.

COM 4000- Advanced Public Speaking (3)

Gives students practical experience in the preparation and presentation of the speeches that are usually required in business and the professions. Areas of instruction include speech making, oral reading of reports, and speech for radio and television. Prerequisite: COM 1010 or permission of instructor.

COM 4020 - American Public Address (3)

A study of selected speakers and speeches in American History. Attention is focused on American public address on the political platform, in the pulpit, and in other significant contexts. Special emphasis is given to the critical analysis of speeches.

COM 4210 - Forensics Practicum (1)

Individualized instruction for students who participate in intercollegiate speech competition. Training is provided in both speech making and oral interpretation. Students are required to compete in selected speech tournaments. Graded S/U.

E. DIRECTED STUDY:

COM 433R - Readings in Communication (1-3)

Readings are directed toward Interpersonal Communication and Human Relations, Speech and Forensics, Radio-TV Broadcasting, Dramatic Arts, or Intercultural Communication.

COM 4330 - Communication Study and Research (1-3)

Individual guided study and research on special problems related to Communication and Human Relations, Speech, Dramatic Arts, Mass Communications, or Intercultural Communication. Projects must be approved by the instructor before enrollment.

COM 4510 - Internship (1-8)

Intensive study, observation, and participation in various field projects designed and contracted between the student and instructor. Internships will be arranged in conjunction with the student's major.

COM 453(A-E) - Special Topics in Communication Studies (3)

A course designed for upper division students who are investigating the interrelationship of various aspects of communication in the following areas: (a) human relations, (b) speech, (c) mass communication/broadcasting, (d) dramatic arts, (e) intercultural communications.

COM 4550 - Communication Studies Seminar (3)

This course is required of all majors and is to be taken during the senior year. It will allow students to integrate and apply the knowledge, skills, and appreciation acquired during their course of study. Students will work on a major communication project that will draw on their course background. The goal of the project will be to demonstrate that the student has met the objectives for that particular major. The work will be analyzed and evaluated in class so that the breadth of the field of human communication can be understood.

ENGLISH

FACULTY

T. ROBINSON BLANN, Chair, Department of English, Professor of English, 1981-
B.A., Vanderbilt University, 1971; M.A., Emory University, 1973; D.A., Middle Tennessee State University, 1988.

CAROL ANNE EBY, Assistant Professor of English, 1982-
B.A., Trevecca Nazarene College, 1956; M.A., George Peabody College, 1957.

PHYLLIS B. FLANNERY, Associate Professor of English, 1970-
B.A., Trevecca Nazarene College, 1964; M.A., George Peabody College, 1971.

DONNA-JEANNE GRAY, Assistant Professor of Reading & Study Skills and Supervisor of Study Center, 1988-
B.A., Trevecca Nazarene College, 1982; M.A., Middle Tennessee State University, 1986.

ANNIE E. STEVENS, Professor of English, 1984-
B.A., Eastern Nazarene College, 1975; M.A., University of Rochester, 1978; Ph.D., University of Rochester, 1984.

DEPARTMENT OF ENGLISH

The Department of English offers a variety of coursework leading to the Bachelor of Arts degree in English or English Education, as well as minors in English and journalism. Through a series of three General Education courses in English, all Trevecca students receive instruction in writing and literature studies during their first two years. Tutoring and enrichment programs in basic writing and grammar are available through the Center for Individualized Studies. Introductory language courses in French, German, and Spanish provide students an opportunity to explore communication processes in other cultures.

Advanced programs of study in English may be effectively combined with a complimentary second major or minor in such areas as Secondary Education, Business Administration, Music, Psychology, or Religion for students interested in various career options. A nationwide survey of business leaders, federal employers, and graduate school deans emphasizes the marketability of English majors who possess strong writing skills and problem-solving ability along with a creative understanding of human relationships.

As a capstone to the major, all English majors work with a faculty advisor to prepare either a scholarly paper or collection of creative writing which is presented in a public lecture or performance. Recent projects included original plays, dramatic readings of poetry and fiction, and programs integrating music, slides, and literary texts. Journalism and creative writing classes produce ***Trev-Echoes,*** the campus newspaper, and ***Legacy,*** the creative writing magazine.

ENGLISH MAJOR OBJECTIVES

By the end of their course of study, English majors should be able to demonstrate the following competencies:

1. Read a variety of written texts with comprehension and be able to identify, summarize, and evaluate main ideas, using both written and oral response.
2. Write clear, well-developed reports of different lengths, integrating several sources of information correctly.
3. Recognize and discuss thoughtfully the major authors and works of world literature.
4. Interpret and evaluate literary works using various critical approaches.
5. Understand and appreciate the diverse cultural values and multiple levels of meaning in literature as it relates to other disciplines, times, and places.
6. Develop and communicate a coherent understanding of their own values and beliefs according to a Christian aesthetic of faith and art.
7. Contribute their analytical and creative abilities to those of others to enhance all forms of communication wherever they live, work, and worship.

ENGLISH EDUCATION MAJOR OBJECTIVES

English Education Majors are required the same major curriculum as English majors; therefore, they are taught by the same objectives. The Teaching of Writing (ENG 3310) course required of all English majors particularly addresses Objectives I, II, and IV listed in the Teacher Education Program.

The requirement of a foreign language for English Education licensure is being met as follows:

Students complete the third semester of Spanish (SPA 2000)

First year students are placed in an introductory foreign language course unless they have had two (2) years of high school foreign language.

The following options related to foreign languatge are available for students desiring English Education licensure:

a. Students may take the C.L.E.P. exam in the foreign language of choice;
b. Students may sit for a final exam in college level foreign language course prior to taking the course;
c. Students may take the college level foreign language course.

B.A. IN ENGLISH

Major.....32 hours

Required.....11 hours

ENG 3000	History of the English Language	(3)
ENG 3310	Teaching of Writing	(4)
ENG 4000	Literary Criticism	(3)
ENG 4600	Senior Recitation	(1)

American Literature courses.....9 hours

ENG 3100	American Puritans and Romantics	(3)
ENG 3200	American Realists and Moderns	(3)
ENG 3400	Southern Literature	(3)
	OR	
ENG 3700	Modern British & American Lit.	(3)

English Literature courses .....9 hours

ENG 3510	Medieval Literature	
	OR	
ENG 3520	Renaissance Literature	(3)
ENG 3550	Shakespeare	(3)
ENG 3610	Romantics	(3)
	OR	
ENG 3620	Victorian	(3)

Electives in English courses above ENG 2000.....3 hours

Minor in English .....18 hours
18 hours in English courses above 2000.

Minor in Journalism.....15 hours

ENG 2600	Basic Newswriting	(3)
ENG 2610	Advanced News and Feature Writing	(3)
ENG 3300	Creative Writing	(3)
ENG 4100	Honors Writing	(2)
ENG 4110	Journalistic Ethics and Society	(3)
ENG 4510	English Internship	(1)

B.A. IN ENGLISH EDUCATION

See the "Teacher Education Program" section for this Teacher Certification Program offered by the Department of English.

A. ENGLISH

ENG 0910 - Writing Skills I (3)
Intensive practice in paragraph and sentence construction and an intensive review of the basics of spelling, grammar, and punctuation. Successful completion of the course requires passing a competency exam with a score of 70 percent or above. Graded S-U-IP. Does not apply toward graduation credit.

ENG 0920 - Writing Skills II (3)
Intensive practice in writing brief essays for a variety of rhetorical purposes and audiences. Emphasis on strategies for prewriting, writing, and rewriting. Also intensive review of sentence and paragraph construction. Successful completion of the course requires passing a competency exam with a score of 70 percent or above. Graded S-U-IP. Does not apply toward graduation credit.

ENG 0950 - Reading Skills (3)
Designed to increase the student's reading and study skills. Does not apply to Education major or minor or toward graduation minimum credit. Graded S-U-IP.

ENG 1020 - English Composition (3)
Emphasizes the development of logical thinking, reading, and writing ability and the understanding of the recursive writing process through appropriate determination of subject, audience, purpose, and style. Successful completion of the course requires passing a competency exam. Those who achieve competency are expected to register for ENG 1080 the following semester. Those who do not reach competency are required to enroll in ENG 1030 the following semester. Graded A, B, C, IP, F.

ENG 1030 - English Grammar (3)
Intensive review of English grammar and usage for students who need improvement in their applied writing skills. May be taken concurrently with ENG 1020 or independently. Required of all students who do not reach required competency in ENG 1020. Graded by letter grade or IP. Passing competency test required for C or higher grade. IP grade may be assigned for lack of competency only once.

ENG 1060 - English as a Second Language (3)
The study of the English language for students whose native language is not English. The course is specifically designed for international students to improve their mastery of spoken and written English.

ENG 1080 - Critical Reading and Writing (3)
Emphasizes the further development of clear, logical prose style through analytical reading and writing assignments drawn from across the academic disciplines. Also included are library orientation and bibliographic methods leading to the writing of a research paper related to academic fields. Prerequisite ENG 1020 or 24 or above on ACT ENG. Standard score.

ENG 2000 - Introduction to Literature (3)
Cross-cultural readings from fiction, poetry and drama, arranged thematically. Includes a module of electives from contemporary literature reflecting gender and ethnic diversity. Prerequisite for all other literature courses. Its prerequisite is ENG 1080.

ENG 2600 - Basic Newswriting (3)
An introduction to the journalistic field, focusing on the structure, purpose, and function of news, from story inception to completion. Coursework will be combined with campus publications. Prerequisite: ENG 1020.

ENG 2610 - Advanced News and Feature Writing (3)
Advanced instruction in principles and techniques of developing feature and in-depth multi-source news articles and features. Coursework will be combined with campus publications. Prerequisite: ENG 2600 or permission of instructor.

ENG 3000 - History of the English Language (3)
The history of the English language, its dialects, and the varieties of grammar and usage. For prospective teachers.

ENG 3010 - Poetry (3)
Readings in poetry with emphasis on critical understanding and appreciation of the form and themes of poetry. Prerequisite: ENG 2000.

ENG 3020 - Short Story (3)
Readings in short fiction by American, European, and Third World writers. Prerequisite: ENG 2000.

ENG 3030 - Novel
Readings of selected novels representing historical, thematic, and cultural trends in world literature. Prerequisite: ENG 2000.

ENG 3050 Satire (3)
Readings in classical, neoclassical, and modern literature which emphasize reform and correction of individuals and societies, including works by Juvenal, Erasmus, Swift, Twain, Thurber.

ENG 3100 - American Puritans and Romantics (3)
A survey of the major authors and literary movements from the Colonial period up to the Civil War, including Edwards, Franklin, Irving, Cooper, Bryant, Poe, Emerson, Thoreau, Hawthorne, Melville, Dickinson, Whitman.

ENG 3200 - American Realists and Moderns (3)
A survey of American literature from the Civil War to the present, including works by Twain, Crane, London, Dreiser, Anderson, Hemingway, Fitzgerald, O'Neill, Cather, Lewis, Updike.

ENG 3300 - Creative Writing (3)
The course provides opportunity for exploring and developing individual creativity through written expression and for developing critical judgment in creative writing, especially poetry and short fiction.

ENG 3310 - Teaching of Writing (4)
An intensive review of grammar and composition with instruction in pedagogical techniques for prospective teachers, writers, and editors. Emphasizes current methods of teaching writing for varied age groups. Includes 40 hours observation and supervised tutoring in English 0910 classes.

ENG 3400 - Southern Literature (3)
A study of modern and contemporary southern writers, including Faulkner, O'Connor, Welty, the Fugitives, Conroy, Percy.

ENG 3500 - Books and Related Materials for Adults (3)
Same as LIS 3500. For continuing education students.

ENG 3510 - Medieval Literature (3)
A study of the Anglo-Saxon and Medieval period to 1400, focusing on Celtic prose and poetry, Chaucer, Langland, and Continental influences.

ENG 3520 - Renaissance Literature (3)
A study of the period 1400-1660, focusing on drama and poetry, including Spencer, Marlowe, the Metaphysicals, and Milton.

ENG 3550 - Shakespeare (3)
A study of representative plays by William Shakespeare within the context of their historical and cultural milieu of the Elizabethan and Jacobean theatre.

ENG 3610 - Romantic Literature (3)
A study of the Romantic period, 1798-1832, including Blake, Wordsworth, Coleridge, Byron, Shelley, Keats.

ENG 3620 - Victorian Literature (3)
A study of the prose and poetry of Victorian England, 1832-1901, including Dickens, Tennyson, Browning, Bronte, Arnold, Wilde.

ENG 3700 - Modern British and American Literature (3)
A study of Anglo-American writers of the twentieth century, including Joyce, Woolf, Lawrence, Yeats, Auden, Shaw, Eliot, Faulkner, Fitzgerald, Hemingway, the Expatriates.

ENG 3750 - Children's Literature (3)
A survey of children's literature in preparation for elementary school teaching and children's librarianship. The best of picture books and prose for children are introduced. Emphasis is placed on implementation of an effective literature program in the elementary grades.

ENG 3800 - Adolescent Literature (3)
A survey of young adult fiction in preparation for secondary school teaching. Emphasizes development of an effective literature program at the secondary level, which reflects cultural and ethnic diversity.

ENG 3900 - Continental Literature (3)
Selected world literature in translation, including works by European, African, Asian, and South American writers, past and present.

ENG 4000 - Literary Criticism (3)
A study of literary history, theory, and criticism including genetic, Mimetic, formalist, affective, intertextual, and post-structured approaches. The course emphasizes development of individual criteria for evaluation and teaching of literature through seminar presentations, reading of scholarly publications, and writing articles using a selected critical approaches to analyze a given literary work.

ENG 4100 - Honors Writing (1-2)
Individual projects in creative writing and journalism for selected students with writing ability. Maximum of 2 hours may be applied to a major or minor. Graded S/U.

ENG 4110 - Journalistic Ethics and Society (3)
Examines ethical practices and usage in journalism in regard to news gathering and copy editing, as well as propaganda and legal issues.

ENG 433R - Readings in Literature (1-2)
Directed readings in the works of a particular period, culture, theme, or genre. Limited to students with a strong background in literature. Maximum of 2 hours may be applied to a major or minor.

ENG 4330 - Directed Study and Research (1-3)
Individual guided study and research in areas related to the English field. Projects must be approved by the instructor before enrollment.

ENG 4500 - Seminar: Special Topics in Literature (3)
Seminar for upper-division students who desire to investigate specialized aspects of literature or cross-disciplinary studies in the arts and humanities. Course content varies, so students may register more than once. Possible areas of study include: Fantasy Literature, Women in Literature, Literature and Philosophy (Music, History, Psychology, etc.).

ENG 4510 - English Internship (1)
Supervised study, observation, participation, and instruction in various English-related fields, including writing, editing, tutoring. Internships will be arranged in conjunction with the student's career interests and will include both on-campus and off-campus assignments. Graded S/U.

ENG 4600 - Senior Recitation (1)
Individual guided study and research in areas related to the English field. All senior English majors are required to prepare, under faculty advisement and approval, either a collection of creative writing or a scholarly paper to be presented in a public program.

B. LANGUAGE COURSES

FRE 1000- French I (3)
An introduction to French vocabulary, grammar, history, and civilization.

FRE 1500 - French II (3)
Further development of language skills in French, both written and oral. Recommended for students planning on graduate school or ethnic ministries. Prerequisite: FRE 1000 or permission of instructor.

GER 1000 - German I (3)
An introduction to German vocabulary, grammar, history, and civilization.

GER 1500 - German II (3)
Further development of language skills in German, both written and oral. Recommended for students planning on graduate school or ethnic ministries. Prerequisite: GER 1000 or permission of instructor.

SPA 1000 - Elementary Spanish I (3)
An introduction to Spanish vocabulary, grammar, history, and civilization.

SPA 1500 - Elementary Spanish II (3)
Further development of language skills in Spanish, both written and oral. Recommended for students planning on graduate school or ethnic ministries. Prerequisite: SPA 1000 or permission of instructor.

SPA 2000 & 2500 - Intermediate Spanish II (3)
A thorough review of grammar with more advanced exercises in speaking, reading, and writing spanish. Prerequisite: Spanish 1500, 3 years of high school Spanish or permission of the instructor.

Health and Physical Education

FACULTY

DAVID P. ALTOPP, Chair, Department of Health and Physical Education, Professor of Health and Physical Education, 1990-
B.S., Greenville College (IL), 1966; M.S., Arizona State University, 1969; PhD., Southern Illinois University, Carbondale, 1981.

SAMPSON O. HARRIS, Associate Professor of Health and Physical Education, 1993-
B.S., Olivet Nazarene University, 1978; M.S.Ed., Northern Illinois University, 1981.

RENAE E. KIRKHART, Instructor of Health and Physical Education, 1992-
B.A., Wichita State University, 1983.

L. ALAN SMITH, Associate Professor of Physical Education, 1972-
B.A., Asbury College, 1964; M.A., George Washington University, 1966.

DEPARTMENT OF HEALTH AND PHYSICAL EDUCATION

The primary goal of the Department of Health and Physical Education is to meet the physical, mental, emotional, and social needs of its students in a Christian environment. This goal is met through avenues which include activity courses for non-majors, professional education courses for majors, and intramural sports which provides opportunities for all.

Students have several choices: l) a major in health (teaching or non-teaching); 2) a major in physical education (teaching or non-teaching); 3) a major in fitness management (non-teaching) with emphasis in YMCA, health clubs, recreational settings or church employment. Minors in health education, physical education, coaching, fitness management, and athletic training may be obtained.

The department strives to provide a program that will promote personal physical fitness, a desirable attitude and responsibility for one's health, and a desire to participate in wholesome recreation throughout one's lifetime. The successful completion of HPE 1000 is a prerequisite to all activity courses. The successful completion of HPE 2000 is a prerequisite to all professional education courses for physical education and health education majors. All requirements for the teacher education programs in these majors are found in the Teacher Education Program section of this catalog.

Departmental Objectives

A. Majors and Non-Majors. Students are required to demonstrate knowledge, understanding, skills, and attitudes relative to the following:

1. The value of exercise to one's health and physical fitness.
2. The components of health-related fitness and skill-related fitness.
3. Basic personal fitness evaluation and the development of a personal fitness program.
4. The role of proper nutrition in exercise and physical fitness.
5. Satisfactory development of one's ability to participate in a minimum of two lifetime sports.

B. Majors. In addition to the above objectives (1-4), students are required to demonstrate knowledge, understanding, skills and attitudes relative to the following:

1. Satisfactory development of a variety of sports skills.
2. First aid, safety, and CPR.
3. Functional human anatomy, physiology, and kinesiology.
4. The physiological effects of exercise on the human body.
5. Appropriate activities, instructional techniques and use of teaching aids for grades K-12 with able-bodied or handicapped students.
6. Student evaluation procedures for health appraisal, physical education skills, and physical fitness.
7. Prevention, recognition, and management of injuries associated with physical activity.
8. The role of administrative and supervisory personnel in directing programs.
9. The history of physical education and athletics (including outstanding events, names, dates and places).

10. Current legal interpretations and liability concerns as they relate to the teaching of physical education and coaching.

C. Health and Physical Education teaching majors are required the same major curriculum as non-teaching physical education majors. Objectives 5, 6, and 10 are specifically incorporated for teaching majors.

B.S. IN PHYSICAL EDUCATION
Non-Teaching

Major.....34 hours

HPE 2000	Foundations of Health, Physical Education and Fitness	(3)
HPE 2400	Teaching Restrictive and Corrective Physical Education	(2)
HPE 2500	First Aid, Safety, CPR and Emergency Management	(3)
BIO 2010	Anatomy and Physiology I	(4)
HPE 3020	Teaching Lifetime Sports	(3)
HPE 3230	Physical Education Activities in Elementary School	(2)
HPE 3300	Tests and Measurements in Physical Education	(3)
HPE 3900	Administration and Supervision of Physical Education and Fitness	(2)
HPE 4090	Physiology of Exercise	(3)
HPE 4100	Kinesiology	(3)
HPE 4500	Senior Seminar	(2)

Choose two of the following courses:

HPE 300B	Coaching Baseball	(2)
HPE 300C	Coaching Basketball	(2)
HPE 300D	Coaching Track & Field	(2)
HPE 300E	Coaching Volleyball	(2)
HPE 300F	Coaching Softball	(2)

B.S. IN PHYSICAL EDUCATION
(Teaching)
B.S. IN HEALTH
(Teaching)

The teaching degrees are described in the Teacher Education Program section of this catalog.

B.S. IN HEALTH
Non-Teaching

Major.....36 hours

HPE 2040	Personal and Community Health	(3)
HPE 2500	First Aid, Safety, CPR, & Emergency Management	(3)
BIO 2010	Anatomy and Physiology I	(4)

PSY 3020	Drugs and Behavior	(3)
PSY 3310	Psychology of Adjustment	(3)
SOC 2500	Family and Society	(3)
SOC 1900	Marriage and Family	(3)
ALH 2100	Public School Health	(3)
HPE 2200	Sexuality and Human Relations	(3)
ALH 2200	School Health Services	(3)
BIO 2700	Nutrition	(3)
HPE 4500	Senior Seminar	(2)

B.S. IN FITNESS MANAGEMENT

Major.....37 hours

HPE 2000	Foundations in Health, Physical Education and Fitness	(3)
HPE 2500	First Aid, Safety, CPR and Emergency Management	(3)
BIO 2010	Anatomy & Physiology I	(4)
HPE 3100	Fitness Programs for Special Populations	(2)
HPE 3500	Care and Treatment of Athletic Training	(3)
HPE 3900	Administration & Supervision of Physical Education	(2)
HPE 4090	Physiology of Exercise	(3)
HPE 4100	Kinesiology	(3)
HPE 4300/4301	Fitness Internship (2 3-hour internships)	(6)
BIO 2700	Nutrition	(3)
BUS 3040	Personnel Management	(3)
HPE 4500	Senior Seminar	(2)

Minor in Physical Education.....17 hours

HPE 2000	Foundations of Health and Physical Education and Recreation	(3)
HPE 2500	First Aid, Safety, CPR, and Emergency Management	(3)
BIO 2010	Anatomy and Physiology I	(4)
HPE 3230	Physical Education Activities in the Elementary School	(2)
HPE 3300	Tests and Measurements in Physical Education	(3)
HPE 3900	Administration and Supervision of Physical Education and Fitness	(2)

Minor in Coaching.....17 hours

HPE 3500	Care and Treatment of Athletic Injuries	(3)
HPE 3700	Sport Psychology	(2)
HPE 3900	Administration and Supervision of P.E. and Fitness	(2)
HPE 4200	Advanced Athletic Training	(3)
HPE 2500	First Aid, Safety, CPR, and Emergency Management	(3)

Choose two of the following:

HPE 300B	Coaching Baseball	(2)
HPE 300C	Coaching Basketball	(2)
HPE 300D	Coaching Track & Field	(2)
HPE 300E	Coaching Volleyball	(2)
HPE 300F	Coaching Softball	(2)

Minor in Health.....18 hours

Includes 18 hours of approved courses.

HPE 2040	Personal and Community Health	(3)
HPE 2500	First Aid, Safety, CPR, and Emergency Management	(3)
PSY 3020	Drugs and Behavior	(3)
PSY 3310	Psychology of Adjustment	(3)
HPE 2200	Sexuality and Human Relations	(3)
BIO 2700	Nutrition	(3)

Minor in Fitness Management.....21 hours

HPE 2000	Foundations of Health and Physical Education and Recreation	(3)
BIO 2010	Anatomy and Physiology I	(4)
HPE 3100	Fitness Programs for Special Populations	(2)
HPE 3500	Care and Treatment of Athletic Injuries	(3)
HPE 4090	Physiology of Exercise	(3)
HPE 4100	Kinesiology	(3)
BIO 2700	Nutrition	(3)

Minor in Athletic Training.....16 hours

HPE 2040	Personal and Community Health	(3)
HPE 2500	First Aid, Safety, CPR, and Fitness Management	(3)
HPE 3500	Care and Treatment of Athletic Injuries	(3)
HPE 4200	Advanced Athletic Training	(3)
HPE 4400-4403	Athletic Training Internship (One hour per semester)	(4)

PHYSICAL EDUCATION COURSES

A. ACTIVITY COURSES

HPE 1000 - Introduction to Health and Fitness (1)

A study of the principles and values of physical activity with emphasis on the acquisition and maintenance of an adequate level of physical fitness for a healthy adult life. Specific topics to be presented are: cardiovascular endurance, muscular endurance, strength, flexibility, heart disease, weight control, nutrition, and motor skills as they relate to adult fitness. Physical fitness evaluation tests are administered. This course is a prerequisite for all other physical education activity courses.

HPE 1010 - Conditioning (1)

How to exercise, develop and properly train the body for efficient daily physical exertion.

HPE 1020 - Racquetball (1)
Instruction and participation involving the basic skills, strategy, and rules.

HPE 1040 - Golf (1)
Basic skills of proper golf technique: grip, stance, swing, and the use of various clubs. Lab Fee Required.

HPE 1080- Badminton (1)
Basic strokes, rules and strategy of badminton as well as a brief history of the game.

HPE 1090 - Gymnastics (1)
Fundamental skills in tumbling, and the parallel bars, uneven bars, balance beam, vault, and rings.

HPE 1100 - Volleyball (1)
The basic skills, rules and history of volleyball.

HPE 1110 - Bowling (1)
Fundamentals of the history, rules, and scoring of the game. Lab fee required.

HPE 1150 - Adaptive Physical Education (1)
The participation in an activity by a person with unusual physical conditions. Usually an activity is "adapted" so that such a person may participate. By arrangement only.

HPE 1180 - Weight Training (1)
Development of skills and knowledge pertaining to building strength, endurance, and flexibility through the use of weights.

HPE 1200 - Swimming (1)
Instruction in adjustment to water, buoyancy, balance, relaxation, propulsive movement and coordinate stroking.

HPE 1240 - Lifeguard Training (2)
A course designed for the competent swimmer to learn and develop the techniques and methods necessary for the survival of a drowning individual. The student must have a current (within 3 years) American Red Cross Standard First Aid certificate (or equivalent) and a current (within 1 year) American Red Cross Adult CPR certificate (or equivalent) or acquire them before graduating from the Lifeguard Training course.

HPE 1300 - Tennis (1)
The history, strategy and fundamental skills of tennis.

HPE 1400 - Self Defense (1)
To teach the art of defending oneself in dangerous situations. The course will include some defensive moves in karate, judo and boxing; as well as other techniques that can be used for personal defense.

B. PROFESSIONAL COURSES

HPE 2000 - Foundations Health and Physical Education, and Fitness (3)
An introduction to the historical, philosophical, physiological, and sociological areas of physical education. Emphasis is placed upon qualifications and opportunities in the area of physical education. The successful completion of Physical Education 2000 is a prerequisite to all upper division physical education courses.

HPE 2040 - Personal and Community Health (3)
This course, concerned primarily with those health matters involving virtually all citizens, attempts to focus attention on health problems amenable to community action the benefits of which are channeled to individual citizens. The course is designed to promote and encourage wholesome personal health habits.

HPE 2200 - Sexuality and Human Relations (3)
This course examines the nature of human sexuality in light of contemporary social issues and the effects of sexuality on one's physical, emotional, and spiritual well-being. Class participants will have the opportunity to improve their communication skills, increase the ability to direct their own lives, and to accept final responsibility for decisions regarding their sexuality.

HPE 2400 - Teaching Restrictive and Corrective Physical Education (2)
Course is designed for physical education teachers. Includes instruction in special activities for students who cannot take regular physical education activities.

HPE 2500 - First Aid, Safety, CPR, & Emergency Management (3)
Methods and techniques of first aid and accident prevention to include outdoor and aquatic activities. Includes the theory and practice of the American Red Cross.

***HPE 2930 - Varsity Cheerleading Graded S/U basis.** (1)

***HPE 2940 - Varsity Volleyball - Graded S/U basis.** (1)

***HPE 2960 - Varsity Softball - Graded S/U basis.** (1)

***HPE 2980 - Varsity Basketball - Graded S/U basis.** (1)

***HPE 2990 - Varsity Baseball - Graded S/U basis.** (1)

HPE 300B-F - Coaching and Officiating Athletics (2)
B-Baseball, C-Basketball, D-Track and Field, E-Volleyball, F-Softball. Instruction in team organization, team offense and defense development, and the teaching of basic skills. The duties, and philosophy of coaching are emphasized as well as an understanding of the rules in each sport.

HPE 3020 - Teaching Lifetime Sports (3)
This course is a sports activity laboratory which stresses sports skills development with emphasis on teaching techniques. Rules will also be covered in the following: archery, badminton, bowling, tennis, golf, gymnastics, stunts and tumbling.

HPE 3100 - Fitness Programs for Special Populations (2)
The designing and methodology of teaching fitness to various populations; ex. children, senior citizens, pregnant women.

HPE 3220 - Materials and Methods in Physical Education for Grades K-12 (3)
The needs and characteristics of children and the physical education activities suitable for fulfilling these needs; motor learning, program planning, class organization, and methods. Practical experience in teaching activities for K-12 children.

HPE 3230 - Physical Education Activities in the Elementary School (2)
Development of safety skills, program planning, evaluation and teaching of various games and rhythmic activities at the elementary level. Emphasis is placed on fundamental skills associated with various age groups.

HPE 3300 - Tests and Measurements in Physical Education (3)
The fundamental principles of evaluation in health and physical education including tests for classification; neuromuscular achievement, capacity and knowledge. A survey of available tests in physical education and their uses at various grade levels.

HPE 3500 - Care and Treatment of Athletic Injuries (3)
A study of conditioning and the care and prevention of athletic injuries.

HPE 3700 - Sport Psychology (2)
A study of the interaction between sport and psychology with a focus on psychological skills training for athletes and coaches. Includes topics such as motivation, imagery, anxiety, stress, attention, confidence, leadership, and communication.

HPE 3900 - Administration and Supervision of Physical Education and Fitness (2)
The study of the examination and grouping of pupils, provision and care of equipment, departmental organization, maintenance of facilities, and supervision of pupils, personnel and programs.

HPE 4090 - Physiology of Exercise (3)
The study of the physiological effects of exercise on the human body. Special emphasis is given to factors which affect performance whether in a competitive situation or in one's personal fitness lifestyle.

HPE 4100 - Kinesiology (3)
This course examines the knowledge necessary for successful analysis of human motion. Successful application of the course content will give all human performance workers a greater understanding of how the various body parts react to human movement.

HPE 4200 - Advanced Athletic Training (3)
Training room administration: advanced rehabilitation; use of therapeutic care, and prevention and treatment of athletic injuries.

HPE 4300/4301 - Fitness Internship (3)
Involves supervised instruction in actual fitness management in an off-campus fitness facility. Two three-hour internships are required for the fitness management major. Graded S/U.

HPE 43RA - Readings in Physical Education (1-3)
By arrangement only.

HPE 43RB - Readings in Health (1-3)
By arrangement only.

HPE 43RC - Readings in Fitness (1-3)
By arrangement only.

HPE 433A - Directed Study in Physical Education (1-3)
Includes special projects and specialized research in physical education.

HPE 433B - Directed Study in Health (1-3)
Includes special projects and specialized research in health.

HPE 433C - Directed Study in Fitness (1-3)
Includes special projects and specialized research in fitness.

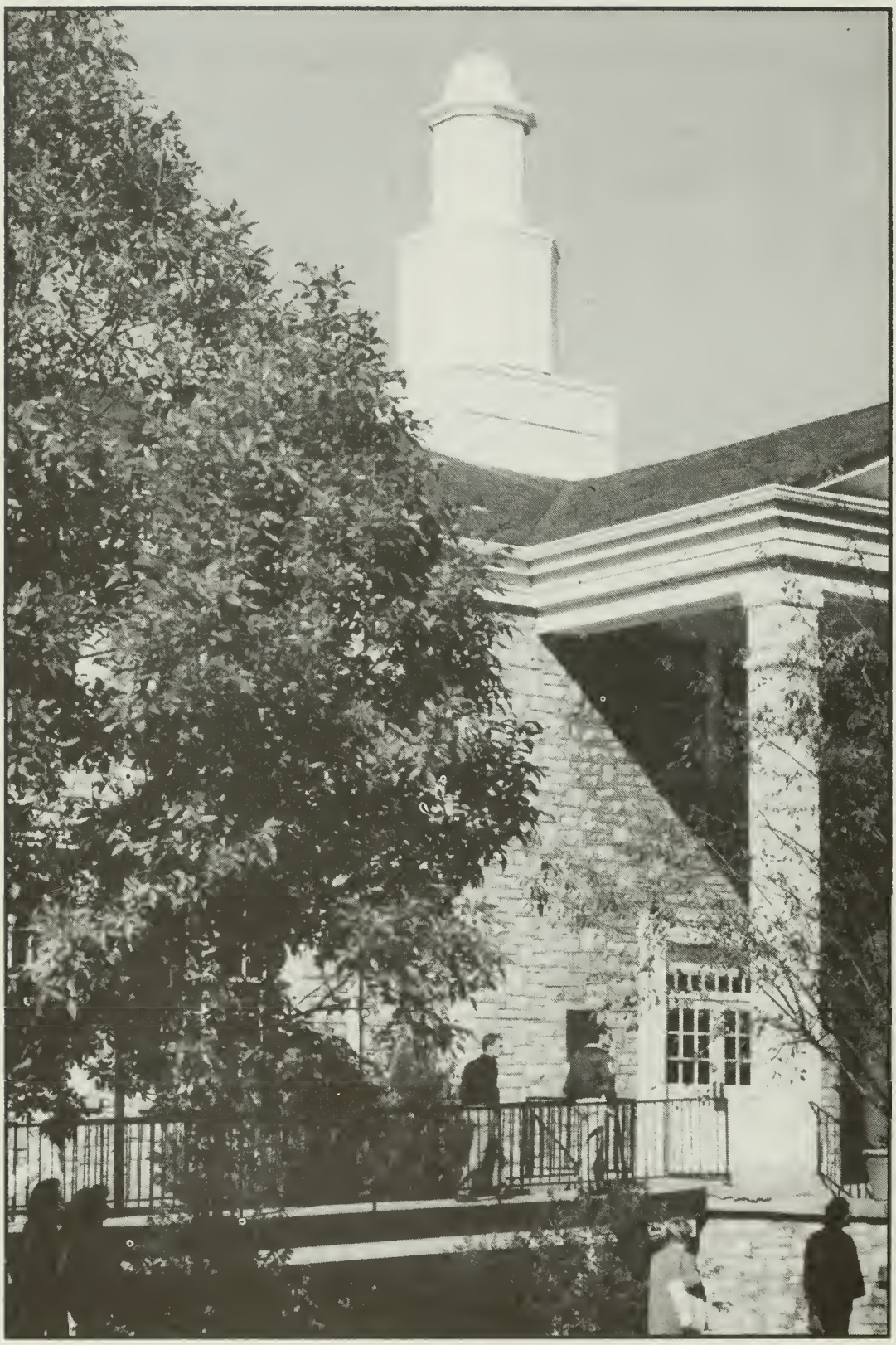
HPE 4400/4403 - Athletic Training Internship (2)

To provide practical on-the-job experiences for future athletic trainers. This will allow students the opportunity to put into practice techniques they have learned in the classroom. Graded S/U. May be repeated.

HPE 4500 - Senior Seminar (2)

The seminar will be taken by all first semester seniors. The student's undergraduate work will be evaluated. Fitness test will be taken and other areas will be discussed.

*Varsity sport credit may be received for each year's participation in that sport, but credit may not count toward the general education requirement or P.E. requirement (elective hours only). The athlete must register for credit the semester after participation, except seniors who will graduate at the end of the semester they are participating.



MANAGEMENT AND HUMAN RELATIONS

FACULTY

RONDY M. SMITH, Chair, Department of Management and Human Relations; Director of Management and Human Relations Program and Graduate Program in Organizational Management Program, 1991-
B.S., Trevecca Nazarene College, 1985; M.A., University of Kansas, 1987; Ed.D. Candidate, Vanderbilt University.

CAROLYN C. SMITH, Assistant M.H.R. Director, 1972-
B.A., Asbury College, 1964; M.A., University of Kentucky, 1969.

KELLI BOWMAN, Director of Marketing and Recruitment for M.H.R., 1992-
B.S., Trevecca Nazarene College, 1985; M.A., Auburn University, 1987.

PEGGY A. CARPENTER, Assessment Counselor, 1992-
B.S., Trevecca Nazarene College, 1979.

B.A. IN MANAGEMENT AND HUMAN RELATIONS

The management program is an evening program designed for adult learners 25 years or older. The major, which is interdisciplinary and social science based, consists of 29 semester hours of class work and a 5 semester hour writing project. Sixty-two (62) semester hours of college work are required for entry into the program. Of the 62 hours, 30 hours must meet specific general education criteria. The remaining thirty-two hours may be earned through prior learning credit and/or additional college course work.

A. Faith and Learning Objectives
1. To understand the major teachings of the Scripture from a Christian perspective.
2. To identify the major themes emerging from the historic action of God toward mankind.
3. To understand the central role of Jesus Christ within the historical setting of the Bible.
4. To identify the major theories of human nature and moral development.
5. To identify the major value systems and explore a personal philosophy of life.
6. To articulate a personal value system within the context of career and educational experiences.

B. Social and Group Processes Objectives
1. To identify group process methods and skills.
2. To demonstrate problem-solving and decision-making concepts as a group dynamic.

C. Academic Skills Objectives
1. To identify adult learning styles and adult growth patterns.
2. To develop writing skills utilized in research and business.
3. To identify major motivational theories within the context of organizational systems.
4. To understand and utilize the process of the scientific method and consequent research design.
5. To identify and utilize library resources.
6. To understand the concepts of systems and systems analysis.
7. To examine the components of interpersonal relationships.
8. To understand the role, development and organization of the personnel function.
9. To identify major leadership styles.
10. To identify and examine a personal system of leadership behavior.

Entrance requirement.....62 hours
Major - Management .....34 hours

MHR 1550 Adult Development and Life Planning	(4)
MHR 3030 Group and Organizational Behavior	(3)
MHR 4410 Systems Management	(3)
MHR 3040 Statistical Methods and Research	(3)
MHR 4520 Project Thesis - Part I	(2)

MHR 3010 Effective Interpersonal Relations	(3)
MHR 2010 Biblical Perspectives	(3)
MHR 4420 Human Resources Management	(3)
MHR 4521 Project Thesis - Part II	(2)
MHR 4110 Values: Personal and Social	(3)
MHR 4430 Principles of Management and Supervision	(4)
MHR 4522 Project Thesis - Part III	(1)

Prior Learning and/or Additional Course Work.....30 hours

Total 128 hours

Elective Modules

MHR offers Elective Modules on a regular schedule for students who need additional traditional credit. Approved elective modules are:

MHR 3000 Total Quality Management	(3)
MHR 3020 Drama as a Medium for Creative Leadership	(3)
MHR 3030 Public Relations and Organizational Journalism	(3)
MHR 3060 Business Application of Computers	(3)
MHR 3050 Business Speech	(3)
MHR 3070 Psychology of Personal Adjustment	(3)
MHR 3080 Accounting for Managers	(3)
MHR 3090 Marketing for Management	(3)

Plan for Evaluation of the Management Major

A. Evaluation of Faith and Learning Objectives
   1. Students will develop and write a Philosophy of Life paper which identifies their personal value system and the impact of this value system on their leadership style.
   2. Students will write a summary paper which demonstrates their knowledge of major Biblical themes and Christian perspectives.

B. Evaluation of Social and Group Process Objectives
   1. Students will demonstrate through discussion, role-play, and active interaction the group processes identified in the literature and course objectives.

C. Evaluation of Academic Skills Objectives
   1. Students will develop a written project thesis and identify an appropriate intervention through:
      a. Statement of the problem
      b. Review of the related literature
      c. Construction of research hypotheses
      d. Collection and analysis of the data
      e. Statement of conclusion and recommendations.
   2. Students will write a summary paper at the conclusion of each course which demonstrates comprehension, reflection, generalization and application of the course material.

A complete description of the program is available in the Management and Human Relations Catalog. Call (615) 248-1529 for information concerning the program.

Music

FACULTY

FRED A. MUND, Chair, Department of Music, Professor of Music, 1968-
B.S., Olivet Nazarene College, 1962; M.S., Butler University, 1965.

PAUL A. CHRISTIANSON, Assistant Professor of Music, 1993-
B.A., Northwest Nazarene College, 1986; M.A., University of Idaho, 1988.

TIMOTHY H. CIERPKE, Associate Professor of Music, 1988-
B.A., Point Loma College, 1971; M.M., Samford University, 1979; D.M.A., Southern Baptist Theological Seminary, 1987.

STEPHEN H. FARNSLEY, Professor of Music, 1981-
B.S., Indiana Central, 1972; M.Mus., Ball State University, 1976; D.A., Ball State University, 1985.

BRIAN Q. KILIAN, Associate Professor of Music, 1986-
B.S., Trevecca Nazarene College, 1980; M.Mus., Combs College of Music, 1984; D.M.A., Combs College of Music, 1989, L.T.C.L., Trinity College of Music, London, 1991.

JOANNE M. TAYLOR, Assistant Professor of Music, 1987-
B.M.Ed., Valparaiso University, 1975; M.A., Valparaiso University, 1978.

DEPARTMENT OF MUSIC

The Department of Music offers majors in Music with a Liberal Arts Emphasis and Music with a Music Business Emphasis, Church Music, and Music Education. Career and service opportunities in music include serving as ministers of music, church soloists, pianists, organists, and choir directors, teaching in public and private schools and colleges which offer programs in vocal or instrumental music, private lessons, professional singing and playing in symphonies, opera, orchestras, and various aspects of the music industry.

The Music Department's educational philosophy is based on the premise that a student must experience the performing of music. Therefore, each degree program offers opportunities to perform with either vocal or instrumental groups on campus in addition to the basic core of music courses. There are nine performing ensembles in the Music Department: Ambassadors, Concert Choir, Treble Tones, Madrigalians, Choral Union, College/Community Orchestra, Wind Ensemble, Stage Band, and Handbells.

Students who are not music majors may elect courses in music, perform in ensembles, or study applied music in order to broaden and enrich their appreciation of the fine arts.

The Department of Music is a member of the National Association of Schools of Music which is the accrediting agency for schools and departments of music in colleges and universities.

Departmental Objectives

1. To provide opportunity for all students to broaden their understanding of music by;
   a. Developing a functional knowledge of the language and grammar of music.
   b. Developing the ability to hear, identify and relate aesthetically the elements of music - rhythm, melody, harmony, structure.
   c. Developing an understanding of the methods by which music is composed.
   d. Developing an acquaintance with a wide selection of music literature.
   e. Developing within the student the ability to discriminate in music.
2. To function as a service area for the college community by providing regular recital series, special concerts for varied occasions - convocations, chapels, commencement, etc.
3. To prepare musically educated individuals for various areas of performance, teaching, church music and entrance into the music business industry, developing both skills and philosophy relevant to these areas.
4. To provide adequate background for graduate study in music.

Music Education Major Objectives

Music Education Majors are required the same major curriculum as Music Majors. The same objectives apply to all programs. The courses (MUS 2300-2330) Brass, Woodwind, String, and Percussion Methods; (MUS 4400) Materials and Methods for Elementary School Music, (MUS 4410) Materials and Methods for Elementary School Music address objectives II and IV listed in the Teacher Education Program.

Each teaching candidate must do a 15-week enhanced student teaching core in elementary and middle or secondary school to meet state certification requirements.

APPLIED STUDY

Students should have had pre-college experience in their major applied field. Instruction is required each semester until the 8 semester hour minimum requirement is satisfied, and a Senior Recital is given.

Each student desiring to study an applied instrument (voice, keyboard, instrumental) must audition for placement. To register for applied study the student must have approval of the instructor involved.

1. Credit. Registering for 1 hour of credit entitles the student to a weekly half-hour lesson. A minimum of 8 hours of applied credits are required for a major, at least 4 of which must be upper division (4000 level) taken consecutively over 4 semesters. Four (4) hours of credit are required for minors, and this must be taken in one applied area.

Departmental Regulations

Students interested in a music major must make formal application to the department. An important part of the application procedure is an audition in the student's major applied area. Applicants should be prepared to play representative works from their repertoire in the case of instrumentalists, or sing representative vocal selections demonstrating proper interpretation, good diction and acceptable intonation.

Another aspect of the application procedure are proficiency examinations in music theory, music and art history, functional keyboard skills and sight singing. Students who have deficiencies in these areas must enroll in the proper classes (MUS 1000, MUS 1500, MUS 1600, MUS 1015) until they can successfully meet the proficiency requirements.

Students intending to pursue the Music Education degree must also make formal application to the Teacher Education Program. This is normally done when the student is enrolled in Education 1500, which is prerequisite to all other professional education courses. The description of this major is listed in the Teacher Education Program section.

B.S. IN MUSIC
(Liberal Arts)

General Education*.....55 hours

INT 1000	Introduction to College Life	(1)
ENG 1020	English Comp.	(3)
ENG 1080	Critical Reading & Writing	(3)
ENG 2000	Introduction to Literature	(3)
COM 1010	Speech Communication	(3)
REL 2000	Introduction to Biblical Faith	(3)
REL 3000	Introduction to Christian Thought	(3)
REL 4000	Christian Life and Ministry	(3)
PHL 2010	Introduction to Philosophy	(3)
MUS 3000	Art for the Music Major	(1)
HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)
Social Science 6 Hours - Choose From		
ECO 2000	Prin. of Economics	(3)
SOC 2010	General Sociology	(3)

PSY 2010	General Psychology	(3)
COM 2010	Interpersonal Com.	(3)
ATH 3010	Introduction to Anthro.	(4)
POL 2020	Amer. Political Inst.	(3)
CIS 2000	Microcomputer Applications	(3)
Language		(3)
SCI 1500	Life Science	(4)
SCI 1600	Physical Science	(4)
MAT 1040	Concepts of Math	(4)
HPE 1000	Introduction to Health and Fitness	(1)
HPE	Activity Course	(1)
HPE	Activity Course	(1)

Music Major.....36 hours

MUS 2010-3020	Theory	(12)
MUS 2015-3025	History	(12)
MUS 2500	Introduction to Church Music	(3)
MUS 3100-3110	Conducting	(4)
MUS 4010	Orchestration	(3)
MUS	Literature & Pedagogy	(2)

Performance Minor: 22 hours

MUS 1600-2600	Class Piano (R)	
MUS	Applied, Lower Division	(4)
MUS	Applied, Upper Division	(4)
MUS	Secondary Applied (optional)	
MUS 3600	Piano Proficiency	(1)
MUS 3610	Sight Singing Proficiency	(1)
MUS 4600	Senior Recital	(1)
MUS	Ensemble (Choral Union required)	(11)
Electives 15		

B.S. IN MUSIC
(Music Business)

General Education.....53 hours

INT 1000	Introduction to College Life	(1)
ENG 1020	English Composition	(3)
ENG 1080	Critical Reading & Writing	(3)
ENG 2000	Introduction to Literature	(3)
COM 1010	Speech Communication	(3)
REL 2000	Introduction to Biblical Faith	(3)
PHL 2010	Introduction to Philosophy	(3)
REL 3000	Introduction to Christian Thought	(3)
REL 4000	Christian Life and Ministry	(3)
Language I Intro. (FRE, GER, or SPA)		(3)
HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)

SOCIAL SCIENCE: Choose One

COM 2010	Interpersonal Communication	(3)
SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)

POL 2020	American Political Institutions	(3)
ATH 3010	Introduction to Anthropology	(3)
MAT 1040	Fundamental Concepts of Math	(4)
SCI 1500	Life Science	(4)
PHY 1050	Physics of Sound	(3)
HPE 1000	Introduction to Health & Fitness	(1)
HPE	Activity Course	(2)

Music Major .....26-28 hours

MUS 2010-3020	Theory	(12)
MUS 2015-3025	History	(12)
MUS 1100	Survey of Music Industry	(3)
MUS 3100-3110	Conducting	(4)
MUS 4010	Orchestration	(3)
MUS 2105	Music Industry Repertory	(2)

Performance Minor .....13 hours

Applied (LD)		(4)
Ensemble (Choral Union)		(8)
MUS 3610	Sight Singing Proficiency	(1)

Business Core .....22 hours

MUS 1050	Intro. to Recording Studio	(2)
MUS 2050	Recording Techniques	(2)
MUB 4510	Internship	(2)
ECO 2000-2010	Principles of Economics	(6)
ACT 2210-2220	Principles of Accounting	(6)
BUS 3030	Business Management	(3)
MUS 4015	Senior Project	(1)

Music Business Electives.....7 hours

BUS 3040	Personnel Management	(3)
MKT 3100	Principles of Marketing	(3)
BUS 4030	Business Finance	(3)
BUS 4040	Business Law I	(3)
MUB 1710	Music Industry Law	(3)
MUB 2210	Music Copying	(2)
MUB 2220	Music Publishing	(2)
MUB 2780	Studio Musician	(2)
MUB 2200	PR-Music Industry	(2)
MUB 3210	Concert Management	(2)
MUB 3200	Music Merchandising	(2)
Applied (UD)		(1-4)
MUS 4510	(additional) Senior Project	(2)

B.S. IN MUSIC EDUCATION

General Education*.....56 hours

INT 1000	Introduction to College Life	(1)
ENG 1020	English Composition	(3)
ENG 1080	Critical Writing	(3)

ENG 2000	Introduction to Literature	(3)
COM 1010	Speech Communication	(3)
EDU 4190	Ed. Media Technology, & Computers	(2)
HPE 1000	Introduction to Health/Activity/Marching Band	(1)
PSY 2010	General Psychology	(3)
REL 2000	Introduction to Biblical Faith	(3)
REL 3000	Introduction to Christian Thought	(3)
REL 4000	Christian Life/Ministry	(3)
PHL 2010	Introduction to Philosophy	(3)
MUS 3000	Art for Music Major	(1)
SCI 1500	Life Science	(4)
SCI 1600	Physical Science	(4)
HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)
MAT 1040	Fundamental Concepts of Math	(4)
ALH 2100	Public School Health	(3)
SOC 2500	Family in Society	(3)

Music Major .....34 hours

MUS 2010-3020	Theory	(12)
MUS 2015-3025	History	(12)
MUS 2500	Introduction to Church Music	(3)
MUS 3100-3110	Conducting	(4)
MUS 4010	Orchestration	(3)

Music Performance Minor .....19 hours

	Class Piano (R)	
MUS	Applied Study Lower Division	(4)
MUS	Applied Study Upper Division	(4)
MUS 3600	Piano Proficiency	(1)
MUS 3610	Sight Singing Proficiency	(1)
MUS 4600	Senior Recital	(1)
MUS	Ensemble (Choral Union Required)	(8)

Professional Education Core.....31 hours

MUS 2300-2330	Instructional Methods	(4)
MUS 4400	M/M Elementary School	(3)
MUS 4410	M/M Secondary School	(3)
EDU 1010-2011	Practicums	(2)
EDU 1500	Found of Education	(3)
EDU 3500	Tch. Rd./Wrt. in the Content Area	(3)
EDU 4600	Student Teaching Seminar	(3)
EDU 4660/4670	Student Teaching	(9)
PSY 2175	Human Growth/Development	(3)
PSY 3010	Educational Psychology	(3)
PSY 3411	Introduction Exceptional Learning	(3)
PSY 4020	Education Tests/Measurement	(3)

B.S. IN CHURCH MUSIC

General Education Core ..... 46 hours

INT 1000	Introduction to College Life	(1)
ENG 1020	English Composition	(3)
ENG 1080	Critical Reading & Writing	(3)
ENG 2000	Introduction to Literature	(3)
COM 1010	Speech Communication	(3)
REL 2000	Introduction to Biblical Faith	(3)
REL 3000	Introduction to Christian Thought	(3)
REL 4000	Christian Life/Ministry	(3)
PHL 2010	Introduction to Philosophy	(3)
MUS 3000	Art for Music Major	(1)
HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)
PHY 1050	Physics of Sound	(4)
SCI 1500	Life Science	(4)
MAT 1040	Concepts of Math	(4)
HPE 1000	Introduction to Health & Fitness	(1)
HPE	Activity Course	(1)
HPE	Activity Course	(1)

Music Major ..... 37 hours

MUS 2010-3020	Theory	(12)
MUS 2015-3025	History	(12)
MUS 2500	Introduction to Church Music	(3)
MUS 3100-3110	Conducting	(4)
MUS 4010	Orchestration	(3)
MUS 4020	Choral Arranging	(3)

Church Music Professional Core ..... 17 hours

MUS 1850	Handbells	(1)
MUS 2000	Practicum in Church Music	(2)
MUS 2300-2330	Instrumental Methods	(4)
MUS 2510	Seminar in Church Music Pro.	(2)
MUS 2520	Choral Lit. and Ped.	(2)
MUS 3500	Hymnology	(3)
MUS 4100	Seminar in Advanced Conducting	(1)
MUS 4510	Internship	(2)

Performance Minor ..... 27 hours

MUS 1600-2600	Class Piano (R)	
MUS	Applied/Lower Division	(4)
MUS	Applied/Upper Division	(4)
MUS	Secondary Applied	(4)
MUS 3600	Piano Proficiency	(1)
MUS 3610	Sight Singing Proficiency	(1)
MUS 4600	Senior Recital	(1)
MUS	Ensemble (Choral Union Required)	(12)
Electives		(3)

MUSIC MINOR

Total .....18 hours
Required.....5 hours

MUS 2010 Theory I	(3)
MUS 3100 Elementary Conducting	(2)
Music Electives	(3)
Performance hours	(10)
Applied Study	(4)
(at least 2 private)	
Ensemble	(6)

Ambassadors
Chamber Ensemble
Wind Ensemble
Concert Choir
Handbell Choir
Stage Band
Treble Tones
College/Community Orchestra
Chamber Ensemble
Choral Union (Required 2)

For Music Business:
No grade lower than C- will be allowed in the 36 hour music core and 20 hours of performance and music electives, and a C- average must be achieved in the 22 hour business core to meet degree graduation requirements.

CLASS INSTRUCTION

Class instruction in voice, piano, and guitar provides small group instruction for those with little or no previous study. Music majors may not count class instruction in their principal applied area toward graduation requirements. Minors may count up to 3 hours. Voice majors may count one quarter of MUS 1630 toward graduation requirements.

VOCAL DICTION

Fundamental elements of foreign language designed to assist voice students in their study of German, Italian, and French repertoire.

STUDIO INSTRUCTION

Private instruction is available for the applied areas listed below. Students other than music majors and minors with sufficient background and interest are encouraged to elect studio instruction whenever teaching time is available. Juries are held each semester. All majors must pass an applied examination at the end of their 4th semester of study before they will be permitted to register for 4000 level (Upper Division) applied study. Music majors must register for 4 consecutive semesters of 4000 level study in order to meet graduation requirements. Music Business Majors desiring to do senior recital must pass 4th semester exam and have 4 hours of upper division credit. One 30-minute lesson per week carries 1 hour of credit and requires a minimum of 6 hours outside practice weekly. All applied students are required to attend all concerts and recitals sponsored by the department and all musical Lyceum performances. Failure to do so will result in a lowering of the applied grade for that semester.

ENSEMBLES

Any student may apply for membership in one or more of the departmental ensembles which provide opportunity for a variety of musical experiences through performances. Music majors and minors are required to participate in an appropriate depart-

mental ensemble each semester they are enrolled in applied study; i.e., voice and keyboard students enroll in Choral Union, instrumental students enroll in Wind Ensemble, and string students enroll in College/Community Orchestra.

MUSIC COURSES

A. THEORY, HISTORY, AND LITERATURE

MUS 1000 - Music Fundamentals (3)
A basic theory course designed for the non-music major or as a review for the prospective music major. Covers elementary problems in rhythm, time signatures, scales, intervals and chords.

MUS 1015 - Sight Singing - Dictation (1)
Basic study in reading at sight and writing from hearing diatonic and chromatic melodies. Required of all music majors **who do not pass proficiency exam.** Prerequisite in MUS 1000 or Theory Placement Exam.

MUS 1500 - Fine Arts in the Western World (3)
A course designed to serve as an introduction to the stylistic character and cultural climate of the important art and music epochs of Western civilization, designed in an audio-visual format.

MUS 2010 - Theory I (3)
The study of music from medieval times to 1700. Students will be expected to compose and analyze music appropriate to the styles studied within the context of the era under investigation. Students will be expected to make use of the Apple IIgs Computer to compose their assignments. Instruction is provided for the MUSIC STUDIO computer program used at this level.

MUS 2015 - History I (3)
The study of the history of music from medieval times to 1700. Students will be expected to do extensive listening to music from this era. A discography will be provided as part of the syllabus. Use of the THUNDER PRESS MUSIC HISTORY computer program is recommended. The program and Apple IIgs computers are provided. Must be taken concurrently with MUS 2010.

MUS 2020 - Theory II (3)
Continuation of Theory I. The study of music from 1700 to 1800.

MUS 2025 - History II (3)
Continuation of History I. The study of the history of music from 1700-1800. Must be taken concurrently with MUS 2020.

MUS 3000 - Art for Music Majors (1)
A course designed to serve as an introduction to the artistic development of the Western world. It includes a study of the stylistic characteristics and cultural climate of the art forms of the important epochs in history.

MUS 3010 - Theory III
Continuation of Theory II. The study of music from 1800 to 1900. Instruction is provided for the PYWARE MUSIC WRITER computer program used at this level.

MUS 3015 - History III (3)
Continuation of History II. The study of the history of music from 1800-1900. Must be taken concurrently with MUS 3010.

MUS 3020 - Theory IV (3)
Continuation of Theory III. The study of music from 1900 to the present with emphasis on non-traditional forms of composition.

MUS 3025 - History IV (3)
Continuation of History III. The study of the history of music from 1900 to the present. Emphasis will be on current composers. Must be taken concurrently with MUS 3020.

MUS 3100 - Elementary Conducting (2)
A study of the fundamentals of conducting. Emphasis on beat patterns and methods of indicating meter, tempo, volume, and style. Material drawn from sacred and secular choral music. Open to all students. Required of all majors and minors.

MUS 3110 - Advanced Conducting (2)
Continuation of MUS 3100 with emphasis on baton skills. Materials will be drawn from appropriate instrumental and instrumental/choral combination literature.

MUS 4010 - Orchestration (3)
A practical study of the techniques of arranging for various types of instrumental groups. Prerequisite: MUS 2020.

MUS 4020 - Choral Arranging (3
Intended to give the student competency in arranging music for all types of vocal combinations. Prerequisite: MUS 2020.

MUS 4100 - Seminar in Advanced Conducting (1)
Advanced study in conducting, majoring on actual conducting experience under faculty supervision. Open only to those who have completed the regular conducting sequence of courses, with consent of the instructor.

MUS 4200 - Keyboard Literature and Pedagogy (2)
Involves the theory and practice of teaching applied keyboard instruments. Included are discussion and study of materials and methods; may include practical experience of teaching in a lab situation.

MUS 4210 - Vocal Literature and Pedagogy (2)
Involves the theory and practice of teaching applied voice. Includes discussion and study of materials and methods with practical experience of teaching in a lab situation.

MUS 4220 - Woodwind Literature and Pedagogy (2)
Involves the theory and practice of teaching applied woodwinds. Includes discussion and study of materials and methods with practical experience of teaching in a lab situation.

MUS 4230 - Brass Literature and Pedagogy (2)
Involves the theory and practice of teaching applied brass. Includes discussion and study of materials and methods with practical experience of teaching in a lab situation.

MUS 4240 - String Literature and Pedagogy (2)
Involves the theory and practice of teaching applied strings. Includes discussion and study of materials and methods with practical experience of teaching in a lab situation.

MUS 4330 - Directed Study in Music (1-3)
Consists of special projects or specialized research in music.

MUS 4500 - Seminar: Special topics in Music & Literature (3)

B. MUSIC EDUCATION

MUS 2300 - Brass Methods (1)
A study of teaching problems through the practical experience of learning to play brass under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 2310 - Woodwind Methods (1)
A study of teaching problems through the practical experience of learning to play woodwinds under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 2320 - String Methods (1)
A study of teaching problems through the practical experience of learning to play strings under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 2330 - Percussion Methods (1)
A study of teaching problems through the practical experience of learning to play percussion under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 3400 - Music for Elementary Classroom Teachers (3)
For Elementary Education majors only. Philosophy, method and materials for teaching music in regular classroom.

MUS 4400 - Materials and Methods for Elementary School Music (3)
This course investigates philosophical and psychological foundations of Music Education as well as special methods for the Elementary Music specialist. For music majors only. A practicum is included in the course requirements.

MUS 4410 - Materials and Methods for Secondary School Music (3)
Materials and procedures for teaching vocal music in grades seven through twelve and instrumental music grades four through twelve. Emphasis is placed on choral ensembles, literature, choral administration, beginning instrumental ensembles and lesson procedures, advanced band-orchestra techniques, related materials, and instrumental administration. For music majors only. A practicum is included in the requirements of the course.

C. CHURCH MUSIC

MUS 2000 - Church Music Practicum (2)
Intended to give the student an insight into the functioning of a church music program. The student will be available to assist in the operation of the music program short of taking full responsibility for a given service.

MUS 2500 - Introduction to Church Music (3)
The history, philosophy, and practice of church music.

MUS 2510 - Seminar in Church Music Programs (2)
Intended to develop strategies for planning musical concerts, cantatas, oratorios and musical plays within the confines of the church. The student will develop a usable knowledge of equipment essential for their smooth facilitation. Prerequisite MUS 2500.

MUS 2520 - Choral Literature and Pedagogy (2)
Intended to acquaint the potential church musician with music suitable for worship in the Christian Church. The student will develop an ethical approach to singers and singing; will gain knowledge of how to work with the professional singer as well as the non-professional singer in the church.

MUS 3500 - Hymnology (3)
The history, classification and practice of the hymnody of the Christian Church to the present.

MUS 4510 - Church Music Internship (2)
Explores the various needs of the church music program. Emphasis is placed on methods and materials available for implementation. Opportunity is given the student to gain practical experience in an approved church situation. Consent of instructor. Graded S/U.

D. MUSIC BUSINESS

MUS 1050 - Introduction to the Recording Studio (2)
Designed to familiarize the student with the recording studio. Areas covered include basic electronics, tape machines, studio set up, mixing, editing, equipment functions, and engineering fundamentals. The student receives an overall view of the recording studio and its function in the Music Industry. Instruction in 8-track studio.

MUS 1100 - Survey of Music Industry (3)
A study of the theoretical foundations of the Music industry with special emphasis given to practical applications. An in-depth study of organizations and a general overview of the industry.

MUS 2050 - Recording Techniques (2)
Hands-on experience is provided in several methods of mixing and recording different instruments and vocalists to produce a variety of musical effects while planning and conducting actual recording sessions involving studentperformers. Instruction is in the 16-track studio.

MUS 2105 - Music Industry Repertory (2)
A course designed to familiarize the student with vocal and instrumental repertoire as it relates to working in music sales. The student will learn about cataloging procedures both traditional and computer-based. He will become familiar with the national and international computer networking procedures used by music stores in ordering and supplying music for customers.

MUS 3050 - Instrument Repair (2)
A course dealing with the methods, materials and skills needed in repairing musical instruments of all kinds. Students will be required to dissemble and reassemble instruments and diagnose and correct problems in malfunctioning instruments.

MUS 4015 - Senior Project (1)
Analogous to the traditional senior recital, this project is the culmination of the music business student's study. Through public performance, written documents, composing/arranging, recording/engineering, or combinations of these and other skills the student will exhibit his/her mastery of the field of music business he/she has chosen.

MUB 1700 - Copyright Law (3)
A study of the complexities of copyright law in the Music industry. Prerequisite: MUS 1100.

MUB 1710 - Music Industry Law (3)
A study of the principle and practices of law and management including contract negotiations, torts, crimes, and the relationship of law to the artist and to the market. Prerequisite: MUS 1100.

MUB 2200 - Public Relations in the Music Industry (2)
This course deals with public relations of the artist, company, and product including: press releases, press kits, press parties, artist kits, news for radio and T.V., printing bids, and color separation.

MUB 2210 - Music Copying (2)
Techniques of music manuscript preparation for professional performance including vocal and instrumental parts for studio recordings, printed educational music, live performances and lead sheet preparation.

MUB 2220 - Music Publishing (2)
An in-depth study of the music publishing area. The course deals with contracts, foreign publishing, catalog development, setting up a publishing company, demo sessions, etc. The standard music publishing concept is also covered.

MUB 2780 - Studio Musician-Vocal (2)
The course deals with the musician's role in the studio. Included are demo sessions, master sessions, commercial jingles, film and TV sound tracks, "head sessions," written arrangements, contracts, taxes, unions and wage scale negotiations. Course also includes simulated recording sessions, field trips, and guest professionals from the recording industry.

MUB 2781 - Studio Musician-Instrumental (2)
The course deals with the musician's role in the studio. Included are demo sessions, master sessions, commercial jingles, film and TV sound tracks, "head sessions," written arrangements, contracts, taxes, unions and wage scale negotiations. Course also includes simulated recording sessions, field trips, and guest professionals from the recording industry.

MUB 3210 - Concert Management (2)
This course deals with the organization of concert promoting, contracts, riders, venues, audience projections and demographics, and finance. Prerequisite: MUS 1100.

MUB 3200 - Music Merchandising (2)
A study of the movement of the recorded and printed product from the studio to the ultimate consumer. It includes market structure and analysis, distribution, promotion, charts, airplay, and pricing. Prerequisite: MKT 3100.

MUB 4510 - Internship (2-4)
Prerequisite of all work through the junior year. The student will apply in the semester prior to the anticipated internship period. The student must secure a faculty sponsor and a sponsoring agency in a field relating to particular specialization. All application forms will be completed and filed in the music department office no later than one month before the semester during which the internship is to be done. Graded S/U.

E. PERFORMANCE
All students desiring to study an applied area must have the approval of the Department of Music before they register. Majors are required to study their principal applied area each semester they are enrolled, or until they complete their senior recital requirement. (MUS 4600)

MUS 1600 - Beginning Class Piano (1)
May be repeated

MUS 1610 - Intermediate Class Piano (1)
May be repeated

MUS 2600 - Advanced Class Piano (1)
May be repeated

MUS 1620 - Beginning Class Voice (1)
May be repeated - approval of instructor required

MUS 1630 - Intermediate Class Voice (1)
May be repeated - approval of instructor required

MUS 1640 - Beginning Class Guitar (1)
May be repeated

MUS 1650 - Intermediate Class Guitar (1)
May be repeated

MUS 2670 - Vocal Diction - French (alternate years) (2)

MUS 2680 - Vocal Diction - Italian (alternate years) (2)

MUS 2690 - Vocal Diction - German (alternate years) (2)

MUS 3600 - Keyboard Proficiency (1)
Student must demonstrate keyboard proficiency before graduation or student teaching. The following is representative of what is required: scales, playing from memory, playing by ear, harmonization and transposition of melodies, score reading. Required of all majors except those in Music Business. Student must begin the exam process at the time of the Fourth Semester Jury. Student will register and receive credit after passing the proficiency evaluation.

MUS 3610 - Sight Singing Proficiency (1)
Student must demonstrate ability to sing at sight selected diatonic and chromatic melodies. Major and minor scales are also included. Student will register and receive credit after passing the proficiency evaluation.

MUS 3700 - Junior Recital (1)
Recital for the junior performance major. The recital will be composed of works from various style periods. The candidate must perform a representative portion of the recital before the entire musical faculty one month preceding the scheduled public performance. Final approval will be given by the faculty at that time. Student must be concurrently enrolled in applied study. This is an elective for music students (not necessarily music majors or minors).

MUS 3750 - Senior Recital (non major) (1)
This recital is done with the written approval of the applied instructor. The recital will be composed of works from various style periods. The candidate must perform a representative portion of the recital before the entire music faculty one month preceding the scheduled public performance. Final approval will be given by the faculty at that time. Student must be concurrently enrolled in applied as an elective course for students who study applied music for four years but are not music majors.

MUS 3800 - Opera Workshop (1)
Elective credit for participation in opera workshop.

MUS 2700, 4700 - Private Piano (1-2)

MUS 2710, 4710 - Private Organ (1-2)

MUS 2720, 4720 - Private Voice (1-2)

MUS 2730, 4730 - Private Brass (1-2)

MUS 2740, 4740 - Private Woodwinds (1-2)

MUS 2750, 4750 - Private Strings (1-2)

MUS 2760, 4760 - Private Percussion (1-2)

MUS 2770, 4770 - Private Guitar (1-2)

MUS 4600 - Senior Recital (1)
All music majors are required to present a senior recital composed of works from various style periods. The candidate must perform a representative portion of his recital before the entire music faculty one month preceding the scheduled public performance. Student must be concurrently enrolled in applied study.

MUS 1800 - Concert Choir (1)
A mixed choral organization open to all students by audition. A varied repertoire from both sacred and secular literature is performed in concerts given throughout the year. The Choir tours during Spring break.

MUS 1810 - Ambassadors (1)
A choral ensemble open to all men, by audition. A varied repertoire is performed in concerts throughout the year. The Choir tours during Spring break.

MUS 1815 - Treble Tones (1)
A choral ensemble open to all ladies, by audition. A varied repertoire is performed in concerts throughout the year. The Choir tours during Spring break.

MUS 1820 - Choral Union (1)
Open to students and Nashville community. No audition is required but consent of the director is needed. Larger choral works are performed (Messiah, Elijah, Requiem, etc.) with full orchestra accompaniment. Required ensemble of certain music majors and minors studying applied.

MUS 1825 - Madrigalians (1)
A small mixed choral ensemble open to all students by audition. Music of the Renaissance and Baroque eras is featured.

MUS 1830 - Wind Ensemble (1)
Open to all students. It provides opportunity for continued development of instrumental performance ability. A balanced repertoire from both sacred and secular literature is performed in concerts given throughout the year. All who wish to participate must be approved by the director. Required of instrumental majors.

MUS 1831 - Stage Band (1)
Open to all students by permission of director. Functioning every semester. The group performs in the more popular idiom, including some jazz.

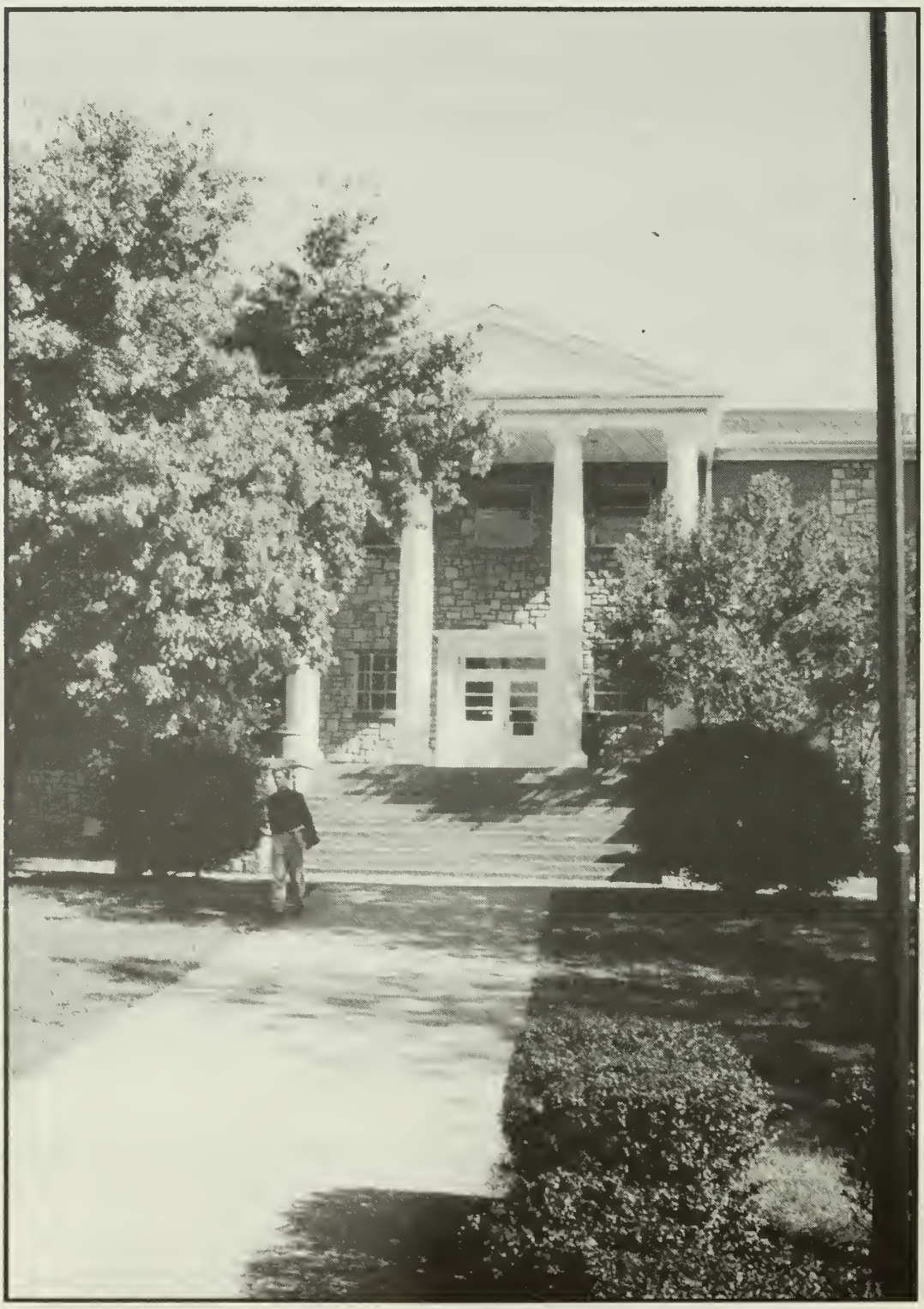
MUS 1832 - Pep Band (1)
Open to all students by permission of director. Functioning during the basketball season, the group performs appropriate music at all home basketball games.

MUS 1840 - Chamber Music Ensembles (1)
Provides opportunity for participation in various types of small vocal or instrumental ensembles such as brass quintet, woodwind quintet, etc. Permission of director.

MUS 1841 - College/Community Orchestra (1)
Open to students and Nashville community by audition. Continuous openings for strings and occasional openings for winds and percussion. Opportunities to perform stimulating symphonic orchestral and string literature on campus and beyond. Required ensemble of all string majors and minors.

MUS 1850 - Handbell Choir (1)
Open to all students. Prerequisite: ability to read music, permission of director.

MUS 1860 - Marching Band (1)
Provides instrumental students with an opportunity to participate in the Vanderbilt Marching Band. Permission of the instrumental instructor is required. At least one hour is required of all instrumental music education majors.



Social and Behavioral Sciences

FACULTY

RANDY L. CARDEN, Chair, Department of Social and Behavioral Sciences, Professor of Psychology, 1981-
B.S., Trevecca Nazarene College, 1978; M.A., Middle Tennessee State University, 1979; Ed.D., Tennessee State University, 1990.

HOMER J. ADAMS, Distinguished Professor, 1948-1966; 1979-
B.A., Trevecca Nazarene College, 1947; M.A., George Peabody College for Teachers, 1948; Ph.D., George Peabody College for Teachers, 1953.

JAMES R. CALDWELL, Professor of Psychology, 1974-
B.A., Eastern Nazarene College, 1951; M.A., Boston University, 1954; Ph.D., University of Southern California, 1969.

JOHN F. CHILTON, Professor of History, 1975-
B.B.A., Emory University, 1954; B.A., Trevecca Nazarene College, 1964; M.A., George Peabody College, 1967; Ed.S., 1969; Ph.D., George Peabody College, 1975.

DON E. KINTNER, Associate Professor of Psychology, 1989-
B.S., Trevecca Nazarene College, 1975; M.S., Tennessee State University, 1985.

LIDDELL L. MADDEN, Associate Professor of Social Welfare and Sociology and Director of Social Work Program, 1993-
B.A., George Washington University, 1969; M.S.W., The Catholic University of America, 1972; D.S.W., The Catholic University of America, 1991.

JOY P. WELLS, Associate Professor of Sociology and Social Work, 1977-
B.S., Trevecca Nazarene College, 1976; M.A., Tennessee State University, 1977; M.S.S.W., University of Tennessee, 1985.

ARTHUR W. WILLIAMS, Professor of History, 1970-
B.A., Trevecca Nazarene College, 1959; B.D., Nazarene Theological Seminary, 1962; M.A.T., University of Louisville, 1970; D.A., Middle Tennessee State University, 1975.

DEPARTMENT OF SOCIAL AND BEHAVIORAL SCIENCES

History and the Social and Behavioral Sciences have always been important areas of study at Trevecca Nazarene College. Historians and social scientists alike believe that the perceptions of people different from ourselves in time, space, and life-expressions are built upon our understanding of our own social and political experience. The department's goal, therefore, is to promote understanding of modern societies through the methods of the historian, the social scientist, and the psychologist. Students desiring to enter the professional fields of teaching, historic preservation, museum-related work, law enforcement, social work, criminal justice, personnel management, behavioral research, and all levels of government service select history, history/political science, social work, social science, psychology or behavioral science as major fields. In addition, minors in history, political science, psychology, behavioral science, social science, social work, or sociology may be selected to back up work in any area of study.

Two new and expanding areas of this department are Pre-Law and Social Work.

The Pre-Law program will usually be organized around history and political science concentrations but may include minors or substantial course work in communications, English and business. Thus each student is guided through a course of study tailored to meet his particular needs and which will maximize his/her chances of success in graduate studies. Following the counsel of graduate schools of law and practicing attorneys, the department has established a personal program for each student who plans to pursue graduate legal studies. Thus far every graduate of our program who has applied to a graduate school of law has been accepted.

The Social Work major is designed to prepare students for entry into careers in the expanding social work professions at any level of public or private agency or into graduate programs for advanced study. The program combines study in Psychology and Sociology, as well as Social Work. Requirements include field placements within the specific career choice of the student.

The Psychology Program at Trevecca has three goals: (1) to give students a solid base of preparation for graduate study in psychology, (2) to allow students to make the application of psychological ideas and principles to the post-baccalaureate work world, and (3) to provide teacher education students with appropriate support courses as well as to enhance the general education core.

The B.A. in Social Science is designed for the student who desires a broad disciplinary background but is not pursuing professional licensure requirements. Reference should be made to the Teacher Education Program section for certification requirements.

The B.A. in Behavioral Science is offered to allow students who wish a broad background in Sociology, Psychology, and/or Anthropology to obtain such study which is applicable to a variety of career fields as well as graduate work in the behavioral sciences. Students interested in behavioral science research, personnel management, social services, and secondary level teaching might choose a behavioral science major.

DEPARTMENTAL OBJECTIVES:

For the History Program:

1) To assist the student in understanding and interpreting the past as an indispensable aid to understanding and dealing with the present.

2) To foster tolerance and appreciation for the various political, economic and cultural achievements of the world's civilizations, past and present.
3) To promote the understanding of the background and development of the American nation as it has attained the present position of world power and influence, and to encourage the sense of responsibility which must accompany that position.
4) To develop the student's skills in reading, writing, speaking, and critical thinking, which are among the marks of the educated citizen.
5) To help the student develop the ability to better understand events in the world community by analyzing them in the light of their historical background.
6) To engender within students the practice of applying Christian values to the study and interpretation of the past, always looking for more effective ways to integrate their faith and learning.
7) To assist students in preparing for careers in teaching, law, political life, museum or archival work, or other fields which require historical perspective and skills.

For the Political Science Program:

1) To promote student understanding of political, civil and social conditions at home and abroad.
2) To provide strong foundations for purposeful careers in public service.
3) To promote student understanding of questions of morals, ethics, justice, and democratic thought as they arise within political systems, and the application of Christian principles to those questions.
4) To promote responsible Christian citizenship and effective participation and leadership in public affairs.

For the Teacher Licensure Programs in History with concentration in Government or Economics:

Majors preparing for teacher licensure in the Social Studies areas take the variety of courses required for majors in History/Political Science as well as in the Social Sciences. Thus, the objectives for those discipline areas apply in those fields. In addition, teaching area majors take Teaching Social Studies in the Secondary School (HIS 4500), which specifically addresses Teacher Education Program Objectives I, II and IV.

For the Psychology Program:

1) To assist all students in acquiring an interpretation of human behavior which is in harmony with a Christian view of people and is substantiated by the empirical information of a solidly scientific psychology.
2) To prepare the student for further professional development and graduate training.
3) To prepare the terminal bachelor's-level student for employment as a college graduate.
4) To provide practical training in psychological skills and methods useful to students who will be applying themselves in the broad spectrum of psychologically-related fields.
5) To prepare students who will apply themselves in professions other than psychology with skills in understanding human behavior.
6) To stress the value of the scientific attitude and method in problem solving as an alternative to unfounded acceptance of internal intuitive feelings or uncritical acceptance of personal experience and authority opinions.

For the Social Science Program:

1) To provide students with the understandings and skills which are listed under the individual disciplines of history, political science, sociology, and psychology.
2) To develop student skills in the discipline area of geography: the understanding of man's interactions with his physical environment and its resources.
3) To help the student to develop an enhanced global awareness through the study of selected world areas.
4) To develop student understandings in the discipline areas of macro and micro economics, so as to promote responsible participation in the free market economy of our nation, and the understanding of the various other economic systems operating in the modern world.
5) To assist students in the preparation for careers in the social science teaching fields.

For the Behavioral Science Program:

1) To provide students with a sound basis of information on human behavior which will assist them in understanding people as they deal with them in any profession or in their personal lives.
2) To assist students who wish to obtain entry level positions in fields related to the behavioral sciences in specialized knowledge of human behavior.
3) To help students integrate a knowledge of the psychological processes and social processes which bear upon human behavior.
4) To help students develop a Christian view of social and psychological processes in conjunction with scientific study.
5) To enable students to perceive human needs with empathy and develop socially responsible attitudes toward social problems and in particular "special needs" populations in society.
6) To prepare students for further graduate study in any field of behavioral science.
7) To enable students to receive secondary educational endorsements in Psychology and Sociology.
8) To provide students with an understanding of research methodology in the behavioral sciences.

B.A. IN HISTORY

Major.....32 hours

HIS 2010, 2020	American History I & II	(6)
HIS 3050	Historiography	(3)
HIS 4199	Senior Seminar	(2)
Electives in History:		
	American numbered above 4000*	(9)
	Non-American numbered above 2000	(12)

*HIS 2010-2020 are prerequisite for all other American History courses for majors.

Minor in History .....18 hours

HIS 3050	Historiography	(3)
Electives in History numbered 2000 and above		(15)
3 hours may be in other Social Sciences		

Minor in Political Science: .....18 hours

POL 2000	Introduction to Political Science	(3)
POL 2060	Contemporary Political Thought	(3)
Electives in Political Science numbered 2000 and above		(12)

B.A. IN HISTORY AND POLITICAL SCIENCE

Major.....34 hours

HIS 3050	Historiography	(3)
HIS 4199	Senior Seminar	(2)
POL 2000	Intro. to Political Science	(3)
POL 2020	American Political Institutions	(3)
POL 3060, 3061	TISL Practicums I & II	(2)
HIS 2010-2020	American History I, II	(6)
Electives in Non-American History numbered above 3000		(6)
Electives in Political Science numbered above 2000		(9)

B.A. IN SOCIAL SCIENCE

Major.....32 hours

HIS 4199 Senior Seminar	(2)
American History courses	(6)
Choice of 4 of the following:	
Political Science courses	(6)
Sociology courses	(6)
Economics courses	(6)
Geography courses	(6)
Psychology courses	(6)

Minor in Social Science:.....18 hours

Consists of 6 hours each in three of the following: political science, sociology, economics, history and geography.

B.S. IN BEHAVIORAL SCIENCE

Major.....32 hours

SOC 2010	General Sociology	(3)
PSY/SOC 4350	Senior Seminar	(2)
PSY 2010	General Psychology	(3)
PSY 2060	Behavioral Science Statistics	(3)
PSY 2120	Intro. to Social Psychology	(3)
PSY 3000	Intro. to Beh. Sci. Res. & Design	(3)

Electives from Sociology, Psychology or Anthropology, with advisor approval .....15 hours

Minor in Behavioral Science .....18 hours

SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)

Electives from Sociology, Psychology or Anthropology, with advisor approval.....12 hours

Minor in Sociology .....18 hours

SOC 2010	General Sociology	(3)

Electives: from Sociology .....15 hours

May include up to 6 hours from Anthropology

B.S. IN PSYCHOLOGY

Major.....33 hours

Core requirements.....30 hours

PSY 2010	General Psychology	(3)
PSY 2060	Behavioral Science Statistics	(3)
PSY 2175	Human Growth & Development	(3)
PSY 3000	Intro Behav Sci Research & Design	(3)
PSY 3210	Learning and Memory	(3)
PSY 3200	Practicum in Psychology	(1)
PSY 4110	Theories of Personality	(3)
PSY 4150	Abnormal Psychology	(3)
PSY 4320	Physiological Psychology	(3)
PSY 4350	Senior Seminar	(2)
PSY 4410	History and Systems of Psychology	(3)

Professional Electives.....3 hours

Electives for Major. Choose 3 hours from list below:

PSY 3020	Drugs and Behavior	(3)
PSY 2120	Introduction to Social Psychology	(3)
PSY 3310	Psychology of Adjustment	(3)
PSY 4070	Principles of Counseling	(3)
PSY 4330	Special Problems in Psychology	(1-4)

General Education (excluding PSY 2010).....52 hours

Minor .....18 hours

Electives.....25 hours

Total.....128 hours

Minor in Psychology.....18 hours

The following courses constitute the Psychology Minor. A separate certification area in psychology is listed in the Teacher Education Program section.

Required Courses:

PSY 2010	General Psychology	(3)

An additional 12 hours in Upper Division Psychology

PSY 2060	Behavioral Science Statistics	(3)

CERTIFICATION PROGRAMS FOR B.A. HISTORY WITH CONCENTRATION IN ECONOMICS OR GOVERNMENT

See Teacher Education Program section of this catalog for description.

SOCIAL AND BEHAVIORAL SCIENCES

A. HISTORY

HIS 1400-1450 - World Civilization I and II (3), (3)
A course of study dealing with persistent and recurring political, social and economic issues in history with which thinking people have dealt and which have shaped our contemporary world. Western and non-western cultures are covered in this survey. Prerequisite for all non-American history courses.

HIS 2010-2020 - American History Survey I and II (3), (3)
Survey of United States development, political, economic and social before and following 1877. Prerequisite for all upper division American history courses.

HIS 3050 - Historiography (3)
A course designed to acquaint the student with the outstanding historians, major historical periods and writings, and the concepts of the historical process.

HIS 3060 - Western Europe: Beginnings (3)
A detailed investigation of social, economic, intellectual and political developments in the Mediterranean Basin and Western Europe from early civilizations up to the period of the Renaissance.

HIS 3080 - Western Europe: Age of Revolution (3)
A study of the development of the European nation states, with emphasis on the economic, scientific and political revolutions which have shaped the modern Atlantic community.

HIS 3090 - Modern Europe (3)
A study of the development of the European states in the years since the Congress of Vienna.

HIS 3250 - Modern British History (3)
A survey of the British Isles, emphasizing the growth of British democracy and its influence on the American system.

HIS 3260 - History of Asia (3)
Examines the political, social and economic development of Russia and the Far Eastern nations.

HIS 4010 - Colonial America (3)
A study of the establishment of the English colonies in the New World and their movement toward revolution and the new American experiment.

HIS 4020 - Early National America (3)
A study of the new American republic from the establishment of the new Constitution to the Compromise of 1850.

HIS 4030 - Civil War and Modernization (3)
The in-depth study of the American Civil War and the years following which established the United States as an international power.

HIS 4040 - The United States in the 20th Century (3)
A study of modern America from World War I to the present day.

HIS 435A-B - Tennessee History Seminar (3), (3)
In-depth travel seminars involving the study of Middle and East Tennessee history, respectively.

HIS 4060 - Latin American History (3)
A survey of the development of the Central and South American nations, from settlement to the present day.

HIS 4090 - Living History Seminar (2-4)
In-depth travel seminars to selected sites of historical significance in the U.S. and Europe.

HIS 4199 - Senior Seminar (2)
A culminating seminar for History, History/Political Science and Social Science majors. This course will involve research and writing in the major area and an exit interview with members of the major department faculty.

HIS 433R - Readings in History (1-3)
Great historical writings, adapted to the student's needs and interests. Limited to advanced students, approved by instructor.

HIS 4330 - Directed Study in History (1-3)
Independent projects under faculty direction in areas of special interest to students.

HIS 4500 - Teaching Social Studies in the Secondary School (2)
A course designed to demonstrate a variety of techniques and materials for the teaching of History, Government, Sociology and Geography in Grades 7-12. Includes units on Inquiry, Simulations, Unit Development, and Questioning Skills.

B. POLITICAL SCIENCE

POL 2000 - Introduction to Political Science (3)
The basic theory, vocabulary, and methods of analysis in the study of politics.

POL 2020 - American Political Institutions (3)
The origins and development of American government, with emphasis on the concept of participatory democracy as practiced in our republican form.

POL 2060 - Contemporary Political Thought (3)
Analyzes major theorists and schools of modern political thought including current ideologies. Alternate years.

POL 3000 - International Relations (3)
Examines the basic factors of contemporary world politics; the state system, ideologies, nationalism, imperialism, attempts to achieve world unity.

POL 3020 - American Constitutional Law (3)
An introduction to major issues in constitutional development, particularly in the areas of civil rights and personal freedoms. Case study method will be used. Prerequisite: POL 2000.

POL 3050 - Federal Seminar (3)
A week-long seminar in Washington, D.C., involving participants in lectures, group sessions, and visits to various government agencies. Offered Spring Semester.

POL 3060-3061-3062 - TISL Practicum (1), (1), (1)
A supervised experience with the annual Tennessee Intercollegiate State Legislature. The student participates in a four-day mock assembly, with leadup and follow-up activities, featuring the interchange of ideas on current political issues. Offered every fall. Graded S/U basis.

POL 4000 - Tennessee Legislative Internship (8)
A practicum experience with the Tennessee General Assembly, directed by that body, providing direct experience as an administrative aide to an Assembly member in session. Offered Spring Semester to selected students. Graded S/U basis.

POL 4100 - Political Science Project (4)
An optional research project which may be taken for extra credit in conjunction with the Tennessee Legislative Internship. Letter grade assigned.

POL 4330 - Directed Study in Political Science (1-3)
Independent projects under faculty direction.

POL 4400 - Political Science Practicum (1-3)
Supervised field work in the office of an attorney or a legislator or other public service agency which deals with political life. The purpose is to give first-hand experience with the work of such professionals. Credit is commensurate with time spent on the job. No more than 6 credit hours may be counted toward a major or minor in political science. Graded S/U.

C. GEOGRAPHY

GGY 2050 - Fundamentals of Geography (3)
An introductory study of the earth as the habitat of man, emphasizing the interactions of man with his environment and its resources.

GGY 2060 - Geography of World Areas (3)
An introduction to the economic, cultural, and political environment of selected areas of the modern world in the light of their traditional physical settings. The class is designed to help the student develop an enhanced global understanding and awareness.

GGY 4330 - Directed Study in Geography (1-3)
Self-study under faculty direction in areas of special interest to students.

D. SOCIOLOGY

SOC 1900 - Marriage and Family (3)
Designed to assist the student in preparation for Christian marriage. The course suggests guidelines for mate selection, identifies common problem areas in marital adjustment, and provides general information regarding sex, contraception, and the role of parenting.

SOC 1950 - Marriage Enrichment (3)
Designed to assist couples in evaluating and enriching their marriages. Exposure to common forms of marital failure as well as characteristics which can enhance the quality of a relationship.

SOC 1975 - Divorce and Divorce Intervention (3)
Designed for upper division students with majors leading to careers in the helping professions. The course is both academic and practical. Students will gain an understanding of the meaning, frequency and consequences of divorce in our present society. They will also acquire skills to help those dealing with divorce adjustment.

SOC 2010 - General Sociology (3)
The nature and functions of sociology, the development of social ideas and institutions and the processes of social interactions and social structure. Prerequisite to courses in Sociology numbered above 2000.

SOC 2500 - The Family in Society (3)
A study of the functions of the institution of family and the inter-relationship of family and other major institutions in society including the ways in which current social conditions and cultural, ethnic, and economic diversity influence this relationship. Current sociological research on family behavior will be examined and a Christian perspective on family emphasized.

SOC 3170 - Gerontology: Sociology of Aging (3)
The study (1) of aging, (2) the social problems of the aging person, (3) developing an outlet for the tremendous potential represented by persons among the retired, and (4) a survey of community agencies for the older person.

SOC 3200 - Social Problems (3)
A sociological description and analysis of some of the contemporary social problems in American Society with an emphasis on programs designed to help remedy these problems.

SOC 3300 - Urban Sociology (3)
Population changes, institutional changes and problems developing in our urban societies. A section on urban planning and urban ministry is included.

SOC 3350 - Minority Group Relations (3)
This course examines the social situation among American ethnic minorities. Analysis of cultural factors and their effects on majority-minority interpersonal relationships is included. Cross listed as COM 3350.

SOC 3400 - Criminology (3)
A study of theoretical causes of criminal behavior, the incidence and prevalence of crime, and the methods of control and rehabilitation of our criminal justice system from a social/environmental viewpoint.

SOC 4330 - Directed Study in Sociology (1-3)
Individual study which provides opportunity for majors and minors to pursue some areas of interest in depth which are not covered in regular course work.

SOC 4350 - Senior Seminar (2)
Readings, discussions, reports in interest areas, and senior projects for Behavioral Science majors concentrating in sociology. Prerequisite: Senior classification.

E. PSYCHOLOGY

PSY 2010 - General Psychology (3)
General introduction to major areas of psychology with emphasis on the psychological bases for understanding human behavior. Prerequisite to other psychology courses except PSY 2175.

PSY 2060 - Behavioral Science Statistics (3)
An introductory course in statistics with applications from education psychology, and sociology. Topics include descriptive statistics, probability, expected value, sampling distributions, estimation, hypothesis testing of means and proportions, regression, correlation, chi square, nonparametric statistics, and an introduction to analysis of variance.

PSY 2120 - Introduction to Social Psychology (3)
An examination of the psychological principles which function in the social behavior of the individual and group.

PSY 2175 - Human Growth & Development (3)
Development of children from birth through adolescence with a consideration of the educational techniques for their guidance.

PSY 3000 - Introduction to Behavior Science Research & Design (3)
Designed to introduce the student to: basic steps in planning behavioral science research, merits and limitations of different research designs, critical information on tests and measures, procedures for data processing and computer analysis, criteria for the evaluation of a research report, article, or thesis, and common mistakes made by students in behavioral science research. Prerequisite: PSY 2060.

PSY 3010 - Educational Psychology (3)
The application of psychological principles to teaching and learning. Includes field experience in a school.

PSY 3020 - Drugs and Behavior (3)
An introductory survey of the field of psychoactive drugs.

PSY 3200 - Practicum in Psychology (1)
Practical supervised experience in a local mental health setting. Open to junior or senior Psychology and Behavioral Science majors by permission of the instructor. Graded S/U. Prerequisites: PSY 4150, 4110, 4070.

PSY 3210 - Learning and Memory (3)
Survey of research and experiments in animal and human learning and the major theories of learning.

PSY 3310 - Psychology of Adjustment (3)
Study of psychological concepts and techniques that enhance one's adjustment. Alternate years.

PSY 3411 - Introduction to the Exceptional Learner (3)
An overview of the issues related to the characteristics of the exceptional learner. Concepts of learning and classroom management in the public school are considered.

PSY 4020 - Educational Tests and Measurements (3)
Examines test construction and application of evaluation principles related to K-12. Emphasis on exposure to achievement, intelligence, personality, and teacher constructed instruments.

PSY 4070 - Principles of Counseling (3)
Theories and techniques of educational, vocational, and personal counseling.

PSY 4110 - Theories of Personality (3)
The nature of personality and major theories of personality development with Christian emphasis in interpretation. Alternate years.

PSY 4150 - Abnormal Psychology (3)
Survey of the causes, forms, and methods of treating behavior abnormalities.

PSY 433R - Readings in Psychology (3)
An advanced course in the literature of psychology designed to meet the student's needs and interest.

PSY 4320 - Physiological Psychology (3)
This course acquaints students with the physiological structures and functions that are of interest to a behavioral scientist.

PSY 4330 - Special Problems in Psychology (1-3)
For psychology majors or minors, intensive study in areas of special interest. Prerequisite: Permission of the instructor.

PSY 4350 - Senior Seminar in Psychology (2)
Readings, discussions, reports in interest areas, senior projects for Psychology majors. Prerequisite: Senior Classification. May be taken by Behavioral Science majors concentrating in Psychology.

PSY 4410 - History & Systems of Psychology (3)
Survey of the history of development of modern psychology. Prerequisite: PSY 3210.

THE SOCIAL WORK PROGRAM

The philosophy of the Social Work Program emcompasses the values of the Social Work profession including the worth of the individual from a professional and Christian perspective.

Primary areas of focus in this program include (a) cultural diversity, (b) systems perspective, (c) encouragement of the holistic development of the student including knowledge of and evaluation of self, (d) the development of an understanding of human behavior, and (e) written, verbal, and interaction skills. Additional components creating the personality of this program include (a) promoting the well-being of individuals and society, (b) promoting the Social Worker as change agent in organizations and in societal systems, and (c) continued professional growth and development of students.

Program Objectives

1. To prepare students for generalist practice in the field through entry level positions in the public or private sector.
2. To instill in students Social Work values and ethics and Christian values as applied to professional practice.
3. To harmonize with the purpose and standards of Trevecca Nazarene College.
4. To achieve and maintain the standards set by the Council on Social Work Education.
5. To address and meet developmental as well as educational needs of the social work student.
6. To provide students with the knowledge and skills enabling them to continue in graduate study in social work.
7. To be connected with the larger community through linkage with outside individuals, agencies, and organizations.

B.S. IN SOCIAL WORK

MAJOR.....35 hours

SWK 2250	Introduction to Social Work	(3)
SWK 3500	Human Behavior in the Social Environment I	(3)
SWK 3520	Human Behavior in the Social Environment II	(3)
SWK 3900	Social Work Practice I	(3)
SWK 3920	Social Work Practice II	(3)

SWK	3940	Social Work Practice III	(3)
SWK	4200	Social Work Policy	(3)
SWK	4510	Social Work Field Exp. I	(6)
SWK	4520	Social Work Field Exp. II	(6)
SWK	4199	Senior Seminar Social Work I	(1)
SWK	4299	Senior Seminar Social Work II	(1)

PREREQUISITES .....18 Hours

SOC	2010	General Sociology	(3)
SOC	3200	Social Problems	(3)
SOC	3350	Minority Group Relations	(3)
PSY	2010	General Psychology	(3)
PSY	2060	Behavioral Science Statistics	(3)
PSY	3000	Introduction Behavioral Science Research & Design	(3)

MINOR IN SOCIAL WORK .....21 Hours

SWK	2250	Introduction to Social Work	(3)
SWK	3500	Human Behavior in the Social Environment I	(3)
SWK	3520	Human Behavior in the Social Environment II	(3)
SWK	3900	Social Work Practice I	(3)
SWK	3920	Social Work Practice II	(3)
SWK	3940	Social Work Practice III	(3)
SWK	4200	Social Work Policy	(3)

Recommended Electives

SOC	2500	Family in Society
SOC	3170	Gerontology: Sociology of Aging
PSY	4070	Principles of Counseling
PSY	4150	Abnormal Psychology
COM	2010	Interpersonal Communications
COM	2020	Principles of Intercultural Communications
COM	2810	Small Group Communications
COM	4060	Social Influence
CIS	2000	Micro-Computer Applications
ECO	2000	Principles of Economics I
POL	2020	American Political Institutions
HIS	2010	American History Survey I
HIS	2020	American History Survey II

Admission to the Social Work Program

Students who wish to enter the Social Work program must apply to the Program Director of the Social Work Program after they have completed or as they are taking SWK 2250 Introduction to Social Work.

Criteria for admission are:

a. A cumulative grade point average of 2.5 or above.
b. Recommendations completed by three professors other than Social Work instructors.
c. Completion of the application for program admission form.
d. Completion of the following courses with a grade of C or better:
   SOC 2010 General Sociology (3)

ENG	1080	Critical Reading & Writing	(3)
PSY	2010	General Psychology	(3)
COM	1010	Speech Communication	(3)
MAT	1040	Concepts of Math	(4)

e. Interview with Social Work Program Admission Committee.

The Social Work Program Admission Committee evaluates all students on the basis of these factors. Three outcomes are possible from the evaluation of the Program Admissions Committee:

1. approval as a social work major
2. disapproval as a social work major
3. delayed decision with itemized conditions for approval

When the committee has completed its evaluation of the applicant, a notice will be sent to each student for his/her information. Students admitted to the social work program are eligible to advance in the program.

A student may appeal the Program Admissions Committee decision (numbers 2 and 3 above) by requesting another interview with the committee including the college's Vice President of Academic Affairs, to provide further information and response seeking approval as a social work major. If further appeal is required the college's grievance procedure for students is applicable (see TNC Student Handbook page 32 "Academic Grievance").

Students must be admitted to the program prior to enrolling in SWK 4510 Social Work Field Experience I, SWK 3920 Social Work Practice II and SWK 3940 Social Work Practice III.

SOCIAL WORK FIELD EXPERIENCE

The social work field placements provide opportunities for students to deepen their understanding of the functioning of agencies, integrate academic content with practical experience, and develop skills for beginning social work practice. Majors will complete two social work field experience placements: SWK 4510 during the Fall semester of the senior year and SWK 4520 during the Spring semester of the senior year. Each placement requires 200 clock hours (during 15 weeks) for 6 semester hours of credit each. In addition, students will participate in an integrative senior seminar (SWK 4199 and SWK 4299 respectively) during each placement.

The field placement and seminars together are designed to assist the student in integrating knowledge and skills gained in all coursework in human behavior in the social environment, research, social work practice, and social work policy into effective, professional practice.

OBJECTIVES

* To assist in producing a professionally reflective, self-evaluating, knowledgeable, and developing social worker.
* To integrate and apply all knowledge and skills learned in the social work foundation curriculum.
* To prepare students for entry level positions in the social work profession in the public or private sector and/or enable them to continue in graduate work in social work.
* To give and receive information from individuals, agencies, and organizations outside of the program environment so that students will learn how to operate within community and social service networks and how to relate to various client populations.

REQUIREMENTS

To be eligible for the social work field experience the student should:

1. Complete the following social work courses prior to Field I (SWK 4510):
   a. SWK 2250 Introduction to Social Work
   b. SWK 3500 Human Behavior in the Social Environment I
   c. SWK 3520 Human Behavior in the Social Environment II
   d. SWK 3900 Social Work Practice I
2. In addition to the above, complete the following social work courses prior to Field II (SWK 4520):
   a. SWK 3920 Social Work Practice II
   b. SWK 4510 Social Work Field Experience I
   c. SWK 4200 Social Work Policy
3. Have a C- or better in all social work courses
4. Complete the social work field experience application by the end of the two week academic pre-registration period during the semester in which he/she takes Social Work Practice I (SWK 3900) *or* the Spring semester prior to Field I (Fall of senior year). (Field manuals with applications are distributed at an organizational meeting held at the end of spring preregistration)
5. After submission of application have an interview with the faculty field coordinator in order to:
   a. discuss student's interests and possibilities for placement
   b. consider student's needs in making practical arrangements for field placement
   c. confirm student's interest in a particular agency
   d. provide information so that the student can schedule an interview with the agency field instructor/supervisor in order to begin to become acquainted with each other.
   e. clarify any questions regarding requirements for field (student can obtain syllabi and manual if he/she does not already have it.)
   f. discuss any concern regarding student's strengths and weaknesses

At this time when the student's strengths and weaknesses relating to understanding of needed skills, knowledge, and values are discussed, if the student lacks proficiency in some of these areas, he/she may be advised to do further course work or to become engaged in personal counseling before doing his/her field experience.

6. Have a second interview with the faculty field coordinator at the end of preregistration during the semester in which the student is taking Field I in order to plan for Field II.
7. Receive acceptance of admission to the social work program.

SOCIAL WORK COURSE DESCRIPTIONS

SWK 2250 - Introduction to Social Work **(3)**

Focus on the historical development of the profession as well as its Christian heritage. An overview of the various roles of Social Workers in various practice settings in society is included. Introduction to social work values and the potential of human diversity.

SWK 3500 - Human Behavior in the Social Environment I **(3)**

A study of the sytems' theoretical orientation for knowledge and understanding of human behavior in the social environment. Introduction to a range of concepts which relate to human development and diversity within social systems from childhood to young adulthood. This will be useful in the assessment of and intervention with people/system problems as they are encountered in social work practice. Prerequisites: SWK 2250, SCI 1500, PSY 2010, SOC 2010.

SWK 3520 Human Behavior in the Social Environment II **(3)**

A study of systems' theoretical orientation for knowledge and understanding of human behavior in the social environment. The focus is on human development and diversity within social systems from middle age through old age to become effective change agents at any level of social structure. Prerequisites: SWK 3500. All prerequisites listed under SWK 3500.

SWK 3900 Social Work Practice I **(3)**

A generic introduction to generalist social work practice. Focus on micro-level practice skills/interventions and social work interviewing. Prerequisites: SWK 2250, SWR 3500, ENG 1080, COM 1010.

SWK 3920 Social Work Practice II **(3)**

To provide a foundation of knowledge of the generalist model of social work practice. Focus on practice with individuals and families and inclusion of social work problem - solving processes on all practice levels (micro, mezzo, macro). Primary concern with operationalizing social work values in practice and application of practice models to case studies of a variety of populations. Prerequisites: SWK 3900, PSY 2060, PSY 3000, Admission to the program in addition to prerequisites listed under SWK 3900.

SWR 3940 Social Work Practice III **(3)**

Focus on the understanding and application of the generalist model of social work practice through developing and applying interventive helping skills primarily with groups and communities. Study of group work and processes, and community work and organization. Focus on social work values within the context of groups and communities, and within the context of oppression and human diversity. Prerequisities: SWK 3920, SWK 4200 in addition to prerequisites listed under SWK 3920.

SWK 4199 Senior Seminar in Social Work I **(1)**

A culminating seminar for Social Work majors. This course will involve projects and application of ethics in Christian perspective. To be taken in conjunction with SWK 4510.

SWK 4200 Social Work Policy **(3)**

Study of social work issues, policies, and services including their historical development. Study of social policy as it influences organizations and service delivery, including the influence of professional values on policy development and various effects of policy on oppressed groups. Prerequisites: SWK 2250, SOC 3200, SOC 3350, SWK 3500, SWK 3520, SWK 3900, HIS 1400 and 1450.

SWK 4299 Senior Seminar in Social Work II **(1)**

A culminating seminar for Social Work majors. This course will involve projects and case study/analysis in the major area. To be taken in conjunction with SWK 4520.

SWK 4510 Social Work Field Experience I **(6)**

Supervised field work experience in a social agency. Placement possibilities include child welfare, adolescent services, juvenile/criminal justice, mental health, geriatrics, and medical. This will allow the students to deepen their understanding of the functions and mechanics of the agency's work, integrate academic content with practical experience, and develop skills for beginning Social Work practice. 200 clock hours are completed during the semester. Prerequisites: SWK 3900, SWK 3520, Admission to the Program in addition to prerequisites listed under SWK 3900. Graded S-U.

SWK 4520 Social Work Field Experience II **(6)**

Advanced field experience. Supervised field work experience in a social agency. Placement possibilities include child welfare, adolescent services, juvenile/criminal justice, mental health, geriatrics, and medical. This will allow the students to deepen their understanding of the functions and mechanics of the agency's work, integrate academic content with practical experience, and develop skills for beginning Social Work practice. 200 clock hours are completed during the semester. Prerequisites: SWK 4510, SWK 3920, SWK 4200 in addition to prerequisites listed under SWK 4510. Grade S-U.

Program Policies:

* A student's prior work experience may not count toward credit in the Social Work Program.
* A student is not eligible to begin SWK 4510 Social Work Field Experience I if not admitted to the Program.
* A student may enroll in SWK 3900 Social Work Practice I prior to admission to the program, but must be admitted to the program prior to enrollment in SWK 3920 Social Work Practice II and SWK 3940 Social Work Practice III.

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Student Services

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Financial Services

ART FOSTER, Controller, 1992.
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JOYCE WELCH, B.A., Manager of Bookstore and Post Office, 1992-
JOHN WESLEY HEMBREE, B.A., M.Div., Coordinator of Radio Promotion, 1989-

Enrollment Services

PATTY COOK, B.S., Assistant Director of Admissions, 1980-
EVERETT HOLMES, B.A., M.S., Director of Student Financial Aid, 1973-
EDDIE WHITE, B.A., M.P.A., Assistant Director of Financial Aid, 1989-
Registrar, (to be selected)
RUTH ROWAN, B.S., Admissions Counselor, 1992-
RODNEY NEIGHBORS, B.A., Admissions Counselor, 1990-

Institutional Advancement

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W. MARK GREATHOUSE, Director of Alumni Relations, 1992-

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Walter Black	Natural & Applied Sciences
Steve Blakeman	Natural & Applied Sciences
Robinson Blann	English
Larry Buess	Natural & Applied Sciences
James Caldwell	Social & Behavioral Sciences
Randy Carden	Social & Behavioral Sciences
John Chilton	Social & Behavioral Sciences
Paul Christianson	Music
Timothy Cierpke	Music
Carole Costa	Education
Mary Jo Davenport	Allied Health
David Deese	Communication Studies
Ray Dunning	Religion & Philosophy
Carol Eby	English
Stephen Farnsley	Music
Phyllis Flannery	English
Jeffrey Frame	Communication Studies
Ann Fuqua	Natural & Applied Sciences
Donna-Jeanne Gray	English
Timothy Green	Religion & Philosophy
Sam Harris	Health & Physical Education
Donald Harvey	Education
Nancy Hazlewood	Education
Lena Hegi Welch	Communication Studies
James Hiatt	Business
Wilma Johnson	Business
Craig Keen	Religion & Philosophy
Brian Kilian	Music
Porter King	Education
Don Kintner	Social & Behavioral Sciences
Renae Kirkhart	Health & Physical Education
Joan Lehning	Natural & Applied Sciences
Douglas Lepter	Communication Studies
Curtis Lewis	Religion & Philosophy
Liddell Madden	Social & Behavioral Sciences
Alan Matthews	Business
Mary Ann Meiners	Business
Richard Moore	Education
G. Michael Moredock	Natural & Applied Sciences
Fred Mund	Music
Gerard Nyssen	Natural & Applied Sciences
Mary Phillips	Business
Terry Pruitt	Education
Gregory Runyan	Business
David Slamp	Religion & Philosophy
Alan Smith	Health & Physical Education
Ronald Smith	Natural & Applied Sciences
Rondy Smith	Management & Human Relations
Daniel Spross	Religion & Philosophy
Annie Stevens	English
Harold Stewart	Natural & Applied Sciences
William Strickland	Religion & Philosophy
Joanne Taylor	Music
Ralph Ungar	Natural & Applied Sciences
Christina Ward	Education
Joy Wells	Social & Behavioral Sciences
Edward Whittington	Education
Arthur Williams	Social & Behavioral Sciences
Lois Wolfgang	Natural & Applied Sciences

Library Faculty

E. RAY THRASHER, B.A., M.L.S., Director Library Services, 1965-

PRISCILLA F. SPEER, B.A., M.L.S., Reader Services Librarian, 1978-

J. MARK HALL, B.S., M.L.S., Media Services Librarian, 1986-

SARA C. CHILTON, B.A., M.L.S., Curriculum Services Librarian, 1977-

ELESHA A. KEEN, B.A., M.A., Periodical Services Librarian, 1984-

ELIZABETH J. PIERCE, B.A., M.L.S., Public Services Librarian, 1992-

CARL W. EBY, B.A., M.A., Supervisor of Audiovisual Services, 1972-

Emeriti Faculty

E. DRELL ALLEN, Professor Emeritus of History and Registrar Emeritus, 1973-1983-
Th.B., Olivet Nazarene College, 1944; M.Div., Nazarene Theological Seminary, 1949; D.Min., Vanderbilt University, 1976.

CHARLES L. CHILDERS, Professor Emeritus of English, 1954-1981-
B.A., Howard Payne College, 1994; M.Div., Asbury Theological Seminary, 1946; M.A., University of Louisville, 1954; Ph.D., Vanderbilt University, 1959.

JERRY COSTA, Professor Emeritus of Biology, 1957-1977.
B.A., Trevecca Nazarene College, 1954; M.A., George Peabody College, 1957; Ed.S., George Peabody College, 1970.

JOHN W. DIX, Professor Emeritus of Biology, 1960-1993
B.A., Trevecca Nazarene College, 1949; M.A., George Peabody College, 1950.

LOIS B. EADES, Assistant Professor Emeritus of English, 1964-70, 1976-84
B.A., Olivet Nazarene College, 1941; M.A., University of FLorida, 1961.

LYLA T. MACKEY, Associate Professor Emeritus of Library Science and Head Librarian Emeritus, 1935-1972.
B.A., Central State Teachers College, Oklahoma, 1934; M.A., George Peabody College, 1937.

BARBARA L. McCLAIN, Professor Emeritus of Music, 1956-1993
B.A., Olivet Nazarene College, 1951; B.Mus., 1954; M.Mus., University of Illinois, 1956.

ADRIENNE HOLLINS PHILLIPS, Associate Professor Emeritus of English, 1940-43; 1949-81
B.A., Trevecca Nazarene College, 1972; M.A., George Peabody College, 1945.

KOY W. PHILLIPS, Professor Emeritus of Religion, 1941-45, 1949-80
Th.B., Trevecca Nazarene College, 1939; B.S., Middle Tennessee State College, 1941; B.D., Nazarene Theological Seminary, 1949; M.S., George Peabody College, 1951.

C. B. SMITH, Professor Emeritus of Mathematics, 1968-1981
B.S., University of Florida, 1933; M.S., 1935; Ph.D., University of Wisconsin, 1939.

CLIFTON M. TAYLOR, Professor Emeritus of Mathematics, 1963-1983.
B.S., Murray State College, 1952; M.S., Vanderbilt University, 1953.

HONOR SOCIETY MEMBERS - 1992-93
(Students with Cumulative GPA of 3.5 or Above)

Adams, Christopher John
Adams, Tonya Dawn
Agnew, Nicole Cherise
Anderson, Michelle Marlene
Andress, Kimberly Dawn
Arroyo, Juan Manuel
Attig, Keri Ann
Baker, Jill M.
Batton, Christy S.
Bert, Tanya Janeen
Bishop, Kristen Joan
Black, Jennifer Renee
Bloom, Byron James
Bradley, Stephanie Melann
Brown, Kimberly Jane
Chaille, Amanda Heather
Coffey, Lisa Michelle
Collier, Melinda Ann
Collom, Julie Christine
Dalrymple, Karen Denise
Daniel, Sonya Leigh
Davis, Janeene Angela
Duvall, James Russell
Foster, Harold Art
Foster, Michelle Jeanine
Fraley, Scott Andrew
Fuller, Lita Karyl
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Griffin, Christopher Allan
Griffin, Rita Faye
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Hatton, Angela Marie
Hayes, Violetta Mai
Hembree, Shannon Leeann
Henderson, Janet Susanne
Hogan, Virginia Alene
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Howell, Anita Dee
Hyde, Susan Michelle
Jenkins, Rebecca Marie
Johnson, Matthew Herbert
Kamel, Laudi Said
Keen, Heather Danielle
Kelle, Brad E.
Langford, Esther Ellen
Linton, Lonnie E. IV
McClure, Tammra Dyann
McGranahan, Jamen Lee
McNutt, Linnea Shelly
Miller, Holly Anne
Mobley, Steven Ray
Neil, Paul Raymond
Onstead Daniel Dee
Owsley, Renee Lynette
Powell, Jennifer Lynne
Ramey, Michelle Hager
Ray, Sharon Rose
Rhodes, Shonnie Marie
Richards, Ruthlyn Charmion
Richards, Worthson Jeremiah
Roberts, Jeffrey Scott
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Sharpes, Erica Michelle
Showalter, Gerron Scott
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Thornhill, Amy Lynne
Tinker, Kimberly Dahn
Trees, Eric Leon
Turner, Kristi Deanne
Unruh, Rana Carole
Whitmire, Hilda Ann
Wiesman, Teri Jo
Williams, Shasta Annette
Yarbrough, Charlie Edwin
Zuercher, Karla Renee

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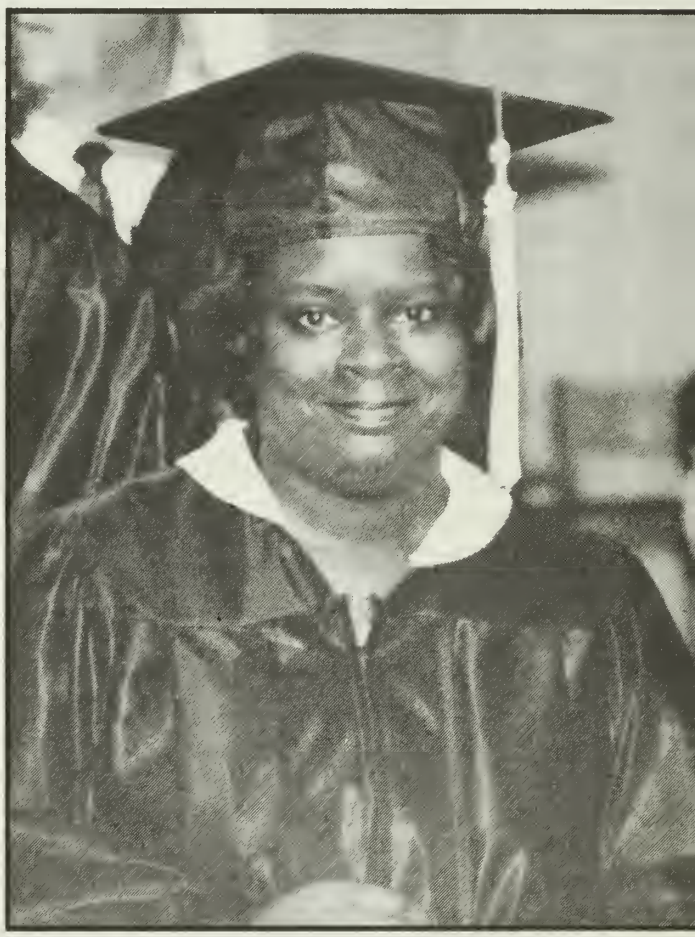

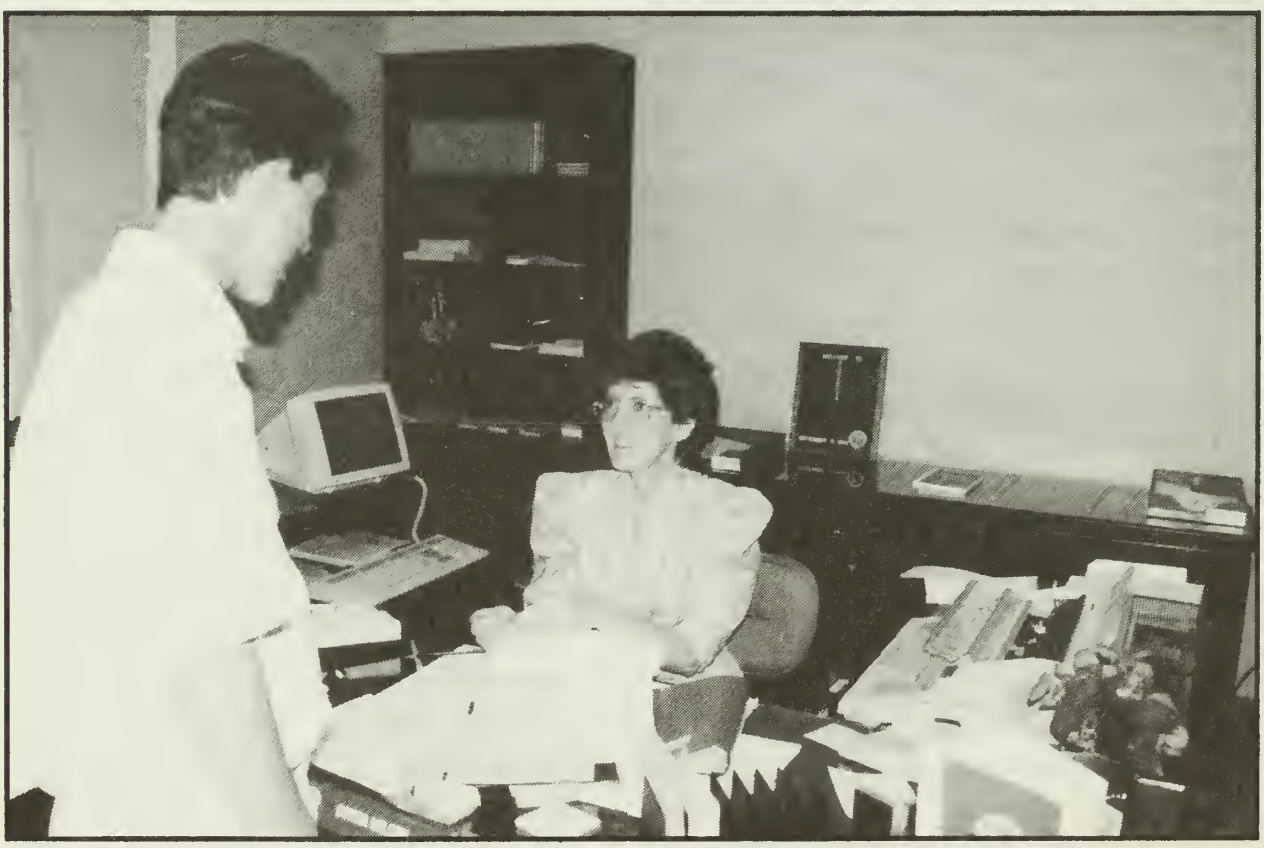

APPLICATION PACKET FOR UNDERGRATUATE ADMISSION

TREVECCA NAZARENE COLLEGE

APPLICATION PACKET FOR UNDERGRADUATE ADMISSION

HOW TO APPLY

FRESHMAN *(First time college)*

1. Complete undergraduate Application for Admission.
2. Submit $25.00 *non-refundable* application fee with the application. *(Required for processing.)* Checks or money orders made payable to *Trevecca Nazarene College.*
3. Submit two (2) wallet size photos of applicant.
4. Submit the Medical Health History and Physical Form.
5. Submit official ACT report *(optional requirement of applicants 23 years of age or older).* SAT scores are acceptable although ACT is preferred. An ACT report can be requested by writing to the American College Testing Program, Box 414, Iowa City, Iowa 52240. Request it to be sent directly to TNC, code 4016. ACT/SAT scores on an official high school transcript are acceptable. (SAT code is 1809.)
6. Request high school to forward an official high school transcript directly to TNC. A final transcript stating date of graduation must be forwarded immediately after graduation. If eligible by GED, have an official score report and partial high school transcript sent directly from each reporting institution.
7. All freshman applicants are required to take TNC's Freshman Placement Tests. These assessment exams are administered during Orientation.

TRANSFER

1. Complete Steps 1-4 above.
2. Request an official transcript be forwarded directly to TNC from each college previously attended.
3. Submit the Transfer Recommendation Form from the college most recently attended. (Note: Optional requirement of applicants with bachelor degree/ previous college attendance was completed ten (10) or more years ago.)
4. An applicant with ten (10) transferable semester hours *(15 quarter hours)* or less will need to comply with all the Freshman steps above.

RE-ADMIT *(Former TNC student not registered in the previous semester)*

1. Complete undergraduate Application for Admission.
2. An applicant having attended another institution(s) since attending TNC must have an official transcript forwarded from each institution.
   a. Also submit the Transfer Recommendation Form from the college most recently attended.
3. Submit a new Medical Health History and Physical Form if the previous TNC Clinic record on file is more than two (2) years old.

TRANSIENT *(Student enrolled in another institution)*

1. Complete undergraduate application for admission.
2. Submit $25.00 *non-refundable* application fee with the application, unless previously paid.
3. Submit an official letter of good standing from the institution currently attending.
4. Submit the Medical Health History portion of the form.

HOUSING INFORMATION

Resident Hall students are required to pay an additional $20.00 dorm deposit to reserve a room. This is refundable if the applicant withdraws a minimum of two weeks prior to registration. Check or money order made payable to *Trevecca Nazarene College* and submitted to the Office of Admissions.

Married Student Apartments are available on Trevecca's campus. Inquiries should be made directly to the Property Manager.

OFFICE OF ADMISSIONS, TREVECCA NAZARENE COLLEGE, 333 Murfreesboro Road, Nashville, TN 37210
(615) 248-1320

Christian Community Living

Trevecca Nazarene College is the college of the Church of the Nazarene for the southeastern United States. As a Christian institution it exists to provide quality higher education in the tradition of the Liberal Arts within a Christian context. The Liberal Arts tradition is perceived to involve total personal development and life preparation. The Christian context is interpreted as emphasizing the Biblical teaching of Christian love as the norm of all human relations. The community attempts to foster a climate where development and integration of these areas occur through a Christian perspective on faith and living. Knowledge and truth can only find completion as they relate to eternal values.

Students, faculty, and administrators have developed general guidelines which are consistent with the standards of the Church of the Nazarene and Trevecca's concept of Christian community living. The following policies are included in this statement. We ask that all students subscribe to these guidelines before admission. Read these carefully. If you can accept these conscientiously and gladly, you will find the Trevecca experience profitable as well as conducive to the highest standards of life.

As a student at Trevecca, I agree:

1. To accept the responsibilities of campus citizenship regarding the regulations as set forth in the College catalog and guidelines for community living in the Student Handbook.

2. To attend required chapel services, take the required courses for Christian perspective on faith and living, and regularly attend the church of my choice.

3. To refrain from attendance at entertainment events that would compromise the Christian witness as interpreted by the Church of the Nazarene.

4. To refrain from coarse, obscene or profane language, tobacco, alcoholic beverages, illegal drugs and narcotics, gambling, and all forms of immoral conduct.

5. To abide by municipal, state, and Federal laws.

6. To respect the rights and dignity of each individual and to avoid all forms of destructive conduct that would violate those rights or damage the property of others.

While some may not have personal convictions in accord with all of these standards, enrollment in Trevecca Nazarene College obligates the student to assume responsibility for them while enrolled. It should be understood that any behavior, either on campus or away, which gives evidence of disregard for the rules and spirit of the College's concept of Christian community living, would be sufficient reason for disciplinary action by the College. This could result in dismissal from the College.

Mission Statement Summary

Trevecca Nazarene College is a private, coeducational, Christian liberal arts College. It exists to carry out the educational mission of the Church by means of academic programs that promote scholarship, critical reflection, thoughtful worship, and the preparation of students for lives of meaningful service in various careers. It intends that its graduates be persons of high moral character who are competent, responsible, and compassionate. The College desires that each student develop a personal relationship with Jesus Christ as a basis for a life of service.

Trevecca is the official College of the Church of the Nazarene in the southeastern United States and is guided by the doctrines and principles of conduct of the denomination. It emphasizes both the authority of the Bible and Christian holiness as interpreted by the Wesleyan tradition. While the College is an institution of the Church of the Nazarene, it welcomes students of any religious affiliation, age, sex, race, and national or ethnic origin who subscribe to its ideals and standards.

Office Stamp

TREVECCA NAZARENE COLLEGE

APPLICATION FOR ADMISSION

Photo

Applicant must complete pages 3 - 4, sign, date, and return with a non-refundable $25 application fee, unless previously paid, to begin application process. PLEASE PRINT OR TYPE (BLACK INK).

PERSONAL DATA

Social Security Number

Phone *(area code - number)*

Applicant's Name *(last name - comma - space - first name - space - middle name)*

Suffix *(Jr., III)*

Title*(Mr., Mrs.)*

Applicant's Street Address *(do not abbreviate)*

Name Preference

Applicant's City *(also enter province if other than U. S.)*

County

Applicant's State *(also enter country if other than U.S.)*

Zip Code

Maiden Name, if Married Female

Enter the Code in the Box:

Sex
1 Male
2 Female

Date of Birth
Example: 01 05 71 for Jan. 5, 1971

Marital Status
1 Single
2 Married
3 Widowed
4 Separated
5 Divorced

Ethnic Race *(Optional)*
1 Asian or Pacific Islander
2 Black *(Non-Hispanic)*
3 Hispanic
4 Am. Indian or Alaskan Native
5 White *(Caucasian)*
6 Other _____

Citizenship
1 U.S. Citizen
2 Foreign Citizen, non-immigrant
3 Foreign Citizen, permanent U.S. resident

Country of Citizenship, if other than U.S. _____
Type of Visa held: _____

Applicant's Religious Preference

Applicant's Home Church

Member
1 Yes
2 No

GENERAL DATA

DATE OF ENROLLMENT

Semester
1 Fall
2 Spring
3 Mini-Term
4 Summer I
5 Summer II

Year

EXPECTED CLASSIFICATION

1 First Time College
2 Former TNC Student
3 Transfer
4 Transient

1 Freshman
2 Sophomore
3 Junior
4 Senior
5 Special
6 Early Admissions
7 Pre-College Honors

HOUSING

1 Commuting Student *(Off-Campus)*
2 Resident Student *(Dormitory)**
3 TNC's Married Student Apts.

*If living in a dormitory, are you enclosing a $20 dorm deposit? _____

Have you previously applied for admission? __ Yes __ No

Do you plan to seek an undergraduate degree? __ Yes __ No

Have you ever been convicted of a crime other than a minor traffic violation? __ Yes __ No

Indicate the major field in which you wish to study. *(If not known, write "UNDECIDED")* _____

OFFICE OF ADMISSIONS, TREVECCA NAZARENE COLLEGE, 333 Murfreesboro Road, Nashville, TN 37210

PARENT/GUARDIAN/SPOUSE/NEXT OF KIN DATA

Parent/Guardian/Spouse/Etc. *(last name - comma - space - first name - middle name)* | Suffix *(Jr., III)* | Relationship

Parent/Guardian/Spouse/Etc. Title(s)

MALE ☐ *(Mr., Dr., Major)* FEMALE ☐ *(Mrs., Dr.)*

☐ If the address of the above person(s) is the same as the applicant's, enter 1 in the box and proceed to the *Educational Data.* Otherwise complete the following:

1 Parents
2 Guardian
3 Spouse
4 Mother
5 Father
6 Brother
7 Sister

Parent/Guardian/Spouse/Etc. Address *(do not abbreviate)*

City *(also enter province if other than U.S.)* | State *(also enter country if other than U.S.)* | Zip Code

EDUCATIONAL DATA

HIGH SCHOOL LAST ATTENDED — DATE OF GRADUATION or GED

HIGH SCHOOL ADDRESS *Street* *City* *State* *Zip*

LIST ALL COLLEGES ATTENDED IN ORDER BY DATE, BEGINNING WITH THE MOST RECENTLY ATTENDED. ATTACH A SUPPLEMENT SHEET IF NECESSARY.

COLLEGE	*Address*	*Dates Attended*	*Degree*
COLLEGE	*Address*	*Dates Attended*	*Degree*
COLLEGE	*Address*	*Dates Attended*	*Degree*
COLLEGE	*Address*	*Dates Attended*	*Degree*

Have you ever been dismissed or asked to withdraw from any educational institution? __ Yes __ No If yes, explain _____

Have you taken the ACT/SAT? __ Yes __ No Indicate date taken _____ Were scores sent to TNC? __ Yes __ No

LIST EXTRACURRICULAR ACTIVITIES / HONORS FROM OTHER SCHOOLS

REFERENCES

LIST THE NAMES AND ADDRESSES OF TWO (2) PERSONS WHO COULD SUPPLY REFERENCES. (Minister, Educator, Guidance Counselor, or a personal acquaintance who has known you for a long period of time, excluding relatives)

NAME	*Street*	*City*	*State*	*Zip*
NAME	*Street*	*City*	*State*	*Zip*

SIGNATURE

I certify that the above statements are accurate and complete to the best of my knowledge. I understand that withholding information requested in this application or giving false information may make me ineligible for admission to/or continuation at Trevecca. I have read the statement on Christian Community Living in the application packet. As the basis of my application for admission, I accept the College statement of educational philosophy, purpose, and objective, and will abide by the standards and regulations of the College.

DATE _____ NAME _____

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Return to:
DIRECTOR OF COLLEGE HEALTH
TREVECCA NAZARENE COLLEGE
333 Murfreesboro Road
Nashville, TN 37210
(615) 248 - 1261

STUDENT MEDICAL HEALTH HISTORY

This confidential information is to be mailed directly to TNC's health clinic. No one will have access to it except the College nurse and physician.

Student's Name: _____ Term & Year Entering: _____
Last First Middle

Student's Address: _____

Social Security Number: _____ Date of Birth: _____ Marital Status: _Single _Married _ Widowed _ Separated _ Divorced

IN CASE OF EMERGENCY CONTACT:

Name: _____ Work Phone: _____

Address: _____ Home Phone: _____

Relationship: _ Parents _ Guardian _Spouse _Mother _Father _Brother _Sister _Other _____

HEALTH INSURANCE COMPANY: _____ Policy No.: _____

Name of Policy Holder: _____ Relationship: _____

PLEASE INDICATE ANY OF THE FOLLOWING CONDITIONS EXPERIENCED IN YOUR HEALTH HISTORY.

- ☐ ACNE
- ☐ AIDS
- ☐ ALCOHOLISM
- ☐ ALLERGIES
- ☐ ANOREXIA
- ☐ ARTHRITIS
- ☐ ASTHMA
- ☐ BULIMIA
- ☐ BLADDER INFECTION
- ☐ CANCER
- ☐ CHICKEN POX
- ☐ DEPRESSION
- ☐ DIABETES
- ☐ DIZZINESS
- ☐ DRUG ADDICTION
- ☐ EARACHES
- ☐ EPILEPSY
- ☐ EYE PROBLEMS
- ☐ FAINTING
- ☐ GLAUCOMA
- ☐ HEARING LOSS
- ☐ HEART PROBLEMS
- ☐ HEMORRHOIDS
- ☐ HERNIA
- ☐ HIGH BLOOD PRESSURE
- ☐ JOINT PAIN
- ☐ MEASLES
- ☐ MONONUCLEOSIS
- ☐ MUMPS
- ☐ NERVOUS / MENTAL PROBLEMS
- ☐ PNEUMONIA
- ☐ POLIO
- ☐ RECTAL BLEEDING
- ☐ RHEUMATIC FEVER
- ☐ SCARLET FEVER
- ☐ SURGERY
- ☐ ULCER / STOMACH PROBLEMS
- ☐ VENEREAL DISEASE
- ☐ YELLOW JAUNDICE

1. HAVE YOU BEEN INVOLVED IN PERSONAL COUNSELING IN THE LAST FIVE YEARS? _ YES _ NO
2. DO YOU SMOKE? _ YES _ NO NO. OF PACKS?____ NO. OF YEARS? ____ DO YOU CHEW TOBACCO? _ YES _ NO
3. DO YOU DRINK ALCOHOL? _ YES _ NO HOW OFTEN? _____
4. HAVE YOU EVER USED PSYCHEDELIC OR ADDICTIVE DRUGS WITH OR WITHOUT PRESCRIPTION? _ YES _ NO
   NAME OF DRUG _____
   WHEN? _____ LENGTH OF TIME? _____ WHY? _____
5. DO YOU EXERCISE REGULARLY? _ YES _ NO
6. HOW MANY HOURS DO YOU USUALLY SLEEP? _____ DO YOU HAVE DIFFICULTY FALLING ASLEEP? _ YES _ NO
7. DO YOU LIKE YOURSELF? _ SOMETIMES _ RARELY _ USUALLY
   HAVE YOU EVER CONTEMPLATED SUICIDE? _YES _NO
8. ARE YOU NOW UNDER TREATMENT FOR PRESENT ILLNESS, INJURY OR PROBLEM? _ YES _ NO IF YES, EXPLAIN AND/OR SEND STATEMENT OF PHYSICIAN. _____
9. IF ALLERGIES, PLEASE LIST: _____

WHAT TESTS HAVE YOU HAD?
(Check and Enter Year)

- ☐ 19____ CHEST XRAY
- ☐ 19____ KIDNEY XRAY
- ☐ 19____ COLON XRAY
- ☐ 19____ GALLBLADDER XRAY
- ☐ 19____ EKG
- ☐ 19____ OTHER _____

HEIGHT _____
WEIGHT _____

MEDICINES: CHECK ANY MEDICINE THAT YOU ARE NOW TAKING OR THAT YOU ARE ALLERGIC TO.

TAKING	ALLERGIC TO	MEDICINE	TAKING	ALLERGIC TO	MEDICINE
☐	☐	ALLERGY INJECTIONS	☐	☐	ERYTHROMYCIN
☐	☐	ANTIDEPRESSANT	☐	☐	INSULIN
☐	☐	ANTIHISTAMINES	☐	☐	PENICILLIN
☐	☐	ASPIRIN OR TYLENOL	☐	☐	SULFA
☐	☐	BIRTH CONTROL PILLS	☐	☐	TETRACYCLINE
☐	☐	BLOOD PRESSURE			
☐	☐	CODEINE			
☐	☐	OTHERS _____			

STUDENT'S SIGNATURE _____ **DATE** _____

CONSENT FOR MINORS: I, _____ (PARENT/GUARDIAN) CONSENT TO NECESSARY MEDICAL CARE AS NEEDED FOR _____ (SON, DAUGHTER, LEGAL CHARGE) AS DETERMINED BY A LICENSED MEDICAL DOCTOR CONNECTED WITH THE STUDENT HEALTH SERVICE TO TREVECCA, OR LICENSED MEDICAL PERSONNEL CALLED UPON IN CONSULTATION AS DEEMED NECESSARY BY THE STUDENT HEALTH SERVICE.

DATE _____ SIGNATURE OF PARENT/GUARDIAN _____

Return to:
DIRECTOR OF COLLEGE HEALTH
TREVECCA NAZARENE COLLEGE
333 Murfreesboro Road
Nashville, TN 37210
(615) 248 - 1261

STUDENT MEDICAL HEALTH PHYSICAL

To be Completed by Physician
(required within past 12 months)

STUDENT'S NAME _____

SIGNIFICANT PAST HISTORY _____

_____

_____

CURRENT MEDICINES _____

_____

_____

ALLERGIES _____

Height _____ Weight _____ B/P _____ P _____
Vision _____/_____ U/A pH _____ Protein _____ Glucose _____
Micro _____ Hgb *(if indicated)* _____

NORMAL	ABNORMAL		NORMAL	ABNORMAL		NORMAL	ABNORMAL	
☐	☐	ABDOMEN	☐	☐	EXTREMITIES	☐	☐	NEUROLOGICAL
☐	☐	CHEST	☐	☐	HEAD	☐	☐	NOSE
☐	☐	EARS	☐	☐	HEART	☐	☐	PELVIC
☐	☐	EMOTIONAL	☐	☐	HERNIA	☐	☐	SKIN
☐	☐	EYES	☐	☐	NECK	☐	☐	THROAT

ALL ENTERING STUDENTS ARE REQUIRED TO SUBMIT PROOF OF THE FOLLOWING IMMUNIZATIONS FOR ADMISSION:

1. RUBELLA *(3-DAY OR GERMAN MEASLES)* VERIFICATION OF ADMINISTRATION OF VACCINE 1969 OR LATER. DAY, MONTH, YEAR: _____ OR DOCUMENTATION OF LABORTORY EVIDENCE OF ANTIBODIES AGAINST RUBELLA. GIVE RESULT OF BLOOD TEST _____ DATE _____ NAME OF LABORATORY OR PHYSICIAN DOCUMENTING DISEASE _____ (STATEMENT OF INCIDENCE OF HAVING THE DISEASE IS NOT ADEQUATE DUE TO DIFFICULTY OF DIAGNOSIS.)

2. RUBEOLA *(RED MEASLES)* VERIFICATION OF ADMINISTRATION OF VACCINE AFTER 15 MONTHS OF AGE. DAY, MONTH, YEAR: _____ OR DOCUMENTATION OF LABORATORY EVIDENCE OF ANTIBODIES AGAINST RUBEOLA. GIVE RESULT OF BLOOD TEST _____ DATE _____ NAME OF LABORATORY OR PHYSICIAN DOCUMENTING DISEASE _____ (STATEMENT OF INCIDENCE OF HAVING THE DISEASE IS NOT ADEQUATE DUE TO DIFFICULTY OF DIAGNOSIS.)

3. DIPHTHERIA AND TETANUS IMMUNIZATIONS WITHIN THE LAST 10 YEARS. DATE _____

4. TB SKIN TEST DATE _____

ALL OF THESE IMMUNIZATIONS ARE REQUIRED IN MOST PUBLIC SCHOOL SYSTEMS. THEY MAY BE OBTAINED THROUGH PRIVATE PHYSICIANS OR LOCAL HEALTH DEPTS.

IF OPPOSED TO IMMUNIZATIONS DUE TO RELIGIOUS OR MEDICAL REASONS, PLEASE ATTACH DOCUMENTATION TO THAT EFFECT.

COMMENTS REGARDING THIS STUDENT'S HEALTH AND ANY ABNORMAL FINDINGS: _____

_____

_____

_____

PHYSICIAN'S SIGNATURE _____ DATE _____

PHYSICIAN'S NAME *(PRINT)* _____ PHONE (_____) _____

PHYSICIAN'S OFFICE ADDRESS _____

_____

Rev. 7/92 _____

eturn to:
FFICE OF ADMISSIONS
REVECCA NAZARENE COLLEGE
33 Murfreesboro Road
ashville, TN 37210
615) 248 - 1320

TRANSFER RECOMMENDATION

O THE TRANSFER STUDENT: Complete the upper portion of this form and forward it to the Dean of Students at he college or university most recently attended. This form must be on file before full acceptance is granted.

_____, (Social Security No. _____)
(please print full name)

m applying for admission to Trevecca Nazarene College and request that you release the information listed below nd return the completed form to the address printed above.

tudent's Signature _____ Date _____
tudent's Address _____

O THE DEAN OF STUDENTS: The student listed above is applying for admission to Trevecca Nazarene College. As private, church-related, liberal arts college, Trevecca is anxious to obtain adequate information concerning those who pply for admission. Thank you for your assistance.

YES	NO	UNKNOWN	PLEASE CHECK ONE BOX ON EACH LINE
			1. Has the student been on academic probation?
			2. Is this student now on academic probation or suspension?
			3. Has the student been on disciplinary probation?
			4. Is the student now on disciplinary probation or suspension?
			5. Is there any reason why he/she is ineligible to return to your institution?
			6. Has the student had any personal adjustment problems requiring professional counseling?
			7. Has the student exhibited irresponsible financial habits?
			8. Has the student been convicted of any crime other than minor traffic violations?

LEASE CHECK ONE:
_____ Recommended for admission
_____ Not recommended for admission
_____ Prefer not to make a recommendation
_____ Telephone me

PLEASE CHECK ONE:
_____ I am well acquainted with the student.
_____ I am moderately acquainted with the student.
_____ I do not know the student.

lease use this space to explain any yes answer(s). Also, add any other comments which will be of value concerning eadership abilities, personality, special talents, problems, etc.

gnature _____ Date _____

tle _____ Phone (_____) _____

stitution _____

ldress _____

— NOTES —

— NOTES —

SOURCES OF INFORMATION

The College welcomes visitors to the campus at any time. During the academic year the administrative offices are open between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday. The post office address is 333 Murfreesboro Road, Nashville, Tennessee 37210-2877. The College telephone number is area code 615-248-1200.

Below are listed the offices to which inquiries of various types should be directed.

THE PRESIDENT

General matters concerning the College.

VICE PRESIDENT FOR ACADEMIC AFFAIRS

Academic program of the College and inquiries concerning faculty employment.

DEAN OF ENROLLMENT SERVICES

Information about admission procedures.

VICE PRESIDENT FOR FINANCIAL AFFAIRS

General business matters, plant and campus maintenance, central purchasing and bookstore.

THE DIRECTOR OF STUDENT FINANCIAL AID

Information about scholarships, loans, financial aid, and student accounts.

THE DEAN OF STUDENT SERVICES

Information regarding campus life, student organizations, intramural and intercollegiate athletics, and student services.

THE DIRECTOR OF STUDENT EMPLOYMENT

Information about employment opportunities on and off campus.

THE REGISTRAR

All matters relating to academic records and registration.

DEAN OF THE DIVISION OF EDUCATION

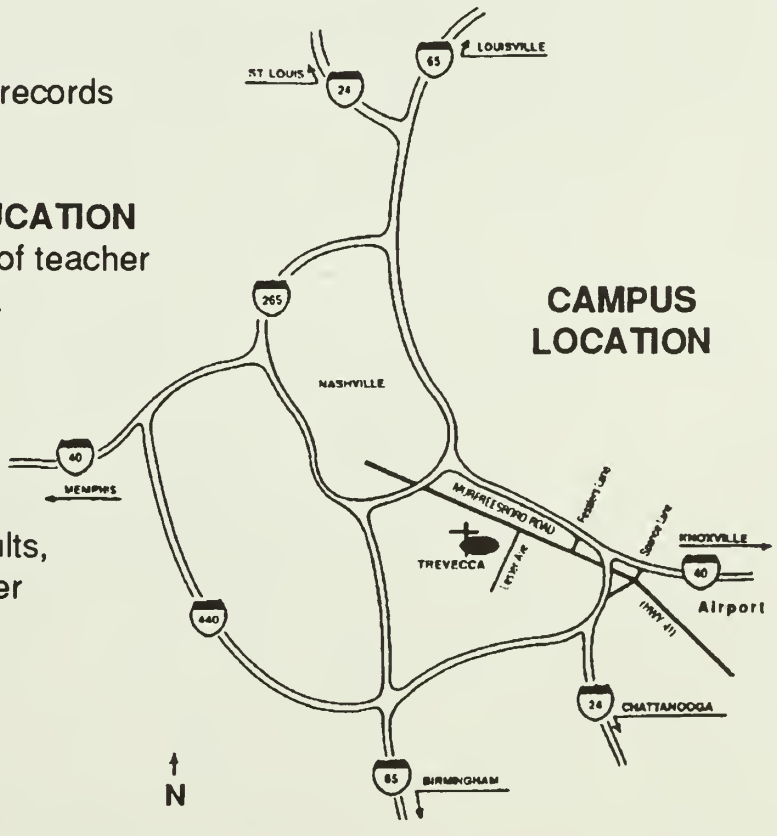
All matters relating to programs of teacher education and teacher certification.

THE DIRECTOR OF TEACHER WORKSHOPS AND SPECIAL PROGRAMS

All matters related to Teacher Workshops, degree options for adults, continuing education units and other special programs.

THE DIRECTOR OF HOUSING

All matters regarding dorm and married student housing.



The College reserves the right to make changes in regulations, courses, fees, and matters of policy included in this publication as circumstances may dictate

TREVECCA NAZARENE COLLEGE
NASHVILLE, TN 37210-2877
(615) 248-1200